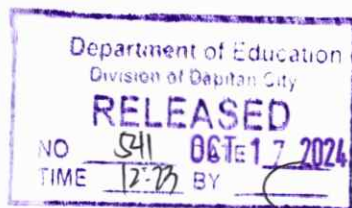




Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY



Office of the Schools Division Superintendent

October 16, 2024

MEMORANDUM

No. 541 series 2024

**CAPACITY-BUILDING OF PROGRAM IMPLEMENTERS ON THE
MATATAG CURRICULUM FOR ASATIDZ/TEACHERS ON THE
INTEGRATION OF PEACE EDUCATION IN THE ALIVE CLASSES
CUM DEVELOPMENT OF INSTRUCTIONAL MATERIALS**

TO : Assistant Schools Division Superintendent
: Chief Education Supervisors (CID & SGOD)
: Surrogate Education Program Supervisors in Respective District
: Public Schools District Supervisors/PICDs
: Elementary Administrators MEP Implementers
: All Others Concerned

1. In accordance with the 1987 Philippine Constitution and in support to Republic Act 10533, or the Enhanced Basic Education Act of 2013, which provides the need to establish, maintain and support an integrated system of quality education that adopts basic education as learner-oriented and responsive to the needs, cognitive and cultural capacity, the circumstances and diversity of learners, schools and communities” and also recognizes the purpose and aspiration of Muslim pupils, for their personal development and participation in National development, this Division will conduct a-Three -Day Capacity Building of Program Implementers on the MATATAG Curriculum for Asatidz/teachers on the Integration of Peace Education in the ALIVE classes cum Development of Instructional Materials on October 24-26, 2024 at DepEd, Division Conference Hall, Dapitan City.
2. The training-workshop aims to:
 - a. capacitate school heads and teachers on the MATATAG curriculum on the integration of Peace Education anchored on MEP competencies;



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- b. equip MEP implementers in their role as leaders and teachers;
 - c. strengthen the utilization of ALIVE modules for enhancement and remediation; and
 - d. prepare ALIVE instructional materials to support the effective and efficient instruction.
3. The participants to this training are school heads of MEP implementing schools, asatidz, select teachers, PSDSs/PICDs, speakers and TWG.
 4. This Office will provide one (1) day service credit to all teachers involved in the conduct of the said training and Compensatory Time-Off leave credits for non-teaching personnel for their services rendered during weekends (Saturday).
 5. This Memorandum serves as travel authority of all teachers involved in the training.
 6. Attached are the List of Participants, Training Matrix and Working Committees (See Enclosure No. 01-03)
 7. Meals, snacks, training supplies and materials shall be charged to MEP-PSF 2024 subject to the usual accounting and auditing rules and regulations. Transportation allowance and other incidental expenses shall be shouldered by the school.
 8. Immediate and wide dissemination of this Memorandum is desired.

FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent



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Enclosure No. 01 of **DM No. ____**, s. 2024

LIST OF PARTICIPANTS

No.	Name	Position	School/Office
1	Ruzel Margarita B. Acosta	Teacher-3	Sicayab Elementary School
2	Maia L. Padoa	Teacher-3	Sicayab Elementary School
3	Rica S. Tobias	Teacher-3	Sicayab Elementary School
4	Maricel A. Largo	Teacher -3	Sicayab Elementary School
5	June Mark L. Padoa	T-1	Sicayab Elementary School
6	Doris N. Bation	Master -Teacher-2	Sicayab Elementary School
7	Lucia B. Balladares	Teacher -3	San Pedro IS
8	Edna Q. /Resit	Teacher-3	San Pedro IS
9	Venus C. Inojales	Teacher-3	San Pedro IS
10	Amalia B. Acopio	Teacher-3	San Pedro IS
11	Norainie A. Magarang	Asatidz	San Pedro IS
12	Marites A. Labidon	Asatids	San Pedro IS
13	Jocelyn A. Adjuran	Asatidz	Sicayab Elementary School
14	Pacita E. Balladares	School Head	San Pedro IS
	<i>Speakers/Facilitators/ TWG</i>		
15	Ruby V. Paguntalan	LRMD - PDO II	SDO
16	Cristina Z. Villoria	Principal 4 /PICD	Barcelona District
17	Helen T. Calaguian	EPS- AP	SDO
18	Jerry M. Perong	EPS-TLE/EPP	SDO
19	Elsa Q. Aranas	PSDS	SDO
20	Luna Luz B. Racho	EPS/DMEPC	SDO



