



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DAPITAN CITY

4 March 2025

DIVISION MEMORANDUM

No. 14s.2025

CONDUCT OF THE CLASSROOM-BASED SESSION AGAINST ONLINE SEXUAL ABUSE OR EXPLOITATION OF CHILDREN (OSAEC) AND CHILD SEXUAL ABUSE OR EXPLOITATION MATERIALS (CSAEM)

To: Chief Education Supervisors, CID & SGOD
 Public Schools District Supervisors/PICDs
 Education Program Supervisors
 Public and Private Elementary and Secondary School Heads
 All Others Concerned

- Pursuant to Memorandum DM-OUOPS-2025-11-01288 titled Conduct of the Classroom-Based Session Against Online Sexual Abuse or Exploitation of Children (OSAEC) and Child Sexual Abuse or Exploitation Materials (CSAEM), class advisers of all public and private elementary and secondary schools are requested to conduct classroom-based learning sessions to increase awareness against OSAEC and CSAEM during their Homeroom subject and/or through integration in appropriate subject areas. The classroom-based session shall be delivered during any day of March 2025.
- The Class Advisers can access the following materials through the following links, to wit:

Materials	Links
Session Guides	https://tinyurl.com/2025AntiOSAECDraft
Instructional Video on how to implement the classroom-based session guides	https://bit.ly/SIDPhOrientation

- To ensure the effectiveness and efficiency of the conduct of the said activity, all school heads and PSDSs/PICDs are expected to answer the following data collection forms and submit to the SGOD Attn.: PDO Danilo M. Santiago, on or before **April 3, 2025**, to wit:

Data Collection Forms	Link
Classroom-Level Reporting Form (Annex A-1)	https://bit.ly/Anti-OSAEC_CSAEMReportingForms



Sunset Boulevard, Dawo, 7101 Dapitan City

(065) 917-5113

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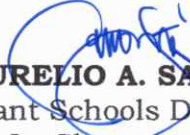




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School Intervention/s To Address LRP Concerns (Annex A-2)	https://bit.ly/Anti-OSAEC_CSAEMReportingForms
School-Level Reporting Form (Annex B)	
District-Level Reporting Form (Annex C)	

- Attached are copies of DM-OUOPS-2025-11-01288, Reporting Forms and Reminders for the 2025 DepEd LRPO Anti-OSAEC and CSAEM Classroom Based Sessions.
- For widest dissemination and compliance.


AURELIO A. SANTISAS, CESE *gn*
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent



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ANNEX A-1

CLASSROOM-LEVEL REPORTING FORM

(To be filled out by adviser or teacher assigned to discuss the topic. The form must be filled out within a week after the discussion has been conducted.)

Classroom-Based Session Against Online Sexual Abuse and Exploitation of Children (OSAEC) and Child Sexual Abuse and Exploitation Material (CSAEM)

Grade Level & Section : _____
 School Name : _____
 School ID No. : _____
 School Address : _____

A. Data on the Number of Learners *(to determine the number of learners who attended the discussion of OSAEC and CSAEM)*

Number of Male Learners	
Number of Female Learner	
TOTAL	

B. Data on the Learner Rights and Protection (LRP) Concerns *(to determine the prevalence of these LRP concerns among our learners, specifically concerning OSAEC and CSAEM, and other online concerns as well as to determine the prevalence of these LRP concerns per gender)*

Type of Learner Rights and Protection (LRP) Concerns	No. of Reported LRP Concerns in the Classroom		Corresponding Interventions <small>(e.g. referred to RGC and/or Guidance Advocate)</small>
	Male	Female	
Cyberbullying <i>(online bullying resulting in harassment, intimidation, or humiliation)</i>			
Online Grooming			
Non-Consensual Sharing of Self-Generated Naked or Indecent Images of Children			
Online/Offline Commercial Sexual Exploitation			
Exposure of Children to Sexually Explicit Images			
Sexual Abuse or Exploitation of Children			
Other forms of abuse <i>(not included in the enumeration above but constitute physical, emotional, and mental abuse)</i>			
TOTAL			

Prepared by _____

Noted by: _____

Class Adviser/Teacher Discussant

School Head

Date submitted to school head/principal: _____, 202





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ANNEX A-2

SCHOOL INTERVENTION/S TO ADDRESS LRP CONCERNS

(Kindly indicate in detail the action/s taken to address the reported LRP concerns and attach the corresponding incident report per disclosure. Please use a separate sheet if necessary.)

