



Republic of the Philippines  
**Department of Education**  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

**3 September 2025**

**DIVISION MEMORANDUM**

**NO. 576, s. 2025**

To: Assistant Schools Division Superintendent  
Chiefs of Functional Divisions  
Public Schools District Supervisors  
Principal In-Charge of the Districts  
Public Elementary and Secondary School Heads  
SDO Unit/Section Heads  
All Others Concerned

**ANNOUNCEMENT OF THE DIVISION QUALIFIERS FOR ZAMPEN INNOVATION  
SUMMIT 2025**

1. In support to DepEd Order NO. 16, S. 2017 which promotes a culture of inquiry leading to innovation and ensuring an environment of evidence-based decision-making, the Schools Division of Dapitan City announces the **Division Qualifier for ZAMPEN Innovation Summit 2025** which shall be on **September 24-25, 2025 @ Zamboanga City.**
2. After a thorough evaluation & deliberation of all entries, the following innovators has been declared the official qualifier:

No.	First Name	Middle Name	Last Name	Innovation Theme
1	Marife	B.	Ruano	Research-Based Innovation
2	Venus	C.	Inojales	Research-Based Innovation
3	Love	J.	Abelo	Research-Based Innovation
4	Lourence	N.	Reyes	Technological Innovation
5	Nueva	A.	Andag	Technological Innovation
6	Raynan	G.	Magcanta	Technological Innovation
7	Kimberly	J.	Bureros	Teaching and Learning
8	Stephanie	A.	Dajuela	Teaching and Learning
9	Julro	E.	Gahisan	Teaching and Learning
10	Aurelio	A.	Santisas	Individual/Organizational Development Innovation



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11	Esmeralda	A.	Bagaipo	Individual/Organizational Development Innovation
12	Caroline	D.	Osorio	Individual/Organizational Development Innovation
13	Isagani	M.	Recamara	Community and Partnership Innovation
14	Wenchor	P.	Agum	Community and Partnership Innovation
15	Japheth	C.	Enriquez	Community and Partnership Innovation

3. The meals and snacks as well as materials of the participants shall be charged to their respective Local Funds/School MOOE subject to its availability and the usual accounting and auditing rules and regulations.
4. For clarification, inquiries, and technical assistance, please coordinate with Vicente Ramon V. Suarez II, EPS II Division Research Coordinator.
5. Immediate dissemination of the herein Memorandum is desired.

**JAY S. MONTEALTO, EdD., JD, CESO VI**  
Schools Division Superintendent







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**Annex 1: GUIDELINES FOR PRESENTERS OF THE ZAMPEN INNOVATION SUMMIT**

1. The innovation manuscript shall be written using the template per Regional Memorandum No. 534, s. 2024 "Regional Innovation Management Guidelines (RIMG)." Moreover, the innovator shall also submit the accomplished Self-Evaluation Tool for Innovation (SET-I).
2. The Innovators shall set up their innovation exhibit at the venue using a 2 x 5 ft tarpaulin poster with a portable standee and other eye-catching visuals, infographics, or product demos to communicate the innovation effectively. The exhibit should be minimalist and clutter-free.
3. The Innovation Presentation and Panel Discussion shall be done by group with Division personnel hearing as audience and experts.
4. Presenters shall submit four (4) hard copies of the innovation manuscript at the venue in an A4-red folder to be distributed to the panel.
5. Presenters are allotted 5-10 minutes per presentation during the breakout sessions. They shall present not more than 12 slides PowerPoint with the following contents: (1) Title and Author, (2) Rationale, (3) Objectives, (4) Innovation Description, (5) Target Beneficiaries, (6) Implementation Plan, (7) Innovation Impact, and (8) Next Steps/ways forward.
6. Panel members are given 5-10 minutes for 'question and answer' for every presenter. They are expected to ask specific questions and clarifications related to the innovation so that presenters can respond well. They are also expected to provide insights and recommendations constructively.
7. Further, the panel members shall also look into the presentation based on the following side headings

**Part I. Content of the Innovation Manuscript**

- Innovation and Creativity
- Relevance and Significance
- Clarity and Comprehensibility
- Development and Implementation
- Impact and Benefits
- Scalability and Sustainability



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**Part II. Innovation Exhibit**

- Content and Innovation
- Presentation and Communication
- Poster Mechanics and Appearance

**Part III. Innovation Presentation and Panel Discussion**

- Presentation and Communication
- Mastery of the Content
- Ability to Answer Questions and Receptiveness to Comments and Suggestions

**Annex 2: Criteria/Scoring Guide for Evaluating Innovations**

**Part I. Content of the Innovation Manuscript (70 points):** *Please evaluate the innovation report by giving a specific score per criteria.*

