



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

**Office of the Schools Division Superintendent**

August 15, 2025

**DIVISION MEMORANDUM**  
**OSDS-2025- 548**

**RE-ASSIGNMENT ORDER**

**TO: VINA S. BAES**  
*Head Teacher III*  
*Dapitan City National High School*

In the exigency of the service, you are hereby reassigned/transferred to **Dapitan City National High School – Larayan Extension**, effective September 1, 2025.

In view of this, the previously issued Re-assignment Order is revoked effective immediately.

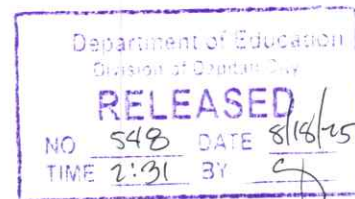
It is understood that you shall secure Office Equipment and Official Document Turnover Form (DM No. 204, s. 2025) and clearance on property and monetary accountabilities from your school.

For guidance and compliance.

**JAY S. MONTEALTO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Cc:

ASDS  
CID  
SGOD  
Accountant III  
Budget  
AO V  
AO IV (Personnel)  
Planning Office  
One-time cleansing Committee



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