



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DAPITAN CITY

26 January 2024

DIVISION MEMORANDUM

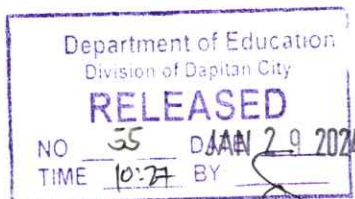
No. 55 s. 2024

DIVISION ROLL OUT ON INSTRUCTIONAL LEADERSHIP TRAINING (ILT) STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY ABC+ ADVANCING BASIC EDUCATION IN THE PHILIPPINES

To : Assistant Schools Division Superintendent
 Chief Education Supervisors (SGOD & CID)
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary School Heads
 This Division

1. The DepEd Schools Division of Dapitan City announces the conduct of **Division Roll-Out on Instructional Leadership Training (ILT) Strengthening Learning Conditions for Early Literacy ABC+ Advancing Basic Education in the Philippines** on January 31, 2024 – February 4, 2024 at Manuels Resort Piñan, Zamboanga del Norte.
2. This activity aims to:
 - a. enhance the skills and capacity of school heads and select education supervisors on Instructional Leadership.
 - b. develop literacy leaders who can foster a positive school climate and conditions such as Social and Emotional Learning (SEL) , Gender Equity and Social Inclusion (GESI) and developmentally appropriate practices to support literacy instruction.
 - c. support teachers in the actual application of literacy strategies, use of supplementary reading materials , leading and facilitating Learning Action Cells (LAC)
 - d. build understanding of schools ability to better align instruction across grade levels (K to Grade 3) through cohesive developmentally appropriate instruction integrated in the subjects.
 - e. foster reflective, evidenced -based practice by measuring teacher’s skill and pupils’ learning outcomes using periodic, short, and quick tools such as classroom observation, formative formative assessment.
3. The participants in this activity are the District Supervisors, Education Program Supervisors, and School heads. They must bring laptop.
4. Expenses that will be incurred during the conduct of the activity shall be charged against Human Resource Development for Personnel Funds subject to its availability and the usual Accounting and auditing rules and regulations.
5. Compensatory Time Off (CTO) will be given to Saturday and Sunday.

Immediate dissemination of and compliance with this memorandum is hereby enjoined.



DANNY B. CORDOVA, CESO VI
 Schools Division Superintendent

Enclosure 1



Sunset Boulevard, Dawo, 7101 Dapitan City

(065) 917-5113

www.depeddapitancity.net

dapitancity@deped.gov.ph

fb.com/DepEdDapitanCity





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II. Matrix of Activities

TIME	SESSIONS/TOPICS	RESOURCE SPEAKER/INCHARGE
Jan. 31, 2024 Day 1		
8:00- 9:00	Arrival & Registration	PMT
9:00- 9:30	Opening Program/Preliminaries	PMT
9:30 – 12:00	Module 1: School as Learning Organizations for Effective Literacy Instruction Session 1: Leading and Managing Schools as A Learning Organization in the New Normal	Joy I. Cagbabanua PSDS Dapitan Central District
	LUNCH BREAK	
1:00-5:00	Developing a Shared School Vision Supporting Literacy Instruction thru Evidenced Based Literacy Leadership	Lyra L. Balladares P1 Polo ES
Feb.1, 2024 Day 2		
8:00-8:30	Preliminaries/Management of Learning	Baylimango District
8:30 – 12:00	Module 2 Smart Goals and Learning Conditions for Effective Literacy Instruction	Janet O. Cadano HT 1 Tag-ulo ES

	Session 2:1 Formulation SMART Goals for Literacy Instruction	Janet O Cadano HT 1 Tag-ulo ES
1:00 – 5:00	Session 2:2 Strengthening Literacy Instruction	Helen T. Calaguian P3 Marlyn E. Esmade P 4
Feb.2, 2024 Day 3		
8:00 – 8:30	Preliminaries/Management of Learning	Barcelona District
8:30 – 12:00	Module 3 Developing Literacy Leadership Session 3:1 Qualities of a Literacy Leader	Lyra L. Balladares P-1
	L U N C H B R E A K	
1:00 – 5:00	Session 3.2 GESI and Literacy Instruction	Allan C. Edayan T1 School Reading Coordinator Owaon ES
Feb.3, 2024 Day 4		



