



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

February 10, 2025

Division Memorandum
No. 123 s. 2025

CONDUCT OF TEAM MONITORING AND SUPERVISION OF SCHOOLS

To: Assistant Schools Division Superintendent
Chief Education Supervisor SGOD & CID
Education Program Supervisors
Public Schools District Supervisors
Principals Incharge of the District
Elementary and Secondary School Heads
All Others Concerned

1. DepEd Order No. 4, s. 2022 outlines the blueprint for DepEd's next decade, aligning policies, plans, programs, and projects with the 2030 Basic Education Development Plan (BEDP). Monitoring and instructional delivery are viewed as means to achieve objectives, including access, equity, quality, resilience, and well-being.
2. This is also a reiteration of Division Memorandum No. 25, s. 2024, "Policy Guidelines on Instructional Supervision" which mandates the Curriculum Implementation Division to conduct announced and unannounced Team Monitoring and Supervision to schools of this Division needing technical assistance.
3. In this connection, this Office hereby announce the adoption of **"E-CHECKED - Enhanced Curriculum-monitoring towards Holistic Engagement for Comprehensive Knowledge, skills and Expertise Development"** as a strategy to be implemented starting February 2025.
4. The objectives of the activity are:
 - a. To provide technical assistance to teachers and school heads of schools who performed Low Proficient, Nearly Proficient and Proficient in the unified quarterly assessment.
 - b. To get a genuine and accurate picture of a teacher's typical classroom practices capturing natural teaching strategies and student responses.
 - c. To gather data from schools for policy recommendations.
5. The focus of the team monitoring and supervision are the following:
 - a) Instructional Supervisory Plan of School Heads



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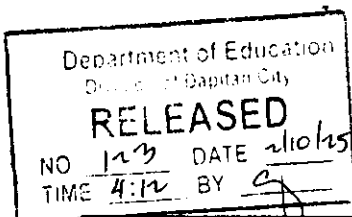




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- b) Lesson Plan (*budget of work, time-on-task*)
 - c) Instructional Materials (*SME-LTE, DCP/ICT integration, LR Corner*)
 - d) Attendance (*teachers and learners*)
 - e) Learning Delivery (*application of strategies learned during trainings attended by teachers across curriculum*)
 - f) Values Integration (*across grade levels and learning area*)
 - g) Validation of comparative school MPS by learning area
6. For any concerns or inquiries, please contact the Dr. Vicente Jose V. Suarez, II Chief Education Supervisor of the Curriculum Implementation Division at 09175100066/09088998180.
7. Widest dissemination and compliance of this Memorandum is enjoined.

AURELIO A. SANTISAS, CESE
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Officer-in-Charge
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