



Republic of the Philippines
Department of Education

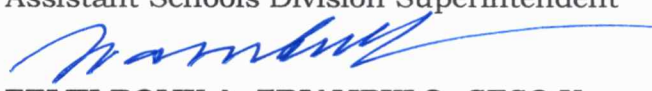
REGION IX, ZAMBOANGA PENINSULA

SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

NO. 231, s. 2025

TO : **AURELIO A. SANTISAS, CESE**
Assistant Schools Division Superintendent

FROM: **FELIX ROMY A. TRIAMBULO, CESO V**
Schools Division Superintendent
DATE : April 21, 2025
SUBJECT : Designation as Head of Dapitan City SDO Delegation

Aurelio A. Santisas, CESE, ASDS, is designated as Head of Delegation for the participants of Dapitan City SDO to the National Schools Press Conference and National Festival of Talents on **May 19-23, 2025** and 2025 Palarong Pambansa on **May 26-30, 2025**, in addition to your present duties and responsibilities.

As such, you shall act on matters which are routinary in nature and shall hold in abeyance those which are discretionary in nature. However, urgent matters which require immediate action shall be communicated directly to me for instruction.

Please be guided accordingly.