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8:00-8:30	Preliminaries/Management of Learning	Dapitan Central District
8:30 – 12:00	Module 4 Supporting and Monitoring Teachers and School Heads for Early Literacy 4.1 The Project Initiative	Lyra L. Balladares P1 Polo ES Helen T. Calaguian P3 SPED
12:00- 1:00	L U N C H B R E A K	
1:00- 5:00	Session 4:2 Supporting Professional Growth Through Monitoring Session 4.3 Supporting Professional Growth Through Coaching	Jose C. Overa PICD Potungan District Marlyn E. Esmade P4 Barcelona CS
Feb.4, 2024 Day 5		
8:00 – 8:30	Preliminaries/Management of Learning	Sulangon District
8:30-12:00	Presentation of PIP . Baylimango District . Dapitan Central District . Sulangon District . Barcelona District . Potungan District	Jose A. Overa
12:00 – 1:00	L U N C H B R E A K	
1:00 – 3:00	Post Test / QUAME	
3:00- 5:00	Closing Program	Sulangon District PMT



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LIST OF PARTICIPANTS TO THE DIVISION ROLL-OUT OF THE INSTRUCTIONAL LEADERSHIP TRAINING (ILT) : STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY

No.	NAME OF PARTICIPANTS	OFFICE/ DISTRICT	POSITION/ DESIGNATION
1	Lindo O. Adasa	Schools Division Office	ES-1
2	Jimmy B. Gahuman	Baylimango Schools District	District Supervisor
3	Ma. Perga A. Cadiente	CID	EPS
4	Joy I. Cagbabanua	Regional Core Management Team/Central District	District Supervisor
5	Helen T. Calaguian	Regional Core Trainer/Central District	SP-3
6	Janet B. Cadano	Division Trainer /Baylimango District	HT-1
7	Marlyn E. Esmade	Division Trainer /Barcelona District	SP-4
8	Allan Edayan	Division Trainer /Suiangon District	I-1
9	Jose Overa	Division Trainer /Potungan District	SP-4/ PICD
10	Lyra L. Balladares	Division Trainer /Central District	SP-1
11	Nelia P. Tangcalagan	Sinonoc Elementary school	SP-4
12	Leonido J. Tabilon	Talisay Integrated School -Elem.	SP-4
13	Noel P. Mangubat	Maria Cristina Elem. School	SP-4
14	Joel Q. Ruiz	Lawaan Elementary School	HT-5
15	Alex C. Sapuan	Capucan Elementary School	HT-3
16	Belen R. Talic	Dapitan City Central School	SP-3
17	Rizza A. Daboda	Dapitan City Experimental Elementary School	SP-4
18	Judyce L. Elumba	Canlucani Elementary School	SP-3
19	Genelyn M. Dabodabo	Taguilon Elementary School	SP-3
20	Imelda F. Tan	Baylimango Central School	SP-2
21	Jezebel S. Boquida	Kauswagan Integrated School	SP-1
22	Menvilou A. Tinnae	Banbanan Elementary School	HT-3
23	Riza B. Galanido	Carang Elementary School	HT-3
24	Pacita E. Balladares	San Pedro Integrated School	HT-4
25	Mirason S. Omilig	Guimputlan Integrated School	HT-3
26	Mary Ann Z. Cagatan	Napo Elementary School	HT-2
27	Wenchor P. Agum	Oro Elementary School	HT-IV
28	Kristine B. Pon	Selinog Elementary School	T-3/TIC
29	Leizl L. Ombay	Daro Elementary School	HT-2
30	Juvy Pestañas	Bacong Elementary School	SP-1
31	Lynette B. Esparcia	Maria Uray Elem. School	SP-1
32	Love J. Abello	Ba-ao Elementary School	SP-1
33	Gilyn E. Gallemit	Tamion Elementary School	SP-2
34	Windrell B. Mongcupa	Yabo Elementary School	T-2/ TIC
35	Ofelia A. Cabanlit	Ilaya Elementary School	SP-1





