



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

August 7, 2025

DIVISION MEMORANDUM
OSDS-2025- 520


RE-ASSIGNMENT ORDER

TO: **JOFREY B. MALANA**
School Principal IV
Potungan National High School

In the exigency of the service, you are hereby reassigned/transferred to **Aseniero National High School**, effective September 1, 2025.

It is understood that you shall secure clearance on property and monetary accountabilities from your school.

For guidance and compliance.


JAY S. MONTEALTO, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Cc:

ASDS
CID
SGOD
Accountant III
Budget
AO V
AO IV (Personnel)
Planning Office
One-time cleansing Committee

