

Department of Education

REGION IX, ZAMBOANGA PENINSULA SCHOOLS DIVISION OF DAPITAN CITY_

Office of the Schools Division Superintendent

November 25, 2024

DIVISION MEMORANDUM

No. 607, s. 2024

CONDUCT OF DAPITAN CITY ATHLETIC ASSOCIATION (DACAA) QUALIFYING MEET FOR ZPRAA 2025

TO: Assistant Schools Division Superintendent

Chief Education Supervisors, CID and SGOD

Education Program Supervisors

PSDSs and PICDs

All Private and Public Elementary and Secondary School Heads

All District and School Sports Coordinators

All School Sports Clubs Coaches and Facilitators

This Division

- 1. Relative to the Division Memorandum No. 534, s. 2024, "Division Schedule of the Conduct of Sports Events S.Y. 2024-2025, this office announces the conduct of Dapitan City Athletic Association (DACAA) Meet on December 4-7, 2024 at the different venues of Dapitan City.
- 2. Participants to this activity are the private and public elementary and secondary schools qualified athletes, coaches, assistant coaches, and chaperons of different sport events at the different playing venues.
- 3. All clubs of the qualified athletes for the DACAA qualifying Meet shall bring their own equipment for the competition.
- 4. A refresher course shall be conducted on November 30 to December 1, 2024 and solidarity meeting on December 4, 2024 to be handled by the different Tournament Directors and facilitators of all events at the different venues.
- 5. All required documents of the participating athletes shall be submitted to the District Screening and Accreditation Committee (DSAC) members and be submitted to the Division Screening and Accreditation Committee (DSAC) on November 29, 2024 for evaluation and verification on December 1-3, 2024 at Dapitan City Experimental Elementary School.
- 6. Working Committees shall be created for the success of the activity, list of Officials (Annex A), Officiating Officials (Annex B) and Working Committees (Annex C).
- 7. Eligibility of the athletes is found in Enclosure 2, Section 6 of DepEd Memorandum Number 20, s. 2024, where athletes in the elementary level shall be born on or after January 1, 2012 and January 1, 2007 for the secondary level.















SCHOOLS DIVISION OF DAPITAN CITY_ 8. For the overall welfare of the participants, all districts and schools shall

strictly follow the provisions in the following: a. DepEd Order No. 66, s. 2017 "Implementing Guidelines on the Conduct

of Off-Campus Activities"

b. DepEd Order No. 32, s. 2017 "Gender-Responsive Basic Education Policy"

c. DepEd Order No 40, s. 2012 "DepEd Child Protection Policy"

- 9. Travelling, food, sports supplies and equipment expenses relative to the participation to this activity shall be charged against School MOOE, SEF, downloaded sports funds, PTA and other sources of funds subject to the usual accounting and auditing rules and regulations.
- 10. Teachers who will served during Saturdays, Sundays and Holidays shall be granted Service Credits subject to the provision stipulated under DECS Memorandum No. 143, s. 1997. Likewise, School Heads and non-teaching personnel shall be provided with Compensatory Overtime Credit (COC) per CSC and DBM Joint Circular No. 2, s. 2004.
- 11. For queries, please contact the Division Sports Coordinator, Noel P. Mangubat, through cellphone no. 0939 759 0755, and Assistant Division Sports Coordinator, Rey G. Campos through cellphone no. 0912 291 3304.
- 12. For wide and immediate dissemination of this memorandum is desired.

For the Schools Division Superintendent:

SANTISAS, CESE Assistant Schools Division Superintendent

Officer-In-Charge Office of the Schools Division Superintendent

















Department of Education

REGION IX, ZAMBOANGA PENINSULA SCHOOLS DIVISION OF DAPITAN CITY

Annex A

DAPITAN CITY ATHLETIC ASSOCIATION (DACAA) OFFICIALS

Overall Tournament Director:

SDS Felix Romy A. Triambulo, CESO V

Overall Asst. Tournament Director:

ASDS Aurelio A. Santisas, CESE

Overseers:

CID Chief Vicente Jose V. Suarez Il, Ed.D.