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Enclosure No. 02 of **DM No. _____, s. 2024**

DAY/TIME	ACTIVITIES	FACILITATOR/ IN-CHARGE
7:30 – 8:00	Registration /Attendance	Cristina Z. Villoria PICD
8:00 - 8:15	Opening Program	Vicente Ramon V. Suarez II, EMD. EPs
9:00 - 10:30	Session 1: Overview of Madrasah Education Program	Dr. Luna Luz B. Racho Education Program Supervisor Division Alive Coordinator/ Focal Person
10:30 -12:00	Session 2: The Shape of MATATAG Curriculum	Helen T. Calaguian Education Program Supervisor
12:00-1:00	LUNCH BREAK	
DAY/TIME	ACTIVITIES	FACILITATOR/ IN-CHARGE
1:00 – 2:30	Efficient and Sustainable Curriculum Implementation Principles and Strategies	Jerry M. Perong EPS-TLE
2:31- 4:30	Implementation of Peace Education Pedagogy in the Process of Learning and Counseling	Elsa Q. Aranas PSDS, Sulangon Schools District
4:31- 5:00	Open Forum/Meeting	Cristina Z. Villoria PICD/P4, Barcelona District
DAY 2:		
7:30 – 8:00	Arrival/ attendance	Cristina Z. Villoria PICD/P4, Barcelona District
8:00 - 8:15	Management of learning	San Pedro IS Participants
9:00 - 10:30	Redefining the Landscape of Instructional Supervision	Luna Luz B. Racho DMEPC
10:30 -12:00	Foundation of Islamic Teaching and Peace	Jerry M. Perong EPS-TLE
12:00-1:00	LUNCH BREAK	



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1:00 – 2:30	21 st Century Skills in the MATATAG Curriculum /DO 41, 2015	Luna Luz B. Racho PSDS, Sulangon Schools District
2:31- 4:30	Classroom Observation Protocol in the Context of MEP Curriculum	Luna Luz B. Racho DMEPC
4:31- 5:00	Contextualization and Localization	Helen T. Calaguian Principal V, San Pedro IS
DAY 3:		
7:30 – 8:00	Arrival/ attendance	Cristina Z. Villoria PICD/P4, Barcelona District
8:00 - 8:15	Management of learning	San Pedro IS Participants
9:00 - 12:00	Development of Localized ALIVE Instructional Materials	Ruby Paguntalan PDO-LR
12:00-1:00	LUNCH BREAK	
1:00 – 3:30	Cont. Development of IMs	Ruby Paguntalan PDO-LR
3:31- 4:30	Presentation of Outputs	Selected Participant3
4:31- 5:00	Closing Program/Wrap -UP	Selected Participants



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Enclosure No. 03 of **DM No. ____**, s. 2024

COMMITTEE	FOCAL PERSON	ROLES AND RESPONSIBILITIES
Registration/ Secretariat	PICD Cristina Z. Villoria	Takes charge in the registration of participants, reproduction of hand-outs, and other forms.
Procurement of Supplies/Snacks/	Jidelle G. Garcia	Responsible in the procurement of supplies, materials, meals and snacks
Program and Invitation	Luna Luz B. Racho	Prepare the program and invite and introduce speakers/guests. Ensure the smooth flow of the activities as the masters of ceremony.
Certificates	Vicente Ramon V. Suarez II	Prepares and print certificates indicating the actual number of hours there in and let signatories sign the same Distribute certificates during the closing program
Documentation/ICT	Ruby B. Paguntalan	Prepare and submit documentary, pictorial, an narrative reports to the SDS Office .
Finance	Olga P. Miranda Accounting Office	Processes documents for the payment of obligations and sources out funds for the training.

