



Republic of the Philippines  
**Department of Education**  
 REGION IX, ZAMBOANGA PENINSULA  
 SCHOOLS DIVISION OF DAPITAN CITY

**Office of the Schools Division Superintendent**

July 31, 2024

**DIVISION MEMORANDUM**

No. 346, s. 2024

**HOSTING OF THE REGIONAL TRAINING OF TRAINERS FOR THE UTILIZATION OF POSITIVE DISCIPLINE LEARNING ACTION CELL (LAC) SESSION GUIDES CUM ORIENTATION OF SAFE SPACES ACT**

TO: Assistant Schools Division Superintendent  
 Chief Education Supervisors (SGOD & CID)  
 Concerned Elementary and Secondary School Heads  
 Concerned Personnel  
 This Division

- Pursuant to Regional Memorandum No. 346, s. 2024 titled **Regional Training of Trainers for the Utilization of Positive Discipline Learning Action Cell (LAC) Session Guides cum Orientation of Safe Spaces Act**, and Regional Memorandum No. 207, s. 2024 titled **Downloading of Funds for the Conduct Regional Training of Trainers for the Utilization of Positive Discipline Learning Action Cell (LAC) Session Guides cum Orientation of Safe Spaces Act**, the Schools Division of Dapitan City announces the hosting of the said activity on August 6 to 7, 2024 at Manuel Resort, Piñan, Zamboanga del Norte.
- The following are the identified participants and members of the Program Management Team (PMT) from the Schools Division of Dapitan City:

Participants	Position/Designation
1. Danilo M. Santiago	PDO-I / LRP Focal
2. Johann Andrei A. Ladera	EPS-II
3. Horace Paul P. Cordova	Education Program Supervisor
4. Anthon John S. Soriano	Planning Officer III / DIO
5. Marilou B. Monding	School Principal I
6. Aloha R. Lear	Head Teacher-II, Child Protection Committee Member
7. Jocelyn Febra F. Calipusan	Guidance Counselor I
8. Janet O. Cadano	Head Teacher-I, Child Protection Committee Member
9. Iresh P. Duran	Head Teacher-I, Child Protection Committee Member
10. Ally A. Malacat	MT-I, Child Protection Committee Member
PMT Members	Position / Designation
1. Gwilym C. Elumba	Nurse-II
2. Jhonalyn D. Macapañas	AO-II
3. Lora Wenella M. Amores	AO-II
4. Charmaine Marie S. Cagandahan	AO-II

Department of Education  
 Division of Dapitan City  
**RELEASED**  
 NO 346 DATE AUG 01 2024  
 TIME 11:57 BY C



Sunset Boulevard, Dawo, 7101 Dapitan City

(065) 917-5113

dapitancity@deped.gov.ph

www.depeddapitancity.net

fb.com/DepEdDapitanCity





Republic of the Philippines  
**Department of Education**  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

---

3. Travel and other incidental expenses of the participants are chargeable against their respective MOOE / Local Funds. The room accommodation, meals, snacks, and materials of the participants, resource persons and PMT members, as well as the travel expenses of the resource speakers are chargeable against Sub-Allotment Release Order No. RO-9-DAP-24-04-0217, subject to usual accounting and auditing rules and regulations.
4. The first food service is breakfast on August 6, 2024; while, the last food service is dinner on August 7, 2024. Any Additional information will be disseminated through an Advisory.
5. For information and appropriate action.

**DANNY B. CORDOVA, EdD, CESO VI**  
Schools Division Superintendent







Republic of the Philippines  
**Department of Education**  
 REGIONAL OFFICE IX- ZAMBOANGA PENINSULA



Office of the Regional Director

June 11, 2024

**REGIONAL MEMORANDUM**  
 No. 246, s. 2024

**CONDUCT OF REGIONAL TRAINING OF TRAINERS FOR THE  
 UTILIZATION OF POSITIVE DISCIPLINE LEARNING ACTION  
 CELL (LAC) SESSION GUIDES CUM ORIENTATION  
 OF SAFE SPACES ACT**

