



Republic of the Philippines  
**Department of Education**  
REGION IX  
SCHOOLS DIVISION OF DAPITAN CITY

March 14, 2025

**DIVISION MEMORANDUM**

No. 160, s. 2025

**WORKSHOP ON CAREER PROGRESSION**

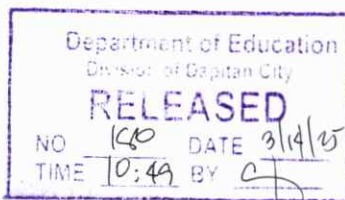
D.O. No. 020, s. 2024 "GUIDELINES ON THE RECRUITMENT,  
SELECTION, AND APPOINTMENT TO HIGHER  
TEACHING POSITIONS"

To: **ALL CONCERNED OFFICERS**  
This Schools Division

1. The **Workshop on Career Progression** shall be on March 26, 2025 starting at 8:00AM to be hosted by the Secondary Schools. Venue shall be identified by the hosts.
2. The **Human Resource Management Promotional Selection Board (HRMPSB)** are to bring the soft copy of all PSIPOPs.
3. The **Secondary Schools including IS** are to bring the soft copy of their Junior High School PSIPOPs and the LIST of the Senior High School Teachers and other personnel assigned in their respective schools with individual PSIPOP Item Number, Full Name, Date of Last Appointment arranged from highest salary grade to lowest – descending.
4. The **PSDS / PICD** and the **Central Elementary Schools** are to bring respective LIST of Teachers and other personnel assigned in the Central Schools with individual PSIPOP Item Number, Full Name, Date of Last Appointment arranged from highest salary grade to lowest – descending. *Sample attached.*
5. School Heads may bring along with them an IT or anybody who can manipulate the PSIPOP soft copy.
6. The participants are HRMPSB (5), the Secondary School and IS Heads (17), the PSDS/PICD and Central Elementary Schools (9), 27 IT and ITO Lourence N. Reyes – a total of sixty (60).
7. Expenses to this activity shall be charged to schools and office funds subject to the required standard government accounting procedure.

**Para sa Bansang Makabata, Batang Makabansa -MaTaTaG!**

**FELIX ROMY A. TRIAMBULO, CESO V**  
Schools Division Superintendent



OSDS-SDS-DM-2020-011



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**SAMPLE: ASENIERO NHS**

PSIPOP ITEM	INCUMBENT	DATE OF LAST APPOINTMENT	DATE of ORIGINAL APPOINTMENT	BIRTHDAY
OSEC-DECSB-SP2-570027-2023	PENASO, RIZA ALLONES	06/15/23	07/16/96	08/09/74
OSEC-DECSB-MTCHR1-570029-2015	ACOYMO, EMERITA CAGBABANUA	02/10/20	07/16/96	06/27/71
OSEC-DECSB-MTCHR1-570028-2015	RECENTES, REBECCA DAWAT	06/01/20	02/01/93	09/29/69
OSEC-DECSB-HTEACH1-570063-2024	DAHILOG, LOLITA TARUC	05/14/24	06/22/10	08/15/77
OSEC-DECSB-TCH3-570388-2016	TILLANO, EMMA GONZALES	02/03/17	06/21/13	07/10/71
OSEC-DECSB-TCH3-570240-2013	CAÑETE, MARILYN ANSALING	07/16/18	01/03/11	11/30/69
OSEC-DECSB-TCH3-571010-2018	NAPUECAS, FELIX MELANCIO	02/01/19	02/15/12	06/23/73
OSEC-DECSB-TCH3-570014-2015	BAYRON, JUDITH TANQUIS	06/01/20	06/16/94	12/20/67
OSEC-DECSB-TCH3-570239-2013	BAYRON, SATURNINO BALUARTE	06/01/20	08/03/96	10/30/63
OSEC-DECSB-TCH3-570252-2024	BAROY, ROCEL SAGUIN	03/15/24	10/02/06	09/19/82
OSEC-DECSB-TCH3-570117-2023	ACADEMIA, JACKYLYN LABADLA	05/19/23	11/15/12	06/01/85
OSEC-DECSB-TCH3-570253-2024	HAMOY, AZMABETH CARIÑO	03/15/24	07/01/15	06/25/84
OSEC-DECSB-TCH3-570254-2024	LABOR, ELTON JAME TACUJAN	03/15/24	06/04/18	05/10/95
OSEC-DECSB-TCH3-570255-2024	LABOR, JULIE MAE PAGENTE	03/15/24	05/28/18	10/09/96
OSEC-DECSB-TCH3-570256-2024	LAPUT, LIRIO RUIZ	03/15/24	08/01/18	05/15/86
OSEC-DECSB-TCH3-570257-2024	LABADLABAD, DIA DEM ALAJAS	03/15/24	06/01/20	06/23/98
OSEC-DECSB-TCH3-570258-2024	ENRIQUEZ, JAPHETH CAÑONAZO	03/15/24	06/01/20	09/28/92
OSEC-DECSB-TCH2-570257-2010	UBANDO, TIFANNY LAAB	01/16/25	10/04/21	03/04/91
OSEC-DECSB-TCH1-586327-1998	PALOMA, CARLO ALCOS	04/21/17	04/21/17	02/11/84
OSEC-DECSB-TCH1-570669-2015	YORONG, DANA CHEYNE P	09/13/21	09/13/21	02/09/97
OSEC-DECSB-TCH1-586319-1998	DAGPIN, DELAPHEY MAE D	07/29/24	07/29/24	03/11/99

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