School Name : _____
School ID No. : _____
School Address : _____

To be filled up by the guidance advocate-designate and/or Guidance Counselor. (For teacher-designates and guidance advocates, please fill out the enclosed non-disclosure agreement.)

LRP Concern	Intervention/s

Prepared by

Noted by:

Guidance Advocate/Guidance Counselor

School Head

Date submitted to school head/principal: _____, 2025



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NON-DISCLOSURE AGREEMENT

(To be filled out by the Guidance Advocate-Designate)

I, _____ (Name) _____
(Position/Designation) at _____ (School) hereby
acknowledges the importance of the legal obligation to protect any and all information
received during the conduct of the Classroom-based Session Against Online Sexual Abuse
or Exploitation (OSAEC) and Child Sexual Abuse or Exploitation Materials (CSAEM) and
hereby binds to the following non-disclosure policies:

- I. I shall not give nor provide any access to any information received and/or generated and/or disclosed in the course of the classroom-based session on OSAEC and CSAEM to any unauthorized party;
- II. I shall keep all records submitted with utmost confidentiality and shall not furnish or reproduce copies to any unauthorized person/s nor to any party without the consent of the information owner;
- III. I shall agree to preserve the privacy and confidentiality in whatever discussions, opinions, discoveries, theories, conclusions and/or disclosures obtained in the course of the classroom-based session;
- IV. I shall not relay, communicate, disseminate through any means whether text message, email, phone call and other means of transmitting information of any information gathered from any learner, parent or teacher to other people without written consent of the learner and their parent/s;
- V. I shall not use any confidential information for my own benefit nor give, review, dispose, and disclose to others or permit the use of others for their benefit to the detriment of the psychosocial support and intervention to be given to the learner;
- VI. I hereby acknowledge full accountability for my use of any confidential information held in trust and confidence as well as the misuse of the same confidential information by reason of my own negligence or voluntary dissemination without the required consent of the learner and their parent/s;
- VII. I hereby accept liability of any breach of the non-disclosure agreement and understand the consequences thereof in accordance with the Data Privacy Act of the Philippines and other applicable laws. I further agree and am aware that my failure to fulfill any of the provisions set forth in this agreement or any violation of the terms of the agreement can subject the undersigned to appropriate disciplinary/administrative sanction without prejudice to other civil and criminal action that the injured party may file by reason of my breach of confidentiality;
- VIII. I take full responsibility in securing all private, confidential, and sensitive conversations with the learner made through text, Messenger, or other online means by ensuring that I do not leave my laptop or cellphone negligently such that another person may read such private, confidential, and sensitive messages from the learner.



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- IX. I undertake to exert all possible means to protect any personal, confidential, and sensitive information received from the learner especially if received through text messaging or through Facebook Messenger by deleting the electronic copy after converting it to print-based or hard copy and ensuring that the printed copy is a faithful copy of the original message and securing the hard copies in my custody and possession.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ (date) in _____, Philippines.

Guidance Advocate



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 SCHOOLS DIVISION OF DAPITAN CITY

ANNEX B

SCHOOL-LEVEL REPORTING FORM

(Strictly to be filled up by the School Head/Principal or designate)

Implementation of the Classroom-Based Session Against Online Sexual Abuse and Exploitation of Children (OSAEC) and Child Sexual Abuse and Exploitation Material (CSAEM)

School Name : _____
 School ID No. : _____
 School Address : _____

A. Total Number of Learners per Grade Level *(to determine the number of learners who participated in the classroom-based session of OSAEC and CSAEM. Use a separate sheet if necessary.)*

