



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

8 August 2025

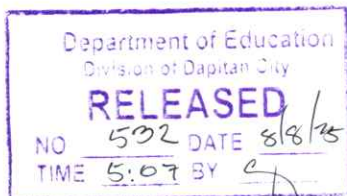
**DIVISION MEMORANDUM**

No. 532, s. 2025

**ORIENTATION AND CAPACITY BUILDING OF FIELD PERSONNEL FOR VARIOUS TESTING PROGRAMS AND THE CONDUCT OF ONLINE MONITORING & EVALUATION SYSTEM**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
OSDS, CID, and SGOD Officials and Personnel  
Select School Heads & Head Teachers  
All Others Concerned

1. Pursuant to DepEd Order No.55 s. 2016 RE: Policy Guidelines on the National Assessment of Student Learning for K to 12 Basic Education Program, the Schools Division of Dapitan City thru the SGOD- School Management, Monitoring and Evaluation Section shall conduct an orientation & capacity building to select school heads & head teachers on various testing programs and conduct of online monitoring & evaluation on August 26, 2025 at the Division Conference Hall, Dapitan City at 8:00 AM.
2. One of the objectives of this activity is to capacitate the school heads on the use of the National Assessment Systems for Basic Education Program Support Funds for the administration of the national assessments and the mechanics of the online system in the conduct of monitoring and evaluation.
3. The participants are advised to bring laptop and extension wire for the workshop.
4. Attached is the list of participants and the matrix of activity for your reference.
5. For queries, please contact Dr. Nueva A. Andag, SEPS, In-charge for M&E - Testing, through Mobile Phone No. 0909 772 5752 or email at [nueva.andag@deped.gov.ph](mailto:nueva.andag@deped.gov.ph).
6. Immediate dissemination of this memorandum is desired.



**JAY S. MONTEALTO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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