



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

**Office of the Schools Division Superintendent**

**ADVISORY**

To : All Public Elementary and Secondary School Heads

Subject : Preparation of Tutees and Tutors List for the ARAL Reading and Literacy Program

In line with the implementation of the ARAL Reading and Literacy Program across all schools in the Division of Dapitan City, all concerned are hereby directed to prepare and submit the list of tutees and tutors per school.

The following guidelines must be strictly observed:

1. Each class shall have a maximum of 15–20 identified tutees to ensure effective conduct of the tutorial sessions.
2. Tutors shall be duly designated and reflected in the submitted list.
3. All learning materials must be printed and ready before the start of the ARAL tutorial sessions to ensure smooth and timely delivery of instruction.
4. The hard copy of the list must be submitted to the Schools Division Office through the Curriculum Implementation Division not later than August 22, 2025. Soft copy must also be uploaded through this link <https://tinyurl.com/TUTORTUTEESperclass>.

Your full cooperation is earnestly expected to ensure the success of this program in addressing the literacy needs of our learners.

For guidance and strict compliance.

Digitally signed by Jay S.  
Montealto  
Date: 2025.08.20  
16:28:12 +08'00'

**JAY S. MONTEALTO, CESO VI**  
Schools Division Superintendent

Department of Education Division of Dapitan City	
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