Grade Level	Number of Learners Reached			Date Conducted
	Male	Female	TOTAL	March __, 2025
Grade 1				March __, 2025
Grade 2				March __, 2025
Grade 3				March __, 2025
Grade 4				March __, 2025
Grade 5				March __, 2025
Grade 6				March __, 2025
Grade 7				March __, 2025
Grade 8				March __, 2025
Grade 9				March __, 2025
Grade 10				March __, 2025
Grade 11				March __, 2025
Grade 12				March __, 2025



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B. **Data on the Learner Rights and Protection (LRP) Concerns** (to determine the prevalence of these LRP concerns among our learners, specifically concerning OSAEC and CSAEM, and other online concerns as well as to determine the prevalence of these LRP concerns per gender)

Type of Learner Rights and Protection Concern												
Grade Level	Cyberbullying		Online Grooming		Non-Consensual Sharing of Self-Generated Naked or Indecent Images of Children		Online/ Offline Commercial Exploitation		Sexual Abuse or Exploitation of Children		Other Forms of Abuse	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
TOTAL												





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C. Total Number of Reported Disclosures Relative to The Actions Taken *(to monitor the number of cases that need to be addressed, the number of cases that have on-going interventions, and the number of cases that have been addressed)*

Stages of Action Taken	
Pending	
Case Endorsed	
Monitoring	
Resolved	
Non-LRP	
Total	

D. **Collated Intervention Plans to Address LRP Concerns** *(attach all the crafted intervention plans by guidance advocates and/or Guidance Counselor)*

Approved and Endorsed by: _____ Date approved: _____
School Head/Principal





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Department of Education
 REGION IX, ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DAPITAN CITY

ANNEX C

DISTRICT-LEVEL REPORTING FORM
(Strictly to be filled up by the PSDS/PICD/PDO I)

Implementation of the Classroom-Based Session Against Online Sexual Abuse and Exploitation of Children (OSAEC) and Child Sexual Abuse and Exploitation Material (CSAEM)

Division Office : **DAPITAN CITY**

District: _____

Address : **Sunset Boulevard, Dawo, Dapitan City**

A. Total Number of Learners per Grade Level *(to determine the number of learners who participated in the classroom-based session of OSAEC and CSAEM. Use a separate sheet if necessary.)*

Name of School	Grade Level 1-6												Total	
	1		2		3		4		5		6			
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female		



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Name of School	Grade Level 7-12												Total	
	7		8		9		10		11		12			
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female		



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A. Data on the Learner Rights and Protection (LRP) Concerns *(to determine the prevalence of these LRP concerns among our learners, specifically concerning OSAEC and CSAEM, and other online concerns as well as to determine the prevalence of these LRP concerns per gender)*

Type of Learner Rights and Protection Concern												
Grade Level	Cyberbullying		Online Grooming		Non-Consensual Sharing of Self-Generated Naked or Indecent Images of Children		Online/ Offline Commercial Exploitation		Sexual Abuse or Exploitation of Children		Other Forms of Abuse	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
TOTAL												



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B. Total Number of Reported Disclosures Relative to The Actions Taken *(to monitor the number of cases that need to be addressed, the number of cases that have on-going interventions, and the number of cases that have been addressed)*

Stages of Action Taken	
Pending	
Case Endorsed	
Monitoring	
Resolved	
Non-LRP	
Total	

Prepared by:

Approved and Endorsed by:

PSDS/PICD

Date approved: March ____, 2025



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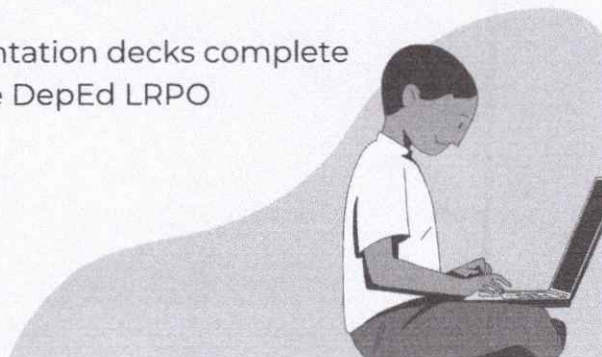
REMINDERS FOR THE 2025 DEPED LRPO ANTI-OSAEC AND CSAEM CLASSROOM BASED SESSIONS



What is this initiative?