SGOD Chief Sherlito E. Sagapsapan

Sports Consultant:

Mr. Germanico C. Malacat

Overall Tournament Manager:

Mr. Noel P. Mangubat

Overall Asst. Tournament manager:

Mr. Rey G. Campos

Chairperson, Secretariat:

Mrs. Rizza A. Daboda

Members:

Ms. Anna Prees A. Mangubat

Ms. Evangeline Elcamel

Screening Committee Chair:

Mr. JR Simed Joseph B. Saguin

Asst. Chair. Screening Committee:

Mr. Jeffrey Jumalon

Finance Officer:

Ms. Marlyn Esmade

Asst. Finance Officer:

Ms. Edna Ouimiguing

Chairperson, Records:

Ms. Janet O. Cadano

Members:

Mr. Roger Jr. F. Balignot Ms. Jessel Jasme

Chairperson, Awards:

Ms. Helen T. Calaguian

Playing Venue Coordinator:

Mr. Jose Overa

Asst. Playing Venue Coordinator:

Mr. Leonido J. Tabilon

Transportation Coordinator:

Mr. Asisclo C. Carin

Asst. Transportation Coordinator:

Mr Jessie Caspe

Supplies and Equipment Coordinator: Ms. Jidelle G. Garcia

Asst. Supplies and Equipment Coordinator:

Ms. April Rose O. Castor

Emergency Response:

Mr. Jonathan Reluya

Medical Team Chairperson:

Mr. Gwilym Elumba

Member

Mrs. Mary Rose C. Galan

Member

Mrs. Narcelle Bacatan

Mrs. Joyce S. Martillano

Member

Ms. Elvie Page

Member Member

Mrs. Marita S. Gaburno

Member

Mr. Elmer Silvan Gemperoso

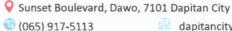
Dentist:

Dr. Glen H. Mohametano

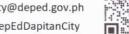














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Annex B

OFFICIATING OFFICIALS

ARNIS-ELEMENTARY & SECONDARY

Tournament Directors:

Ally A. Malacat

-Elementary

May Love Arances -Secondary

Technical Officials:

Elementary

Ricky Arances

Rhoda May Ruiz

Jerlina Enguito

Cecil Abetria

Donald Apa-ap

Secondary

Fatima Malicay

Lowell Quezon

Michelle Hamoy

Edwin Balase

Cristian Dalis

Cris Hamoy

2. ATHLETICS-ELEMENTARY & SECONDARY

Tournament Directors:

Elbert Pon

-Elementary

Julito Abne

-Secondary

Technical Officials:

Concepcion Acaac

Teresa Ligutom

Honeylene Martinez

Merlyn P. Rasus

Jun Carlo P. Tenio

Loreto Eguia

Jocelyn L. Sorela

Teresita J. Cainta

Jessa Acaylar

Rona A. Nestal

Arnel D. Penados Rowena C. Malalis Mark S. Credo Jerome C. Segovia Julito H. Abne

Serlita Sasuman

Benlita T. Bagatua Pia Baldosa

Joy E. Lagasca

Ester Pardillada

Annie Santos

Jedda Tabliga

Cathrina Cadano

Lyra Magsayo

Jocelyn J. Racho

Amelia A. Caipang

Gretchen Ligutom

Aileen T. Page

Venus E. Zamoras Maureen Daquipil

Annielyn S. Saramenta

Carona Paez

Aibelle G. Egay

Phoebe Hamoy

Eva Regencia

Nimfa Dinocot

3. BADMINTON-ELEMENTARY & SECONDARY

Tournament Directors:

Marlon Eguia Gil Malacat

-Elementary

-Secondary

Technical Officials:

Dana Cheney Yorong

Arceli D. Palmero

Joseph Glen Acaylar

Marilyn P. Caga-anan

Shekinah Ruth Bayron

Emmanuel Verano

Therese June Bunao Winda Fernandez

Lydia kilapkilap Vanessa Saldon Ronald Esmade

Mercy Calunsag Hazel B. Dagpin

Gerald Ruiz

Jocel Icao

Elma T. Pactol Heddy E. Ruales

Jade Andag

Analyn F. Varon Nikko Enov

Asisclo C. Carin

Anna Prees A. Mangubat

Kimberly B. Uguis Ellaine Bantillan

















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4. BASKETBALL-ELEMENTARY & SECONDARY