TO: **Assistant Regional Director**  
 Schools Division Superintendent  
 All Others Concerned  
 This Region

1. The Department of Education, Zamboanga Peninsula through the Education Support Services Division (ESSD) will conduct the Regional Training of Trainers for the Utilization of Positive Discipline Learning Action Cell (LAC) Session Guides cum Orientation of Safe Spaces Act on **August 6-7, 2024**, to be held in **Manuel Resort, Piñan, Zamboanga del Norte**.
2. This training and orientation workshop aim to strengthen policy of ensuring that our learners are protected from all forms of abuse, violence, exploitation, discrimination, and/or bullying in schools, reiterating the vision of providing a quality and inclusive education where learner rights and protection are respected, protected, promoted, and fulfilled.
3. Attached is Annex A containing the list of participants who are directed to attend the said activity.
4. Travelling and other incidental expenses of the participants relative to the conduct of the activity are chargeable against their respective MOOE/ Local Funds, subject to the usual accounting and auditing rules and regulations.
5. The first food service is breakfast on August 6, 2024 and the last food service is dinner on August 7, 2024. Any related additional information for dissemination relative to this activity will be made in a form of an advisory.
6. For information and inquiries you may contact the Chief of Education Support Services Division, Sheila Rose B. Apiag, JD, via email at [shieia.apiag@deped.gov.ph](mailto:shieia.apiag@deped.gov.ph) or Ms. Wincy Mae B. Alaba via email at [wincymac.alaba@deped.gov.ph](mailto:wincymac.alaba@deped.gov.ph).
7. Immediate dissemination of this Memorandum is earnestly desired.

*Ruth Fuentes*  
**DR. RUTH L. FUENTES, CESO IV**  
 Regional Director

Digitally signed by Legajo: Ruth Fuentes  
 DN: CN=Legajo: Ruth Fuentes,  
 SERIALNUMBER=C13962045003, O=DepEd  
 Regional Office IX, C=PH  
 Reason: I am the author of this document  
 Location  
 Date: 2024.06.11 10:13:40+0800

Encl. As stated.

ESSD/SRBA/wmba/RM  
 125/May 14, 2024



region9@deped.gov.ph  
 (062) 945-3329 | 09-482076710 | 09132475207  
 www.depedro9.info | www.ro9-deped.com  
 www.facebook.com/DEPEDREGION9  
 Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016



Republic of the Philippines  
**Department of Education**  
 REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

**Annex "A"**

**REGIONAL TRAINING OF TRAINERS FOR THE UTILIZATION OF POSITIVE DISCIPLINE LEARNING ACTION CELL (LAC) SESSION GUIDES CUM ORIENTATION OF SAFE SPACES ACT**  
 August 5-7, 2024