Criteria	Scoring Guide		
	Satisfactory	Very Satisfactory	Excellent
<b>Innovation and Creativity (15 points)</b>	The innovation lacks originality, creativity, effectiveness, and efficiency. It is a minor adaptation of existing ideas. (1-5 pts.)	The innovation is somewhat original, creative, effective, and efficient, but it could be more innovative in improving existing policies, products, processes, or services. (6-10 pts.)	The innovation is highly original, creative, effective, and efficient, demonstrating a unique approach to improving existing policies, products, processes, or services. (11-15 pts.)
<b>Relevance and Significance (15 points)</b>	The innovation is not clearly relevant to the target beneficiaries or the field of study. It lacks significance in terms of addressing a real-world problem. (1-5 pts.)	The innovation is somewhat relevant and significant, but its impact could be greater in improving existing policies, products, processes, or services. (6-10 pts.)	The innovation is highly relevant and significant, addressing a pressing issue and offering a valuable solution to improving existing policies, products, processes, or services. (11-15 pts.)
<b>Clarity and Comprehensibility (10 points)</b>	The innovation and its implementation are described in a way that is often unclear or confusing. Key points are difficult to understand. (1-4 pts.)	The innovation is generally clear, but some aspects of the description or implementation may be challenging to comprehend. The explanation is mostly effective. (5-7 pts.)	The innovation and its implementation are described clearly, concisely, and highly comprehensibly. The explanation is easy to follow and understand. (8-10 pts.)





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<b>Development and Implementation (15 points)</b>	The development and implementation of the innovation are not well-planned or executed. (1-5 pts.)	The development and implementation plan of the innovation are adequate, but there are some areas where they could be improved. (6-10 pts.)	The innovation's development and implementation are well-planned, executed effectively, and demonstrate a clear understanding of the process. (11-15 pts.)
<b>Impact and Benefits (15 points)</b>	The impact and benefits of the innovation are not clearly articulated or supported by evidence. The outcomes are minimal or short-term. (1-5 pts.)	The impact and benefits of innovation are articulated, but they are not thoroughly elaborated or fully documented. The outcomes are positive, though they may not be far-reaching or long-term. (6-10 pts.)	The innovation has a significant and measurable impact, with clear benefits for the target beneficiaries that are thoroughly elaborated or fully documented. The outcomes are highly positive and contribute to long-term improvements. (11-15 pts.)

**Part II. Innovation Exhibit (15 points):** Please rate the exhibit by giving a specific score per criteria.

Criteria	Scoring Guide		
	Satisfactory	Very Satisfactory	Excellent
<b>Content and Innovation (5 points)</b>	The content presented is unclear and difficult to understand. It does not sufficiently convey a connection to the innovation's purpose. (1-2 pts.)	The content is adequately presented, but the support for the innovation's purpose or description is somewhat general. The outcomes and impacts are reasonable. (3-4 pts.)	Strong material and well-summarized content that clearly describe the innovation and its development and implementation. The material appears to support the innovation's purpose accurately, and strong outcomes and impacts are presented. (5 pts.)
<b>Presentation and Communication (5 points)</b>	The presentation is unclear and difficult to understand. The proponent fails to engage the audience. (1-2 pts.)	The presentation is adequately clear but could be improved. The presentation is somewhat engaging but could be more interactive. (3-4 pts.)	The presentation is very clear, well-structured, and very convincing. It is also highly engaging and interactive, keeping the audience's interest throughout. (5 pts.)
<b>Poster Mechanics and Visual Aids (5 points)</b>	The poster is acceptable but needs work to improve visual appeal and organization through better utilization of graphics, fonts, colors, headings, and white space. Visual	The poster organization is adequate but could improve effectiveness through better use of space, such as graphics, fonts, colors, headings, and white space. Visual aids are used but could be more effective. (3-4 pts.)	Visually appealing and strongly effective presentation. It is easy to read, and the poster layout is logical. Utilizes creativity in using graphics, fonts, colors, headings, and white space to provide sequential information. Visual aids are well-designed and



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	aids are poorly designed or not used effectively. (1-2 pts.)		effectively enhance the presentation. (5 pts.)
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**Part III. Innovation Presentation and Panel Discussion (15 points):** Please rate the presentation by giving a specific score per criteria.

Criteria	Scoring Guide		
	Satisfactory	Very Satisfactory	Excellent
<b>Presentation and Communication (5 points)</b>	The presentation is unclear and difficult to understand. The proponent fails to engage the audience. (1-2 pts.)	The presentation is adequately clear but could be improved. The presentation is somewhat engaging but could be more interactive. (3-4 pts.)	The presentation is very clear, well-structured, and very convincing. It is also highly engaging and interactive, keeping the audience's interest throughout. (5 pts.)
<b>Mastery of the Content (5 points)</b>	The presenter demonstrates a basic understanding of the innovation but lacks depth or clarity (1-2 pts.)	The presenter understands the innovation well, but there are some areas where the knowledge could be deeper. (3-4 pts.)	The presenter deeply understands the innovation and can articulate its key points clearly and concisely. (5 pts.)
<b>Ability to Answer Questions and Receptiveness to Comments and Suggestions (5 points)</b>	The presenter struggles to answer questions and is not receptive to feedback. (1-2 pts.)	The presenter can answer questions adequately but may need additional prompting. They are somewhat receptive to feedback. (3-4 pts.)	The presenter can answer questions confidently and thoughtfully. They are receptive to feedback and seek to improve the presentation based on comments and suggestions. (5 pts.)

Summary	Total Score
<b>Part I. Content of the Innovation Manuscript (70 points)</b>	
<b>Part II. Innovation Exhibit (15 points)</b>	
<b>Part III. Innovation Presentation and Panel Discussion (15 points)</b>	
<b>OVERALL SCORE:</b>	

**Evaluator's Printed Name and Signature**