



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

September 10, 2025

Division Memorandum
No. 590 s. 2025

DIVISION SCIENCE AND TECHNOLOGY FAIR FOR SCHOOL YEAR 2025-2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals Incharge of the District
Public and Private Secondary School Heads
All Others Concerned

1. The Schools Division of Dapitan City is committed to honing learners' scientific and research skills through the conduct of Division Science and Technology Fair. This year's fair envisions that participating learners continue to come up with innovative solutions to promote environment well-being. The event encourages forward thinking and collaborating efforts to explore practical approaches to address global challenges, underscoring the importance of shared responsibility and actionable steps in achieving long- term sustainable goals.
2. This office announces the conduct of the Division Science and Technology Fair (DSTF) for school year 2025 – 2026 on October 10, 2025 to be hosted by Dapitan City National High School. Banonong, Dapitan City.
3. The official participants shall only be the teacher- coaches and student- researches of the Rank 1 School Winners in each of the different categories whose entries have been approved by the school- level Scientific Review Committee (SRC). All secondary schools are invited to participate in the Division Science and Technology Fair (DSTF) to qualify for the Regional Science and Technology Fair (RSTF).
4. The DSTF fair feature is "Tuklas" – a STEM research competition that provides Junior and Senior High School learners opportunities to showcase their research projects based on their field of interest and/ or real-world problems, issues and concerns. The description and the maximum number of official participants are the following:

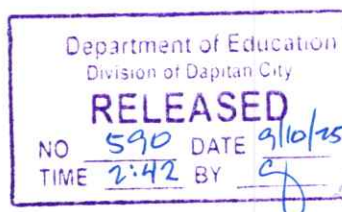
Categories	Number of Participants	
	Individual	Team
Life Science	1	3
Physical Science	1	3
Robotics and Intelligent Machine	1	3
Mathematics and Computational Science Category	1	3



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5. The Science Department Head or assigned Focal person in each participating schools is requested to submit three (3) copies of the research manuscript in each category on or before October 2, 2025.
6. Research format, labelling and coding should base on Enclosure No. 1 to DepEd Memorandum No. 016, s. 2025.
7. The participating school shall shoulder the supplies, materials, meals and transportation expenses of the participants chargeable against school MOOE subject to the usual accounting and auditing rules and procedures.
8. First place winners in the DSTF shall represent to the Regional Science and Technology Fair on November 5-6, 2025 to be hosted by Zamboanga Sibugay Schools Division.
9. Queries regarding this matter can be channeled to Bobbie E. Gurabot, EPS for Science and Esmeralda A. Bagaipo, EPS for Mathematics at 09499907636/09126177243.
10. Enclosed is the list of the Technical Working Group and Program of Activities.
11. Immediate and widest dissemination of this Memorandum is enjoined.


JAY S. MONTEALTO, CESO VI
Schools Division Superintendent





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Enclosure No. 001 to Division Memorandum No. _____, s. 2025

2025 Division Science and Technology Fair (DSTF)

October 10, 2025
Dapitan City National High School
Banonong, Dapitan City

Technical Working Committee

Overall Overseer: Bobbie E. Gurabot, EPS for Science
Esmeralda E. Bagaipo, EPS for Math:

Chairman: Jr Simed Joseph B. Saguin, Principal IV, DCNHS

COMMITTEES:

