



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

10 March 2025

DIVISION MEMORANDUM

No. 174, s. 2025

**IDENTIFICATION OF PROFESSIONAL AND COMPETENCY DEVELOPMENT NEEDS
OF SCHOOL HEADS BASED ON THE PHILIPPINE PROFESSIONAL STANDARD FOR
SCHOOL HEADS**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Public Schools District Supervisors
School Heads
Administrative Officer V
This Division

1. To ensure the continuous professional development of school leaders that are relevant, effective, data-driven and aligned with the actual needs and goals, all **School Heads** are requested to accomplish the professional and competency development needs based on the Philippine Professional Standard for School Heads (PPSS) on or before **March 18, 2025**.
2. The attached link <https://bit.ly/TNAforSchoolHeads> features the survey questionnaire on the identification of professional and competency development needs of school heads based on PPSS. This survey measures the extent/level of training needs of school heads using likert-scale (4-point scale).
3. The results of this survey shall be utilized as basis in the implementation of professional development programs that address specific skill-gaps and competency deficiencies of school heads.
4. Likewise, the Schools Division of Dapitan City has allocated the amount of One Million and Seventy-Nine Thousand Pesos (P 1, 079,000.00) from Human Resource Development Funds which will be used in the implementation of Professional Development Programs for CY 2025.
5. Immediate dissemination of this Memorandum is desired.



[Signature]
FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent



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