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36	Gina Elope	Hiltop Elementary School	T-1/TIC
37	Rufa R. Elumbaring	Diwaan Elementary School	SP-3
38	Sheiva L. Carpenteros	Oyan Elementary School	HT-1
39	Erna C. Gasatan	Larayan Elementary School	SP-3
40	Anisol M. Patangan	Burgos Elementary School	HT-2
41	Elbert Pon	San Vicente Elementary School	SP-1
42	Mercedita B. Obnimaga	Sto. Nino Elementary School	SP-4
43	Bobbie E. Gurabot	Sulangon Central School	SP-4
44	Liberty L. Enjambre	Aliguay Elementary School	HT-3
45	Caroline D. Osorio	Owaon Elementary School	HT-2
46	Marilyn C. Sarabia	Liyang Elementary School	HT-4
47	Isagani Recamara	Sicayab Elementary School	HT-4
48	Glenda B. Paguia	Antipolo Elementary School	HT-2
49	Eldie D. Robaro	San Francisco Elementary School	SP-1
50	Mariou Cagbabanua	Sigayan Elementary School	HT-3
51	Mary Jean S. Lacay	Masidlakon Elementary School	HT-4
52	Macaria S. Manuta	Aseniero Elementary School	HT-4
53	Camila Jeanette J. Debaloy	San Nicolas Elementary School	SP-3
54	Gemmalyn O. Ruiz	Opao Elementary School	SP-1
55	Belmor A. Debaloy	Dampaian Elementary School	HT-3
56	Jocelyn E. Acorin	Potungan Central School	SP-4
57	Mary Rose C. Galan	Dapitan Central District	Nurse
58	Cristina Z. Villoria	PICD/Barcelona District	EPS
59	Elsa Q. Aranas	PSDS Sulangon District	PICD
60	Vicente Ramon V. Suarez	Schools Division Office TWG	EPS
61	Michelle V. Torres	School Division Office TWG	SEPS-SGOD
62	Aljenn D. Caylaluad	Potungan Dist. TWG	ADAS





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Division Roll-Out on Instructional Leadership Training (ILT) Strengthening Learning Conditions for Early ABC+: Advancing Basic Education in the Philippines TRAINING MATRIX

January 31-February 4, 2024

Time	January 31, 2024 Day 1	February 1, 2024 Day 2	February 2, 2024 Day 3	February 3, 2024 Day 4	February 4, 2024 Day 5
MORNING SESSION					
8:00 am-8:30 am	8:00 am-9:30 am Opening Program Program Management Team(PMT) <i>In-charge</i>	Management of Learning (MOL) Baylimango Schools District <i>In-charge</i>	Management of Learning (MOL) Barcelona Schools District <i>In-charge</i>	Management of Learning (MOL) Dapitan Central District <i>In-charge</i>	Management of Learning (MOL) Sulangon Schools District <i>In-charge</i>
8:30 am-12:00 noon	MODULE 1: School as Learning Organizations for Effective Literacy Instruction <i>Session 1.1:</i> Leading and Managing Schools as a Learning Organization in the New Normal <i>Speaker:</i> Joy I. Cagbabanua PSDS	MODULE 2: Smart Goals and Learning Conditions for Effective Literacy <i>Session 2.1:</i> Formulation SMART Goals for Literacy Instruction <i>Speaker:</i> Janet O. Cadano HT-1	MODULE 3: Developing Literacy Leadership <i>Session 3.1:</i> Qualities of a Literacy Leader <i>Speaker:</i> Lyra L. Balladares SP-1	MODULE 4: Supporting and Monitoring Teachers and School Heads for Early Literacy <i>Session 4.1</i> The Project Initiative <i>Speaker:</i> Helen T. Calaguian ESP 3	Presentation of PIP: 1 Representative/ District <i>Facilitators:</i> Joy I. Cagbabanua PSDS Jose C. Overa PICD
LUNCH BREAK					
AFTERNOON SESSION					
1:00 pm-5:00pm	<i>Session 1.2:</i> Developing a Shared School Vision <i>Speaker:</i> Lyra L. Balladares SP-1	<i>Session 2.2:</i> Strengthening Literacy Instruction <i>Speakers:</i> Helen T. Calaguian, SP-3 Marlyn E. Esmade SP-4	<i>Session 3.2:</i> GESI and Literacy Instruction <i>Speaker:</i> Allan C. Edayan T-1, School Reading Coordinator	<i>Session 4.2:</i> Supporting Professional Growth Through Monitoring <i>Speaker:</i> Jose C. Overa PICD <i>Session 4.3:</i> Supporting Professional Growth Through Coaching <i>Speaker:</i> Marlyn E. Esmade SP 4	Continuation... 3:00pm - 4:00pm Closing Program Potungan Schools District <i>In-charge</i>



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