COMMITTEES:	Roles and Responsibilities
Venue for the Opening Program, Display and Research Congress Chairperson: Regie E. Bait-it Members: Nemia H. Dengal Glynda A. Jamolod Christi D. Adjain	Design, prepare, and set up the stage and venue decorations that reflect the theme of the event Execute and set up stage decorations before the event. Arrange backdrop, centerpieces, VIP seating and podium. Dismantle and safely remove decorations.
Secretariat Chairperson: Erline B. Nicdao Members: Edralen D. Daymiel Marivic P. Tome	Prepare and organize participant registration forms. Manage the registration and attendance desk. Provide assistance to participants, coaches, and judges regarding queries. Consolidate and file results, reports, and attendance records. Prepare and distribute certificates of appearance to participants.
Program and Invitation Chairperson: Mary Lyndie G. Borgonia Members: Cykee Hannah Tome Sheila May Credo	Prepare the official program, design the flow of activities, and handle invitations to ensure the smooth conduct of the Science and Technology Fair.
Certificates and Medals Chairperson: Sherrie Mae J. Fernandez Members: Reycia R. Mohametano	Prepare and distribute certificates of participation, recognition, and appreciation to winners.
Sound System Chairperson: Nena B. Hoyohoy Members: Shayne J. Adasa	Ensure all audio needs of the event are met, including presentations, background music, and program support, with clear and uninterrupted sound throughout the fair.



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	During the event, operate microphones and audio devices for program presenters, and speakers.
Projector/Led Wall/Smart TV Chairperson: Don David B. Cabilin Members: Lorraine B. Duhaylungsod	Install projectors, screens, LED walls, or Smart TVs in proper positions for optimal viewing. Manage all display equipment during the event, ensuring that presentations, videos, slideshows, and other digital content are clearly visible to the audience at all times.
Timer Chairperson: Ritz Rhei E. Alingal Members: Marife J. Diez	To manage and track the allotted time for each participant presentation, during science congress. Coordinate with the program coordinator and judges on time limits for presentations
VIP Protocol Officers/Usherettes Chairperson: Janice B. Cagatan Members: Yvonne A. Sagang GSP/BSP	To ensure the smooth reception, guidance, and assistance of VIPs, guests, and judges throughout the Science and Technology Fair, maintaining professionalism, courtesy, and proper protocol.
Food Chairperson: Rhodora C. Dayna Members: Alona C. Eguia	To manage all aspects of food and refreshments during the event. Serve food and drinks efficiently to participants, judges, and guests.
Documentation Chairperson: Marvin C. Jauculan Members: Jasmin B. Adasa	To record, compile, and preserve all aspects of the Science and Technology Fair through photos, videos, and other media for reporting, publicity, and archival purposes.
Program Host Opening Program: Salome Sharon C. Yap Science Congress: Mary Lyndie G. Borgonia	To guide the flow of the program, introduce presenters, engage the audience, and ensure smooth transitions between activities during the Science and Technology Fair.
Medical Response Committee Chairperson: Narcelle T. Bacatan Members: Nena B. Hoyohoy	Set up a first aid station within the venue that is accessible to all participants. Coordinate with the nearest hospital, clinic, or ambulance service for quick response in case of serious emergencies.



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Enclosure No. 002 to Division Memorandum No. _____, s. 2025

2025 Division Science and Technology Fair (DSTF)

October 10, 2025
Dapitan City National High School
Banonong, Dapitan City

Program of Activities

Time	Activity
October 2, 2025	Submission of three (3) copies of the research manuscript in each category to the Division Scientific Review Committee.
October 3 to October 8, 2025	Final Review of Documents Pre-judging on the submitted research manuscript.
October 10, 2025 7:30 am – 8:00 am	Arrival and Registration Setting up of Exhibit
8:30 am – 9:00 am	Opening Program
9:00 am – 11:30 am	Public viewing of exhibits Onsite Judging
11:30 am – 12:45 pm	Lunch Break
12:45 pm – 3:00 pm	Science Congress
3:00 pm – 5:00 pm	Awarding & Closing Program

Note: Project Labelling and Coding

Categories	Codes	Color Coding
Life Science-Individual	LS-I	Green
Life Science-Team	LS-T	Yellow
Physical Science-Individual	PS-I	Blue
Physical Science-Team	PS-T	Orange
Robotics and Intelligent Machine	RIM-I	Pink
Robotics and Intelligent Machine	RIM-T	Brown
Mathematics and Computational Science Category-Individual	MCS-I	Red
Mathematics and Computational Science Category-Team	MCS-T	Purple

Size of Exhibit for Display: Tarpaulin 2.5 ft. x 4ft