



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM
No. 91, s. 2024

November 18, 2024

SUBMISSION OF LEARNING AND DEVELOPMENT RE-ENTRY PLAN

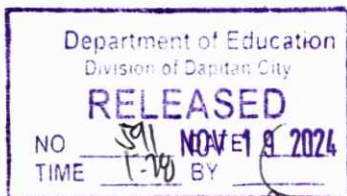
**TO: Assistant Schools Division Superintendent
Chief Education Supervisor (CID and SGOD)
Education Program Supervisors
Administrative Officer V
Public Schools District Supervisors
Elementary and Secondary School Heads
This Division**

In connection with the conduct of the Capacity Building on DRRM Modules on Foundational Essential and Functional Competencies last October 21-23, 2024 at Mibang Hotel, Sta. Isabel, Dipolog City, All participants are requested to submit Learning & Development Re-Entry Plan.

Enclosed is the template for your reference. The report will be submitted on December 6, 2024.

For your guidance and strict compliance.

FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent



Sunset Boulevard, Dawo, Dapitan City
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LEARNING & DEVELOPMENT RE-ENTRY ACTION PLAN

A. Background Information

Title of Training/Seminar/Workshop Attended			
Training/Seminar/Workshop Date/s Attended			
No. of Training Hours			
Type of Learning & Development <i>(Please check.)</i>	<input type="checkbox"/> Managerial	<input type="checkbox"/> Supervisory	<input type="checkbox"/> Technical
Name of Participant			
School			
Workplace Development Objectives <i>What key changes do you want to see in your school or office as a result of your having attended the training/seminar/workshop?</i>			
Target Competency/Key Result Areas (KRA) Improvement <i>What improvements in your competency/KRA/Domains will you demonstrate through this re-entry action plan?</i>			
Describe current situation (problem or opportunity) in your school that you need to address through your re-entry plan			
Re-Entry Plan Title			
Re-entry Action Plan Objective SMART-Specific, measurable, attainable, result-oriented and with timeframe			
Implementation Date			
Expected Outputs			
Beneficiary/ies			
Identify Success Indicators or measures of success			



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B. Action Steps

Action	Responsible Person	Support Needed from:	Target Date

C. Required Resources

Provide Specific Details of the physical and human resources required to successfully implement the Action Plan.		
Provide specific details of the budget resources required to successfully implement the Action Plan.		
Describe the risks that might impact on the success of the Action Plan and how you plan to manage these to ensure success.	•	

Prepared by:

Recommending Approval:

School Head

SHERLITO E. SAGAPSAPAN
CES (SGOD)

Approved:

FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent

(The Re-Entry Action Plan is a means by which SGOD-Human Resource Development Section (HRDS) monitors the significant workplace application of learnings gained from the trainings. This form is to be filled-up by DepEd employees who attended National, Regional and Division trainings. Participant must attach photocopy of Authority to Travel issued by the Schools Division Superintendent as well as Certificate of Participation, Completion or Attendance.)



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