**LIST OF PARTICIPANTS**

NO.	NAME	SEX	DESIGNATION
<b>SDO DAPITAN CITY</b>			
1.	Danilo M. Santiago	M	PDO I / LRP Focal
2.	Johann Andrei A. Ladera	M	EPS II
3.	Horace Paul P. Cordova	M	Education Program Supervisor
4.	Anthon John S. Soriano	M	Planning Officer III / DIO
5.	Marilou B. Monding	F	School Principal I
6.	Aloha R. Lear	F	Head Teacher II- Child Protection Committee Member
7.	Jocelyn Febra F. Calipusan	F	Guidance Counselor I
8.	Janet O. Cadano	F	Head Teacher I-Child Protection Committee Member
9.	Iresh P. Duran	F	Head Teacher I- Child Protection Committee Member
10.	Ally A. Malacat	F	Master Teacher I- Child Protection Committee Member
<b>SDO DIPOLOG CITY</b>			
11.	Dr. Nur N. Hussien	M	SGOD Chief
12.	Cielbert E. Dondoyano Jr.	M	PDO I, Division LRP Alternate Focal
13.	Atty. Ma. Cecille Bastasa-Tanaga	F	Legal Officer
14.	Miaflor A. Ogarte RGC	F	RGC ZNNHS
15.	Melissa Mae Ebuña RGC	F	RGC ZNNHS
16.	Leah Dannielle B. Sumundong RGC	F	RGC ZNNHS Turno
17.	Chris Rey VIII A. Herrera	M	Division Information Officer
18.	Yuri Nathaniel B. Nadala	M	PDO I, DPDS
19.	Ruby Jane B. Supangan	F	PDO I, ECS
20.	Melanie E. Chiong	F	PDO I, GES
<b>SDO ISABELA CITY</b>			
21.	Eduardo G. Gulang	M	SGOD Chief
22.	Josiah F. Tuballa	M	P-II
23.	Jemhar A. Paredes	F	P-I
24.	Jenny P. Tuazon	F	Div. LRP Focal
25.	Athena H. Soriano	F	Youth Formation Coordinator
26.	Joena Ross Kalbi	F	Guidance Designate (BNHS)
27.	Jehan S. Jul	M	School LRP Focal (BNHS)-Filipino Department Head
28.	Nur Amilin	F	School LRP Focal (Ismael ES)
29.	Floramay Lim	F	School LRP Focal (MS Bernardo)
30.	Hatta A. Amil	F	Asst SGOD Chief
<b>SDO PAGADIAN CITY</b>			
31.	Erma Sheila I. Roble	F	Senior Education Program Specialist-HROD
32.	Richel P. Reducto	M	Project Development Officer I
33.	Annelyn B. Abenes	F	Registered Guidance Counselor
34.	Riza T. Carbajosa	F	Registered Guidance Counselor
35.	Jacqueline Y. Coyne	F	Registered Guidance Counselor
36.	Phoebe Jean S. Dandoy	F	Registered Guidance Counselor
37.	Jinky Marie R. Guinea	F	Registered Guidance Counselor
38.	Heather M. Rosales	F	Registered Guidance Counselor
39.	Chona A. Caballes	F	Registered Guidance Counselor
40.	Naima D. Muslim	F	Registered Guidance Counselor
<b>SDO ZAMBOANGA CITY</b>			
41.	Riva Mae Fernando	F	Guidance Counselor- Culiayan NHS



region9@deped.gov.ph  
 (062) 945-3329 | 09482076710 | 09152475207  
 www.depedro9.info | www.ro9-deped.com  
 www.facebook.com/DEPEDREGIONS  
 Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016





