



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

February 19, 2025

DIVISION MEMORANDUM

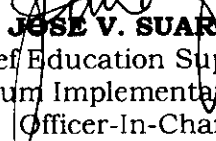
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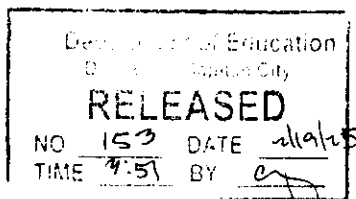
SUBMISSION OF FY 2024 ZERO BACKLOG REPORT

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
OSDS Section Heads
All Others Concerned

1. In compliance with DepEd Memorandum DM-OUHROD-2025-0410, dated February 17, 2025, all functional divisions, sections, and schools must submit their certification of the FY 2024 DepEd Zero Backlog Report to the Records Section. The report should cover the period from January 1 to December 31, 2024, based on the services declared in their Citizen's Charter. The deadline for submission is on or before March 10, 2025.
2. Functional divisions, sections, and schools shall not send their individual reports directly to the ARTA nor answer the Microsoft Forms.
3. For guidance and compliance.

For the Schools Division Superintendent:


VICENTE JOSE V. SUAREZ II, EMD
Chief Education Supervisor
Curriculum Implementation Division
Officer-In-Charge
Office of the Schools Division Superintendent



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