Tournament Directors:

Juvy P. Pestañas

-Overall -Elementary

Willer P. Agum

Gil Javier

-Secondary

Technical Officials:

Lourence Reves Joseph Rocamora Edralin Daymiel

Ervin Jauculan Katrina Declanan

Rodrigo Hernane John Michael Molijon Archie Lloyd Melendres

Andrada

Jazzy Acorin Ritz Rhei Alingal

Gary Quiros

5. BILLIARD -SECONDARY

Tournament Director:

Adonis Borgonia

Technical Officials:

Azmabeth Hamoy Melfe Recha Marie Jean G. Revil Jessyl Sygaco Therese June Buñao Mary Lundie Borgonia

6. BOXING -ELEMENTARY & SECONDARY

Tournament Director:

Marlon Andrada

Technical Officials:

Saturnino Bayron Riza A. Penaso Benjie Calasang Carlo Paloma

Judith T. Bayron Ian Stephen Mah Reynaldo Galleposo Felix M. Napuecas Ronelo H. Cagais

7. CHESS -ELEMENTARY & SECONDARY

Tournament Directors:

Clarencio A. Elumba IV

-Secondary -Elementary

Technical Officials:

Rodello Peñez

Jan Eduard Potov

Lyra L. Balladares

James Ray Ondac Loraine B. Duhaylungsod

Zhiela Saavedra

Kimberly Jumuad Evelyn Luzarta

SIPA/SEPAK TAKRAW -ELEMENTARY & SECONDARY

Tournament Director:

Rey I. Jatico

-Elementary

Joffrey Malana

-Secondary

Technical Officials:

Marlon Daganasol Carmela E. Pacaro Mark Anthony Embudo Nona Love S. Saguin

Jilord Fil M. Sumalpong

Yvonne Sagang Luzilito Daan

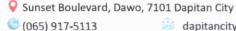
Don David Cabilin Josephine Cabasag Eliezer Cabalida Bernabe P. Borgonia

Maricel B. Jarapan Illuminado Lagasca, Jr

















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9. SWIMMING -ELEMENTARY & SECONDARY

Tournament Director:

Marie Xelty L. Enjambre

-Elementary

Anna Feila Quimiguing

-Secondary

Assistant Tournament Director: Belen R. Talic

Technical Officials:

Mercedes P. Bantilante

Benjie Calago

Chona Baradillo Marilyn C. Jumuad

Alleth D. Galicia

Josephine R. Balladares Fe S. Quimiguing

Libertty C. Lumintac

Joel Q. Ruiz

Haidee A. Bastasa Marilou P. Jamolod Mercy Acovmo

Edgardo Hamoy Ma. Fe B. Busico

Roselyn Sagang Ardie C. Bendaño

Marian A. Andag

Annabella Dagpin

Grace Ogoc Gueen Medija

Aileen Adrias

Rossane T. Eguia Leizel C. Jaictin

10. TENNIS -ELEMENTARY & SECONDARY

Tournament Director:

Reyna Amor D. Ruiz

-Elementary -Secondary

Leonido J. Tabilon

Technical Officials:

Jomar L. Antonio

Marilou B. Mongcupa

Ma. Jeanie R. Quimiguing Ma. Luisa P. Laput Aloha R. Lear

Elmer Silvan Gemperoso Elvie Page

Jan Hope S. Verano Jestoni E. Cagbabanua

Jean C. Quiñones Anisol M. Patangan

Diosme J. Elumba Mikhael Q. Donor

Aileen A. Cagatan Sarah Jean J. Eleccion

Marilou T. Recamara

11. TABLE TENNIS -ELEMENTARY & SECONDARY

Tournament Director:

Janeth P. Saldon Ronel L. Jamarolin

Weney Amores

-Elementary

-Secondary -Overall

Technical Officials:

Joseph D. Quimiguing Marvin Jauculan

Camilo Bustaliño

Ivv Coca Alfredo H. Ferolino Julie Ann Lacay Fredrich Chiong

Ellem N. Antivo Glenda Mugot

Fielyn Mary Sagario

Nemia Dengal

Shaira Duhaylungsod Marlie E. Gallemit

12. TAEKWONDO -ELEMENTARY & SECONDARY

Tournament Director:

Persues Malacat Jose Icamina, Jr. -Elementary -Secondary

Technical officials:

Mary Jane B. Abarico

Cleofe Alabata Judith D. Bolasco Mary Cris Carilla Elvie T. Dagotdot

Jeanelou C. Sario

Myrna Lumongsod Judith V. Dagayloan









(065) 917-5113









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13. VOLLEYBALL - ELEMENTARY & SECONDARY

Tournament Director:

Roel S. Elcamel

-Elementary

Gerardo C. Jalosjos - Secondary

Technical Officials:

Rosie Malacat

Cherry May C. Jauculan Felix A. Gentiles

Edso Quizo

Jessie Caspe Estrellita D. Patay

Myrna Verano

Fey Ann G. Diao

Edelyn C. Baguio

Ruben Escudero

Felix Solatorio

Lucy P. Ocay Myrna Mongcupa

Bamie A. Lantaca

Mary Joy B. Villaroman

Roland Alingal Eljean Laclac

Glenn Ford Aranhuiz Flocerfida Eleccion Elisa C. Acabal

14. ARCHERY - SECONDARY

Tournament Director:

Randolf C. Navaja

Technical Officials:

Ellen V. Tuyugon Mac Alfred Malacat Analiza B. Viadnes

15. DANCESPORTS -ELEMENTARY & SECONDARY

Tournament Director:

Moises Eucogco

Technical Officials:

Delia A. Dubal

Sharon Salome Yap

16. PARAGAMES

Tournament Director:

Diana Gracia F. Amiler

Technical Officials:

Helen T. Calaguian

Haide Bastasa

Elsie Rubio

Marisel Rollinas

Viviene Quiros Ryvie Olario

Mark Leo Mejos

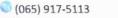
Ma. Jean Riza Jamolod



















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REGION IX, ZAMBOANGA PENINSULA SCHOOLS DIVISION OF DAPITAN CITY_

Annex C

WORKING COMMITTEES

Overall Chair:

SDS Felix Romy A. Triambulo, CESO V

Overall Vice Chair: ASDS Aurelio A. Santisas, CESE

Members: CID CES Vicente Jose V. Suares II, EMD SGOD CES Sherlito E. Sagapsapan

DIFFERENT WORKING COMMITTEE/S	PERSON-INCHARGE	RESPONSIBILITIES
•	TECHNICAL CON	MITTEE
Chairperson Co-chairperson	Jose Overa Cristina Villoria	 -Ensures that all sports are conducted according to the rules and regulations of each respective sports.
Member/s	Joy I. Cagbabanua Elsa Q. Aranas Jimmy B. Gahuman	-Check & ensure that all necessary equipment is available and meets the required standards and manage the distribution & return of equipment -Assign and check the officiating officials
		in all eventsResolve disputes -Ensures that all games and events adhere to safe standards to revert in
	SUPPLY COMN	juries.
Chairperson Co-chairperson Member/s	Jidelle G. Garcia April Rose O. Castor Lourence Reyes Francisco Jatico	-Make a list of all necessary supplies, equipment, materials or refreshments for the activity.
	Francisco Jatico	-Purchase or rent the required items. Ensure they are of good quality and meet the needs of the activity.
		-Hand-out supplies, materials, equipment or refreshment to the appropriate persons or set them up at the activity location.
		-Briefly check that all equipment are safe and functioning correctly before the activity starts.



