**Republic of the Philippines**  
**Department of Education**  
**REGIONAL OFFICE IX- ZAMBOANGA PENINSULA**

42.	Carlben T. Tianes	M	Guidance Coordinator - DPLMHS
43.	Winfred Z. Patagoc	M	Guidance Coordinator - RSHS
44.	Sandrilyn N. Muharram	F	Guidance Coordinator - Culianan NHS
45.	Ryan M. Japon	M	Guidance Counselor - ZCHS Main
46.	Rosemary V. Alas-as	F	Guidance Coordinator - Arena Blanco NHS
47.	Harold T. Antes	M	Guidance Counselor - ZCHS Main
48.	Josephine Maglaya	F	Guidance Coordinator - DPLMHS SHS SA
49.	Rose Anne P. Alberto	F	Guidance Coordinator - Limpapa NHS
50.	Marilyn B. Gahilomo	F	Guidance Coordinator - Ayala NHS
51.	Nurhina M. Taib	F	Guidance Coordinator - Talon-Talon NHS
52.	Basilio D. Uy	M	SGOD Chief
53.	Aezl Ian A. Aguana	M	Education Program Supervisor
54.	Charlene Joyce B. Navaja	F	PDO I- Division Learner Formation Coordinator
55.	Belsenhower Bonne D. Maccas	F	PDO I- Division Learner Formation Coordinator
<b>SDO ZAMBOANGA DEL NORTE</b>			
56.	Joseph L. Pantoja	M	PDO I- Division Learner Formation Coordinator
57.	Laisa Madel M. Cinches	F	PDO I- Division Learner Formation Coordinator
58.	Gekabel M. Velarde	F	PDO I- Division Learner Formation Coordinator
59.	Nicolette Ria E. Tangon	F	EPS II/ DIO
60.	Hazel J. Ranjith	F	Registrar I/DIO Alternate
61.	Jacqueline T. Acain	F	Guidance Counselor I
62.	Armando O. Malazarte	M	Guidance Counselor I
63.	Erlinda G. Balayo	F	Guidance Counselor I
64.	Maria Girlie Hope B. Duay	F	Guidance Counselor III
65.	Geniza Valery L. Fernando	F	Teacher II-LRP Designate
66.	Sherlynn S. Gitalan	F	Teacher I-LRP Advocate
67.	Elisa E. Tamandong	F	Teacher I-LRP Advocate
68.	Edmarie L. abarca	F	Teacher I-LRP Advocate
69.	Mengel J. Tiu	F	Teacher II-LRP Advocate
70.	Stanley B. Sagan	M	Teacher III-LRP Advocate
71.	Narcisa O. Abria	F	Teacher II- Child Protection Committee Member
72.	Joyce Jingle D. Campos	F	Teacher I- Child Protection Committee Member
73.	Merlita C. Dongon	F	Master Teacher II- Child Protection Committee Member
74.	Roger C. Evalaroza	M	Teacher III- Child Protection Committee Member
75.	Wilcon P. Sevilla	M	Teacher III- Child Protection Committee Member
<b>SDO ZAMBOANGA DEL SUR</b>			
76.	Cheerlene R. Temporada	F	Division LRP Focal
77.	Elme M. Bontia	F	Principal I
78.	Meriam B. Endoy	F	Secondary School Head Teacher I
79.	Michael Paul M. Carandang	M	Principal III
80.	Vivian Demegillo Alcorin	F	School Principal II
81.	Corazon T. Arip	F	Head Teacher IV- Child Protection Committee Member
82.	Cashmir B. Moneza	F	Teacher III- Child Protection Committee Member
83.	Josephine Antonietta E. Abdulgani	F	Principal II- Child Protection Committee Member
84.	Leah E. Ramirez	F	Head Teacher IV- Child Protection Committee Member
85.	Jefferson M. Sanlao	M	Head Teacher II- Child Protection Committee Member
86.	Liberty S. Jonem	F	Teacher III- Child Protection Committee Member
87.	Mary-Ann B. Villaruz	F	Head Teacher I- Child Protection Committee Member
88.	Sofia S. Vailoces	F	Principal I- Child Protection Committee Member
89.	Chique Cherry C. Lumbay	F	Guidance Counselor II
90.	Shierjan S. Marco	F	Principal I- Child Protection Committee Member
91.	Julie P. Dela Cerna	F	CPC Guidance Advocate
92.	Ray G. Rosillosa	M	Secondary School Principal I- Child Protection Committee Member





**Republic of the Philippines**  
**Department of Education**  
**REGIONAL OFFICE IX- ZAMBOANGA PENINSULA**

93.	Ma. Rowena P. Dayondon	F	Head Teacher IV- Child Protection Committee Member
94.	Lolita B. Madera	F	Teacher III- Child Protection Committee Member
95.	Noeme S. Santillan	F	Head Teacher III- Child Protection Committee Member
<b>SDO ZAMBOANGA SIBUGAY</b>			
96.	Oliver B. Talaoc	M	SGOD Chief
97.	Rosmino L. Ancheta, Jr	M	Education Program Supervisor
98.	Alma A. Usup	F	PDO I/LRP Alternate
99.	James Christopher Fuerte	M	School Principal- Child Protection Committee Member
100.	Romulo Cadampog, Jr	M	School Principal- Child Protection Committee Member
101.	Silvie Pagayon	F	School Principal- Child Protection Committee Member
102.	Josyn Temporada	F	School Principal- Child Protection Committee Member
103.	Ivy Rose Sandoval	F	School Principal- Child Protection Committee Member
104.	Juthier Yorag	M	School Principal- Child Protection Committee Member
105.	Hannibal Retardo	M	School Principal- Child Protection Committee Member
106.	Myra Lauronal	F	School Principal- Child Protection Committee Member
107.	Ryan Detalla	M	School Principal- Child Protection Committee Member
108.	Nonito Bahian	M	School Principal- Child Protection Committee Member
109.	Marielle Joshua Omamalin	F	Registered Guidance Counselor
110.	Merelie B. Kuizon	F	Registered Guidance Counselor
111.	Daryl A. Tomboc	M	Registered Guidance Counselor
112.	Ronald F. Astillero,	M	Registered Guidance Counselor
113.	Noniel L. Caguimbay	M	Registered Guidance Counselor
114.	Lloyd I. Rodriguez	M	Senior Education Program Specialist
115.	Saniata Baral	F	Nurse II
<b>REGIONAL OFFICE</b>			
116.	Sheila Rose B. Apiag, JD	F	Chief, ESSD
117.	Wincy Mae B. Alaba, Rpm	F	LRP Alternate Focal
118.	Ma. Eden G. Aspiras	F	DRRM Coordinator (Safe Spaces Act Support)
<b>RESOURCE SPEAKERS</b>			
119.	Ma-Ann C. Escobedo	F	LRP Central Office- Senior Technical Assistant IV
120.	Naneth Macaguiwa	F	Child Protection Specialist- SDO Calapan
121.	Alberto D. Villamor	M	Child Protection Specialist- SDO Marikina

