



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM

No. 141, s. 2025

TO: **DR. NUEVA A. ANDAG**
Senior Education Program Specialist

FROM: **FELIX ROMY A. TRIAMBULO, CESO V**
Schools Division Superintendent

DATE: **February 17, 2025**

SUBJECT: **DESIGNATION AS IN-CHARGE OF SCHOOL GOVERNANCE AND OPERATIONS DIVISION**

In view of the absence of Mr. Sherlito E. Sagapsapan, Chief Education Supervisor (SGOD), who is attending the DepEd Human Resource and Organizational Development (HROD) Convention at the Philippine International Convention Center, Pasay City on February 19, 2025, you are hereby designated as In-Charge of School Governance and Operations Division from February 17 to 21, 2025 in addition to your duties and responsibilities without additional compensation.

This designation bears the authority to act on routine matters at the SGOD office and shall remain effective therein unless revoked at will for cause.

For your guidance and compliance.