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		-Note down all supply transactions		
		for reference and accountability.		
Chairperson Co-chairperson Member/s	RECORDS & DOCU Janet O. Cadano Roger Jr. F. Balignot Jessel S. Jasme Edgardo Jamilar, Jr. Joel Baje Marvin Jauculan Ian Stephen Mah	-After the activity, ensure all supplies, materials, equipment are accounted for, cleaned, returned and stored.		
HEALTH AND SAFETY COMMITTEE				
MEADIN AND SAFEII COMMITTEE				

Chairperson	(
Co-chairnerson	1.1	

Member/s

Gwilym C. Elumba Jonathan D. Reluya Marita S. Gaburno Joyce Martillano Mary Rose C. Galan Elmer Silvan Gemperoso Elvie Page Narcelle Bacatan

- -Coordinate with local authorities to have medical personnel on standby and facilitate for the accomplishment of medical record of athletes.
- -Develop and implement an emergency response plan.
- -Conduct pre-event medical check-ups for athletes and coaches to assess their fitness level and identify any potential health risks.
- -Provide immediate medical care in case of injuries or illness.

















Department of Education REGION IX, ZAMBOANGA PENINSULA

SCHOOLS DIVISION OF DAPITAN CITY.

	SCHOOLS DIVISION O	r DAFITAN CITT
		ERENCE/CLOSING PROGRAM
Chairperson	Marlyn E. Esmade	-Prepares the program for every activity
Co-chairperson	Jephone P. Yorong	in the event.
		-Serve as the Host of all the programs.
PARADE/TE	RAFFIC MANAGEMENT/S	SECURITY/CROWD CONTROL
Chairperson	Isagani M. Recamara	-Plan the route of parade and determine
Co-chairperson	Joffrey Malana	the best ways to manage the traffic and crowd flow.
Member/s	Rey Jatico	crowd now.
	Juvy Pestanas Rene Acabal PNP Traffic Division BSP Scouts	 -Manage the road closure and detours, and ensure that traffic is flowing smoothly in and around the event area. -Manage the crowd to ensure everyone's safety.
		-Communicate with the public, event organizers, and other officers to ensure everyone is aware of what's happening and what they need to do.
		-Respond to emergencies and coordinate it with Medical Team.
		-After the event, they may be responsible for clearing the area and ensuring that eve in returns to normal.
	ACCOMODATION (
Chairperson	Ma. Perga A. Cadiente	-Provide tables and chairs for the
Co-chairperson Member/ s	Randolph Navaja Jidelle G. Garcia	opening ceremony for the SDO guest and visitors.
		-Book for hotel accommodation for the
	DECORATION CO	regional visitors
Chairperson	Rene Acabal	-Decide the theme, plan the layout and
Co-chairperson Member/s	Yvonne Sagang	design of the event space.



















Department of Education Region IX, Zamboanga Peninsula

SCHOOLS DIVISION OF DAPITAN CITY_

		-Responsible for setting up the decorations.
		-Coordinate with other committees to ensure their decoration plans align with the overall event plans.
		-Ensure all decorations are safe and won't pose a risk to use.
		- After the event, they are responsible for taking down the decorations and cleaning up the venue.
	LIGHT AND SOUNDS	
Ola di una anna an		
Chairperson Co-chairperson Member/s	Rey G. Campos Lourence Reyes	-Responsible for the negotiation for lights and sounds for rental or to borrow.
Member/s		-Coordinate with the event organizers to understand the specific lighting and sound needs of the event
		-Responsible for setting up all the necessary equipment, such as microphones, mixers, amplifiers, lighting fixtures, and more.
		-Ensure everything is set up correctly and
		-Responsible for the sound and light control.
		-They must work closely with other committees to ensure their sound and lighting needs are met.
		-After the event, they are responsible for packing up all the equipment and ensuring its stored safely.
	AWARDS & CERTIFICAT	TES COMMITTEE
Chairperson Co-chairperson Member/s	Helen T. Calaguian Shiela Mae Perigura Aillen Bantilan Jasmine Balladares	-Prepares the certificates of the Technical Officials, participants and winning school club.
	Jasmine Banadares	-Prepares the medals for all winners and certificates.
		-Work closely with other committees to ensure the awards and certificates are properly accounted in every event.
		-Keep records of the awards and certificates given out.
		-Responsible for announcing the winners.















