



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

May 15, 2025

DIVISION MEMORANDUM

No. 266, s. 2025

CELEBRATION OF THE NATIONAL EDUCATION SUPPORT PERSONNEL

To: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
OSDS Section Heads
All Others Concerned

1. Pursuant to Republic Act No. 12178, declaring the 16th day of May of every year a special working holiday to be known as the “National Education Support Personnel Day”, this Office encourages schools to join the celebration.
2. This special day aims to recognize the **invaluable contributions of our non-teaching personnel** in upholding the right to education, fostering safe and positive learning environments, and ensuring the smooth and effective operation of both public and private educational institutions in delivering quality education.
3. In line with this, all schools and offices are encouraged to conduct simple yet meaningful activities such as the following:

Activity	Description
Appreciation Program	Organize a special ceremony to recognize and appreciate the contributions of support staff.
Appreciation Video	Create and present a video showcasing support staff in action during the appreciation program.
Awards and Recognition	Present awards and certificates to support staff who have demonstrated exceptional service, dedication, or innovation.
Coffee Corner	Set up a coffee station where employees can relax and engage in friendly conversations to build camaraderie.
Wellness Break	Conduct simple breathing/stretching exercises or a Zumba dance session to promote wellness.
SDO Got Talent	Host a fun talent show with voluntary participation from support staff.

4. Immediate and wide dissemination of this Memorandum is desired.



FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent



Sunset Boulevard, Dawo, 7101 Dapitan City

(065) 917-5113

www.depeddapitancity.net

dapitancity@deped.gov.ph

fb.com/DepEdDapitanCity