Prepared by:

  
**WINCY MAE B. ALABA**  
 LRP Alternate Focal-COS

Recommending Approval:

  
**SHEILA ROSE B. APIAG, JD**  
 Chief, ESSD

Approved by:

  
Digitally signed by Legaspi Ruth Fuentes  
 DN: CN=Legaspi Ruth Fuentes,  
 SERIALNUMBER=012860046601, O=DepEd Regional Office IX, C=PH  
 Reason: I am the author of this document  
 Location:  
**DR. RUTH L. FUENTES, CESO IV**  
 Regional Director







Republic of the Philippines  
Department of Education

REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

Annex "B"

**REGIONAL TRAINING OF TRAINERS FOR THE UTILIZATION OF POSITIVE DISCIPLINE LEARNING ACTION CELL (LAC) SESSION GUIDES CUM ORIENTATION OF SAFE SPACES ACT**

August 6-7, 2024

TIME	TOPIC	PERSON RESPONSIBLE
<i>Day 1 - August 6, 2024 (Wednesday)</i>		
7:00 am – 8:00 am	Registration	PMT
8:30 am – 8:40 am	Opening Program Preliminaries	PMT
8:40 am – 9:00 am	Welcome Remarks	Schools Division Superintendent <b>Dr. Danny Cordova, CESO VI</b>
9:00 am – 9:20am	Inspirational Message	<b>Dr. Ruth L. Fuentes, CESO IV</b> Regional Director <b>Dr. Gregorio Cyrus R. Elejorde, CESO V</b> Assistant Regional Director
9:20am-9:30	<i>Health Break / AM Snacks</i>	
9:30 am – 10:00 am	Motivational Speaker	<b>Atty. Suzette T. Gannaban-Medina</b> <i>OIC-Director IV, Bureau of Learner Support Services and Learner Rights and Protection Office</i>
10:00 am – 10:15 am	Levelling of Expectations & Introduction of Participants	<b>Sheila Rose B. Apiag, JD</b> Chief, ESSD
10:15 am- 10:50am	Seminar/Workshop Objectives and House Rules	LRP Alternate Focal
10:50 am-11:00am	QAME Presentation	
11:15 am- 12:00pm	<i>Introduction of Positive Discipline Learning Action Cell (LAC) Session Guides- PDET Save the Children</i>	SPEAKERS: • <b>Ma-Ann C. Escobedo</b> LRP Senior TA IV
12:00 pm-1:00pm	LUNCH BREAK	
1:00pm-2:30pm	<i>Breakout Session 1 Lecture/Group Discussion</i>	SPEAKERS: • <b>Ma-Ann C. Escobedo</b> LRP Senior TA IV • <b>Target Recipients</b>
2:30pm-2:50pm	HEALTH BREAK/PM SNACKS	
2:50pm-4:00pm	<i>Part 2: 3E's (Explore, Experience, and Examine) the PosDi LAC Session Guides</i>	SPEAKERS: • <b>Ma-Ann C. Escobedo</b> LRP Senior TA IV • <b>Dr. Alberto D. Villamor</b> Child Protection Specialist
4:00pm-4:50pm	<i>Breakout Session 2 Workshop/ Collaboration Group Discussion: Participants Presentation/Articulation of the topic and learning.</i>	Target Recipients
5:00pm-6:00pm	<i>Protocols on the Handling of Children in Situations of Armed Conflict (CSAC) Learners in the Department of Education</i>	SPEAKERS: • <b>Ma-Ann C. Escobedo</b> LRP Senior TA IV
	DINNER	
6:00PM-6:30PM	Q & A's per SDO	Target Recipients to Speaker
6:30PM	Reminders and Announcements for Day 2 End of Day 1	PMT
<i>Day 2 - August 7, 2024 (Thursday)</i>		
8:00 am – 8:15 am	MOL	
8:15 am – 8:30 am	<i>Introduction of Safe Spaces Act in Basic Education</i>	SPEAKERS: • <b>Dr. Alberto D. Villamor</b> Child Protection Specialist • <b>Dr. Naneth Macaguiba</b>



