



Republic of the Philippines  
**Department of Education**  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

14 FEBRUARY 2025

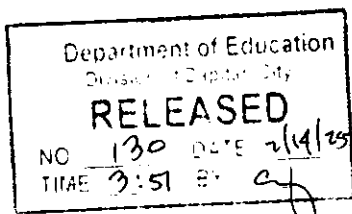
**DIVISION MEMORANDUM**

No. 130, s. 2025

**COLLECTION, CONSOLIDATION, AND VALIDATION OF BULLYING INCIDENTS INVOLVING LEARNERS AGED THIRTEEN (13) TO SIXTEEN (16) FOR (S.Y.) 2023-2024**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors (CID and SGOD)  
All Public and Private School Heads  
All Others Concerned

1. Pursuant to Memorandum No. 2025-11-00580 dated January 20, 2025, and Office of the Regional Memorandum No. 2025 – 578, dated February 3, 2025, re: **Collection, Consolidation, and Validation of Bullying Incidents Involving Learners aged Thirteen (13) to Sixteen (16) for S.Y. 20223 – 2024**, this office hereby directs all schools to submit bullying incidents involving learners ages thirteen to sixteen from S.Y. 2023-2024. The final submission of this report is due on March 21, 2025.
2. In this connection, all PUBLIC AND PRIVATE SCHOOLS shall consolidate the data of reported bullying incidents involving learners aged thirteen to sixteen for the school year 2023-2024 in their respective schools using the School-Based Consolidation Data Sheet, along with the corresponding documentation of the reported bullying cases. The consolidated report shall be submitted to Central Office via the MS Form.
3. Moreover, for ease of access, all enclosures can be access through the following links:
  - a. School-Base Consolidation Data Sheet: <https://tinyurl.com/27pbxevd>.
  - b. MS forms: <https://tinyurl.com/yhhf7weh>.
4. Widest dissemination of this memorandum is enjoined.



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