



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DAPITAN CITY

11 February 2025

DIVISION MEMORANDUM

No. 146s.2025


SUBMISSION OF THE 2025 MONITORING & EVALUATION (M&E) PLAN AND THE QUARTERLY ZAMPENTAM TECHNICAL ASSISTANCE REPORTS

To: Chief Education Supervisors, CID & SGOD
 Public Schools District Supervisors
 Education Program Supervisors & Specialists
 Section/Unit heads
 All Others Concerned

- Pursuant to DepEd Order No.029, s.2022 titled Adoption of the Basic Education Monitoring and Evaluation Framework, all program owners/focal persons are advised to submit the following, to wit:

Document/Report	Person Involved	Deadline
1. CY 2025 Monitoring & Evaluation Plan	Program Owner/ Focal Person	February 17, 2025
2. District & Division Technical Needs Assessment Report	Program Owner/ Focal Person	January 6, April 1, July 1, Oct. 1, 2025
3. District & Division Technical Assistance Plan (Quarterly)	Program Owner/ Focal Person	January 6, April 1, July 1, Oct. 1, 2025
4. District & Division Technical Assistance Accomplishment Report (Quarterly)	Program Owner/ Focal Person	March 31, June 30, Sept 30, Dec 19, 2025
5. ZAMPENTAM FORMS 1-4	Program Owner/ Focal Person	March 31, June 30, Sept 30, Dec 19

- The functional division chiefs and section heads shall submit to SEPS Nueva A. Andag the Checklist on the Submission of the said reports/documents based on the deadline.
- Attached is the List of the names of program owners/focal persons for your ready reference.
- For widest dissemination and compliance.


FELIX ROMY A. TRIAMBULO, CESO V
 Schools Division Superintendent

Department of Education
 Division Office - Dapitan City
RELEASED
 NO 146 DATE 2/12/25
 TIME 9:50 BY [Signature]



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STATUS ON THE SUBMISSION OF ZAMPENTAM FORMS AND M & E PLAN
As of February 11, 2025

	Names of TA Providers	M&E Plan Date Submitted	ZAMPENTAM TA REPORTS				Remarks
			Quarter 1 Date Submitted Jan-March 2024	Quarter 2 Date Submitted April-June 2024	Quarter 3 Date Submitted July-September 2024	Quarter 4 Date Submitted October-December 2024	
	CID- to be submitted to the CID Chief						
1	Dr. Bobbie E. Gurabot	1/6/2025					Submitted in hard copies
2	Dr. Esmeralda A. Bagaipo						
3	Marilou B. Monding						
4	Jerry M. Perong						
5	Lindo O. Adasa, Jr.						
6	Jose C. Overa						
7	Marlyn E. Esmade						
8	Dr. Luna Luz B. Racho						
9	Helen T. Calaguian	1/6/2025					Submitted in hard copies
10	Ma. Perga A. Cadiente						
11	Jimmy B. Gahuman						
12	Edna C. Quimiguing	1/6/2025					Submitted in hard copies
13	Jephone P. Yorong						
14	Elsa Q. Aranas						
15	Joy I. Cagbabanua						
16	Judycel L. Elumba						



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17	Rizza A. Daboda						
	SGOD- to be submitted to the SGOD Chief						
17	Nueva A. Andag	1/3/2025					Submitted in soft & hard copies
18	Johann Andrei A. Ladera						
19	Danilo M. Santiago						
20	Jonathan D. Reluya						
21	Michelle V. Torres						
22	Anthon John S. Soriano						
23	Vicente Ramon V. Suarez II						
24	Anjie C. Rabe						
25	Glenn E. Mohametano, DDM						
26	Gwilym C. Elumba, RN						
	OSDS- to be submitted to the Section Heads						
27	Jidelle G. Garcia						
28	Nancy T. Tendero						
29	Cynthia O. Dalman						
30	Amythyst Faith O. Diao						
31	Rosa Belinda P. Gemperoso						
32	Shendee Gallemit						
33	Olga P. Miranda						
34	Arni G. Jauculan						

Note: Consolidated reports will be submitted to Dr. Nueva A. Andag- SGOD-SMME for PIR Quarterly Reporting.



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DISTRICT/DIVISION/SECTION TECHNICAL ASSISTANCE PLAN

Division/Section: _____

Date: _____

Issues/Concerns/Hindering Factors/TA Needs	Clientele	Proposed Intervention (TA Programs/Activities)	Physical Targets	Target Dates of Implementation	Persons Involved

Prepared by:



Approved by:



 Program Owner/Division/Section Head

 Schools Division Superintendent



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