region9@deped.gov.ph  
(062) 945-3329 | 09482076710 | 09152475207  
www.depedro9.info | www.ro9-deped.com  
www.facebook.com/DEPEDREGION9  
Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016



Republic of the Philippines  
**Department of Education**  
 REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

8:30 am – 10:00 am	Lecture and Discussion: Rule II [Gender-Based Sexual Harassment (GBSH) in Schools]	Child Protection Specialist SPEAKER: • <b>Dr. Naneth Macaguwa</b> Child Protection Specialist
10:00 am – 10:15 am	HEALTH BREAK / AM SNACKS	
10:15 am – 12:00 nn	Lecture and Discussion: Rule III (Duties and Responsibilities) <u>Breakout Session 3</u> Articulation of the topic and learning Rule III	SPEAKER: • <b>Dr. Naneth Macaguwa</b> Child Protection Specialist • <b>Ma-Ann C. Escobedo</b> LRP Senior TA IV
12:00 nn – 1:00 pm	LUNCHBREAK	
1:00 pm – 1:05 pm	Energizer	
1:10pm-3:00pm	Lecture and Discussion: Rule VI [Duties and Responsibilities of Committee on Decorum and Investigation (CODI)]	SPEAKERS: • <b>Dr. Naneth Macaguwa</b> Child Protection Specialist
3:00 – 3:15 PM	Health Break / PM Snacks	
3:15 pm – 4:30pm	Lecture and Discussion: Rule V (Intervention and Referral Mechanisms) <u>Breakout Session 4</u> Enhancement of the Topic, Possible Field Mis-referrals, and Remedies	SPEAKERS: • <b>Ma-Ann C. Escobedo</b> LRP Senior TA IV • <b>Dr. Alberto D. Villamor</b> Child Protection Specialist
4:30 pm – 5:00pm	Lecture and Discussion: Rule VIII Common Provisions (Section. 25-26) <u>Breakout Session</u> Deliverables: Guidance in the Development of the Code of Conduct	SPEAKERS: • <b>Ma-Ann C. Escobedo</b> LRP Senior TA IV • <b>Dr. Naneth Macaguwa</b> Child Protection Specialist
5:00pm-5:30pm	Plenary Discussion/Alternative Interaction (Q&A's) and Ways Forward	SPEAKERS: • <b>Ma-Ann C. Escobedo</b> LRP Senior TA IV • <b>Dr. Naneth Macaguwa</b> Child Protection Specialist • <b>Dr. Alberto D. Villamor</b> Child Protection Specialist
<i>Closing Program/Awarding of Certificates</i>		

Prepared by:

**WINCY MAE B. ALABA**  
LRP Alternate Focal-COS

Recommending Approval:

**SHEILA ROSE B. ARIAG, JD**  
Chief, ESSD

Approved by:

**DR. RUTH L. FUENTES, CESO IV**  
Regional Director

