



Republic of the Philippines  
**Department of Education**  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

February 3, 2025

**DIVISION MEMORANDUM**  
No. 104 s. 2025

**DEVELOPMENT OF CONTEXTUALIZED ALTERNATIVE DELIVERY MODE (ADM)  
LEARNING RESOURCES GRADE 7 FOR THE IMPLEMENTATION OF THE MATATAG  
CURRICULUM**

TO : Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads of IPEd Implementing Schools  
Select Teachers  
This Division

1. In line with the implementation of the MATATAG Curriculum, the Schools Division of the Dapitan City through the Curriculum Implementation Division (CID)- Learning Resources Management Section (LRMS) will spearhead the conduct of the Development of Contextualized ADM Learning Resources Grade 7 on February 21 -23, 2025 at Villa Pablea Mountain Resort, Tolon, Rizal Zamboanga del Norte.
2. The activity aims to:
  - Identify, document, and incorporate Indigenous knowledge systems, practices, languages, and traditions to ensure that the educational materials authentically reflect the cultural heritage and lived experiences in Indigenous communities.
  - foster meaningful collaboration and engagement with community members, elders, and local experts throughout the development process.
  - Build the capacity of educators and community members to continue the process of contextualization beyond the Writeshop.
3. Attached is the list of participants.
4. In line with this, all participants are encouraged to bring their laptops, extension cords, and other reference materials for the activity. Moreover, the participants may request service credits or compensatory overtime credits computed against the actual days of services in accordance with existing Civil Service rules and regulations.
5. Travel, honorarium, and other incidental expenses of the community elders and PMT shall be charged against the ADM Program Support Fund, while



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the participants shall be charged against School MOOE/Local Funds subject to the usual government accounting and auditing regulations.

6. Participants must arrive and register on February 21 before the program commences at 8:30 AM. The first meal is breakfast (Friday), while the last is dinner on February 23, 2025.
7. For more information and/or clarification, please contact EPS Jephone P. Yorong through 0938-396-8259.
8. For immediate dissemination and compliance.

  
**FELIX ROMY A. TRIAMBULO, CESO V**  
Schools Division Superintendent





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**DEVELOPMENT OF CONTEXTUALIZED ADM LEARNING RESOURCES GRADE 7 FOR  
 THE IMPLEMENTATION OF THE MATATAG CURRICULUM**  
 Villa Pablea Mountain Resort, Tolon, Rizal Zamboanga del Norte  
 February 21 – 23, 2025

**MATRIX**

<b>Day 1 – February 21, 2025</b>	
8:00-8:30	Registration
8:30-10:00	Opening Program - Philippine National Anthem - Prayer - DepEd Policy Statement - Acknowledgement of Participants - Welcome Remarks - Statement of Purpose - Workshop Mechanics
10:00-10:15	HEALTH BREAK
10:15-11:00	Plenary Session 1 – <b>Guidelines on Treatment of Social Content in Learning Resources</b>
11:00-12:00	Plenary Session 2 - <b>Intellectual Property Rights &amp; LR Tech Specs</b>
12:00-1:00	LUNCH
1:00-2:30	Continuation of Plenary Session 2 - <b>Presentation of Evaluation Tools, Summary of Findings, Correction and Revision</b>
2:30-3:00	Distribution of Assigned LAS
3:00-3:15	HEALTH BREAK
3:15-5:00	- Break Out Session - Workshop 1 - Start of Individual Evaluation
<b>Day 2 – February 22, 2025</b>	
8:00-8:30	MOL
8:00-10:00	- Break Out Session - Continuation of Workshop
10:00-10:15	HEALTH BREAK
10:15-12:00	- Break Out Session - Continuation of Workshop
12:00-1:00	LUNCH
1:00-3:00	- Continuation of Workshop
10:00-10:15	HEALTH BREAK
10:15-12:00	Break Out Session - Continuation of Workshop
12:00-1:00	LUNCH
1:00-3:00	Break Out Session



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	- Continuation of Workshop
3:00-3:15	HEALTH BREAK
3:15-5:00	Break Out Session - Continuation of Workshop
<b>Day 3 – February 23, 2025</b>	
8:00-8:30	MOL
8:30-10:00	Break Out Session - Continuation of Workshop
10:00-10:15	HEALTH BREAK
10:15-12:00	Submission of Outputs
12:00-1:00	LUNCH
1:00-3:00	Submission of Outputs
3:00-3:15	HEALTH BREAK
3:15-5:00	Closing Program  Post Evaluation  HOME SWEET HOME





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**DEVELOPMENT OF CONTEXTUALIZED ADM LEARNING RESOURCES GRADE 7 FOR  
THE IMPLEMENTATION OF THE MATATAG CURRICULUM**

Villa Pablea Mountain Resort, Tolon, Rizal Zamboanga del Norte  
February 21 - 23, 2025

**LIST OF PARTICIPANTS**

**Writers**

1. Rocel S. Baroy	Araling Panlipunan
2. Judith T. Bayron	Araling Panlipunan
3. Delaphey Mae D. Dagpin	Araling Panlipunan
4. Carlo A. Paloma	Araling Panlipunan
5. Lirio R. Laput	English
6. Felix M. Napuecas	English
7. Rebecca D. Recentes	English
8. Glydel Marie S. Adraincem	English
9. Juvie Lee G. Gevirola	ESP
10. Marilyn C. Magdusa	ESP
11. Windie Lee Bulagao	ESP
12. Dima D. Lomoljo	ESP
13. Evelyn D. Dondoyano	Filipino
14. Azmabeth C. Hamoy	Filipino
15. Dana Cheyne P. Yorong	Filipino
16. Rowena E. Dangcalan	Filipino
17. Jackylyn L. Academia	MAPEH
18. Nikka b. Calunsag	MAPEH
19. Dia Dem A. Labadlabad	MAPEH
20. Tiffany L. Ubando	MAPEH
21. Emerita C. Acoymo	Mathematics
22. Angie A. Badio	Mathematics
23. Elton Jame T. Labor	Mathematics
24. Romel O. Caincay	Mathematics
25. Pauline Mary E. Tugahan	Science
26. Japheth C. Enriquez	Science
27. Jule Mae P. Labor	Science
28. Emma G. Tillano	Science
29. Saturnino B. Bayron	TLE





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30. Lolita T. Dahilog	TLE
31. Ricardo O. Gestopa Jr.	TLE
32. Eden S. Ulat	TLE

**Program Management Team**

1. Jephone P. Yorong, EdD	-Education Program Supervisor (IPEd Focal)
2. Ma. Perga A. Cadiente	-Education Program Supervisor (LR)
3. Jose C. Overa	-School Principal IV/PICD
4. Belmor A. Debaloy	-Head Teacher IV (IPEd Focal in the District)
5. Riza A. Penaso	-School Principal II
6. Ruby V. Paguntalan	-Project Development Officer II
7. Peter A. Alavanza	-Librarian II
8. Magnolia C. Capati	-Administrative Assistant II
9. Water O. Emot	-IPEd Elders
10. Jeany Emot	-IPEd Elders

