



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

August 11, 2025

DIVISION MEMORANDUM

No. 535, s. 2025

**CLARIFICATION ON THE ASSIGNMENTS AND INSTITUTIONALIZATION OF THE
UNIFIED QUARTERLY ASSESSMENTS IN ALL LEARNING AREAS AND
GRADE LEVELS FOR SY 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads/Principals
Elementary and Secondary School Teachers
All Others Concerned

1. This Office hereby clarifies that the Schools Division of Dapitan City will sustain the implementation of the Unified Quarterly Assessment (UQA) across all learning areas and grade levels this School Year 2025-2026. The assessment results' analysis shall continue to serve as the primary source of data and information in monitoring learners' academic performance and in identifying areas for improvement of pupils/students learning outcomes, track academic progress, and to ensure the effective implementation of the enhanced K to 12 Curriculum.
2. The tables below show the assignments in the formulation of NAT-like questions per learning area and grade level:

Key Stage 1

District	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Potungan	Language (Weeks 1-10)	Makabansa (Weeks 1-10)	Mathematics (Weeks 1-10)	Reading and Literacy (Weeks 1-10)
Barcelona	Reading and Literacy (Weeks 1-10)	Language (Weeks 1-10)	Makabansa (Weeks 1-10)	PNE (Weeks 1-10)
Sulangon	Mathematics (Weeks 1-10)	PNE (Weeks 1-10)	Language (Weeks 1-10)	Makabansa (Weeks 1-10)
Central	Makabansa (Weeks 1-10)	Reading and Literacy (Weeks 1-10)	PNE (Weeks 1-10)	Mathematics (Weeks 1-10)
Baylimango	PNE (Weeks 1-10)	Mathematics (Weeks 1-10)	Reading and Literacy (Weeks 1-10)	Language (Weeks 1-10)

(*Summative Assessments: Formal, high-stakes assessments used to evaluate students' learning outcomes at the end of the quarter or academic year)



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Key Stage 2

District	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Potungan	Mathematics (Weeks 1-9)	English (Weeks 1-9)	AP (Weeks 1-9)	Values Education (Weeks 1-4)
Barcelona	Science (Weeks 1-9)	Filipino (Weeks 1-9)	MAPEH (Weeks 1-9)	Values Education (Weeks 5-9)
Sulangon	Values Education (Weeks 1-9)	Math & Science (Weeks 1-9)	English & Filipino (Weeks 1-9)	AP & MAPEH (Weeks 1-9)
Central	AP & MAPEH (Weeks 1-9)	Values Education (Weeks 1-9)	Math & Science (Weeks 1-9)	English & Filipino (Weeks 1-9)
Baylimango	English & Filipino (Weeks 1-9)	AP & MAPEH (Weeks 1-9)	Values Education (Weeks 1-9)	Math & Science (Weeks 1-9)

- The Education Program Supervisors (EPS) per Learning Area shall be responsible in the identification of the prescribed Learning Competencies budgeted for each quarter, formulation of Table of Specification (TOS) and its distribution to the districts based on the assignments. The PSDS/PICDs shall be responsible in the equitable distribution of the learning competencies to the schools within their districts and School Heads shall be responsible in the equitable distribution of the learning competencies to teachers per learning area and grade level.
- The crafting of the Quarterly Examinations for Key Stage 1 and 2 shall be done by District following the table of distribution of assignments. The formulation and development of test questions for Junior High School (JHS) and Senior High School (SHS) shall not be done by district but the LCs shall be equitably distributed to **all JHS and SHS teachers of all Secondary and Integrated schools in the division** regardless of school type based on the specific competencies assigned to them by the Learning Area EPS in coordination with the PSDSs/PICDs & school heads.
- In the case of teachers who are handling 2 or more learning areas due to lack of teachers in the school, they shall be required to craft test questions aligned to their area of specialization. However, they shall be asked to contribute questions in subjects not their major in case the competencies are of greater number than the number of specialized teachers.
- The teachers are enjoined to apply the principles of Higher Order Thinking Skills (HOTS) and Structured of Observed Learning Outcomes (SOLO) in the crafting/construction of **three (3) test questions per competency per learning area per grade level that foster and develop Critical Thinking Skills, Problem Solving Skills and ICT Integration skills.**
- The Learning Area EPSs and PSDSs/DICs shall be responsible in the collection, quality assurance process of the test questions (TQs) submitted by the assigned district at least 2 weeks before the exam period and the distribution of the quality assured TQs by the LRMS 2 days before the scheduled quarterly exams. The schools are encouraged to utilize their DCP Packages in the administration of Digitized Examinations to provide the learners with the feel of ICT-



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aided exams, prevent collection of test paper fees and to minimize expenses in the printing of test papers.

8. The Subject Area Teachers across grade levels shall facilitate the checking of their respective test questionnaires to immediately compute and derive the consolidated MPS per class per school per learning area **with adherence to utmost honesty and integrity** to be inputted to the Google link provided by the CID Focal to generate the district and division consolidated MPS by learning area, by grade level every quarter. The UQA results will be the basis in coming up with appropriate analysis as basis for feedbacks, further enhancements of the delivery of curriculum content, quality of test questions comprising the quarterly exams and the needed interventions for all teachers in **continuously improving teaching-learning practices and drive academic excellence**.
9. For more information and/or clarifications please contact the ASDS Office at 09171195044 or email at aurelio.santisas@deped.gov.ph.
10. Immediate dissemination and compliance of this Memorandum is desired.


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OIC-Schools Division Superintendent