1

- In celebration of Safer Internet Day for Children.
- In compliance with R.A. 11930 (Anti-OSAEC and CSAEM law)
- Empower learners with resilience against Online Sexual Abuse and Exploitation of Children (OSAEC)
- Promote safe and informed online behaviors.
- Delivered via Classroom-based sessions led by class advisers.
- Teachers are provided with presentation decks complete with guide scripts provided by the DepEd LRPO



2 Your Role as a Teacher

1. Customize the presentations

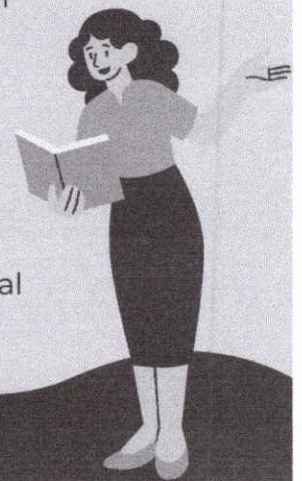
- Adapt provided decks to suit your learners, but retain all essential information.
- Use innovative teaching approaches to engage students.

2. Approach with Sensitivity

- Discuss the issue seriously but focus on empowering learners to feel safe and informed.

3. Use Age-Appropriate Language

- Adjust examples and terminology to your learners' developmental stage.



3 Creating a Safe Session Environment

1. Establish Agreements

- Set respectful session rules to ensure a safe space.

2. Encourage Learner Openness

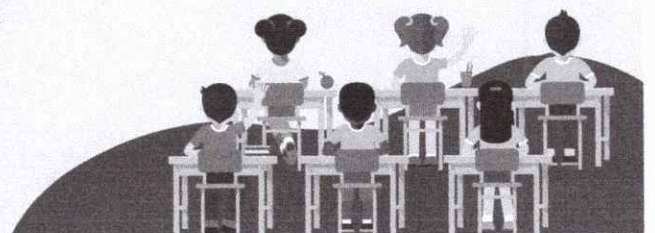
- Let students know they can approach you privately with questions or concerns.

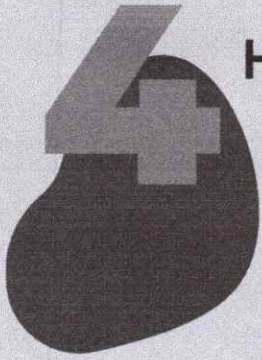
3. Be Observant

- Watch for non-verbal cues indicating discomfort or distress.

4. Be Prepared for Sensitive Discussions

- Use empathy and care when discussing as the presentation discusses violence against children.





Handling Disclosures

1. Confidential Yet Open Space

- Create a setting where the learner feels safe but avoid total privacy (e.g., no locked doors). **DO NOT FACILITATE DISCLOSURE DURING THE ACTUAL SESSION.**

2. Empathetic Listening

- Let learners speak at their own pace without judgment or interruption.

3. Reassure and Validate

- Praise their courage and emphasize that abuse is never their fault.

4. Explain Next Steps

- Clarify your duty to report their disclosure to the school head or guidance counselor to get them support.

5. Follow Reporting Protocols

- Report cases following DepEd Order 40, s. 2012 (report to your school head or guidance designate)



Self-Care for Teachers

1. Acknowledge Emotional Impact

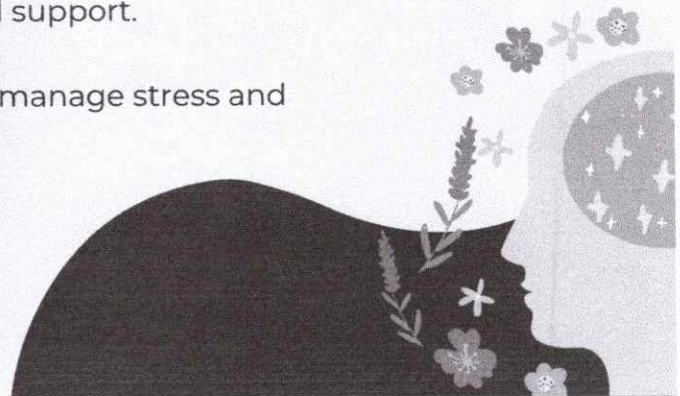
- Recognize the stress and emotional toll of handling sensitive disclosures.

2. Seek Support

- Reach out to guidance personnel or peers for debriefing and emotional support.

3. Practice Self-Care

- Take intentional steps to manage stress and maintain well-being.





Resources and Tools

1. Know more about RA 11930

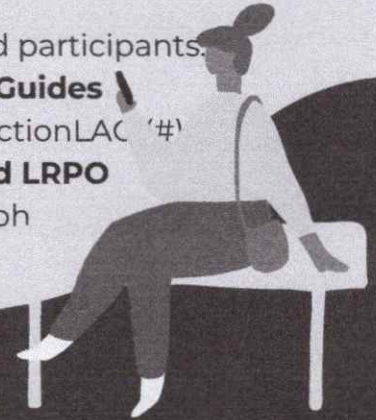
- Access the free e-learning course via bit.ly/RA11930elearning
- Use self-enrollment key: ANTIOSAEC
- Free certificate available for registered participants.

2. Use the Child Protection LAC Session Guides

- Download guides at [[#](https://bit.ly/ChildProtectionLAC)]

3. For further support, contact the DepEd LRPO

- Email: weprotectlearners@deped.gov.ph
- TeleSafe Contact Center: #33733



THANK YOU FOR HELPING SAFEGUARD OUR LEARNERS!





Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS-2025-11 - 01288

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL DISTRICT SUPERVISORS
SCHOOL HEADS
LEARNER RIGHTS AND PROTECTION FOCAL PERSONNEL
ALL OTHERS CONCERNED

FROM : MALCOLM S. GARMA
Assistant Secretary, Office in Charge
Office of the Undersecretary for Operations

SUBJECT : CONDUCT OF THE CLASSROOM-BASED SESSION AGAINST
ONLINE SEXUAL ABUSE OR EXPLOITATION OF CHILDREN
(OSAEC) AND CHILD SEXUAL ABUSE OR EXPLOITATION
MATERIALS (CSAEM)

DATE : February 19, 2025

In compliance with Presidential Proclamation No. 417 "Declaring the Second Tuesday of February of Every Year as Safer Internet Day for Children [in the] Philippines," and in line with the promulgation of the Implementing Rules and Regulation (IRR) of Republic Act No. 11930, entitled "An Act Punishing Online Sexual Abuse or Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Materials (CSAEM)," the Department of Education (DepEd) is mandated to ensure the implementation of anti-OSAEC and CSAEM policy in schools through its Learner Rights and Protection Division (LRPD). In line thereto, the LRPD in collaboration with the Curriculum and Teaching Strand and in partnership with the Stairway Foundation Inc. proposes the conduct of a classroom-based learning session to increase awareness against OSAEC and CSAEM through integration in appropriate subject areas its core messages at the elementary and secondary levels.

These learning sessions will directly reach our learners, equipping them with knowledge and tools and increasing their awareness against OSAEC and CSAEM. The session guides can be accessed through this link: <https://tinyurl.com/2025AntiOSAECDraft>.

For guidance on how to implement the classroom-based session guides, an instructional video is prepared, kindly refer to this link: <https://bit.ly/SIDPhOrientation>.



Moreover, to ensure the implementation of anti-OSAEC and CSAEM policies in Schools, an instructional classroom-based session of the anti-OSAEC and CSAEM shall be conducted for each key stage and shall be delivered by the class advisers during their Homeroom subject. The classroom-based session shall be delivered during any day of March.

To ensure the effectiveness and efficiency of the conduct of the said activity, the different governance levels are expected to answer the data collection forms. Accordingly, in compliance with the Data Privacy Act, teacher-designates and guidance advocates who will be handling learner disclosure are requested to fill out the non-disclosure agreement. Kindly refer to the link below for the copy of the reporting forms and the non-disclosure agreement.

<https://bit.ly/SIDPh25ReportingForms>

For compliance.

Thank you very much.