



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

June 13, 2024

DIVISION MEMORANDUM

No. 316 series 2024

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public In-Charge of the District
Division ALIVE Coordinator
School Heads, MEP Implementing Schools
MEP-COS Teachers/Select Regular Teachers
School ALIVE Coordinator
All Others Concerned

1. Pursuant to DepEd Order No 41, series of 2017, it is stated that Language Enhance and Pedagogies (LEaP) is a training prototype that serves as capacity building for asatidz that covers reading, writing, listening, speaking, teaching pedagogy and school immersion, building English proficiency and beginning mastery of lesson planning, teaching and assessment for the Arabic Language and Islamic Values Education (ALIVE) teachers or asatidz. Hence, this Office shall conduct a three-day Training-Workshop on Pedagogical and Teaching Strategies for ALIVE Implementing Schools cum Development of Instructional Materials on July 3-5, 2024 at DepEd, Division Conference Hall, Sunset Boulevard, Dawo, Dapitan City.
2. The activity aims to:
 - a. provide asatids/teachers with basic knowledge for Madrasah Education Program that caters Arabic Language and Islamic Values Education (ALIVE);
 - b. identify and enhance skills in teaching strategies that shows different pedagogies that fit the Madrasah Education Program; develop contextualized learning resources to effect the delivery of MEP instruction; and

Department of Education
Division Office - Dapitan City
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- d. improve the instructional leadership of the school MEP implementing school heads with regards to the management of Madrasah Education Program.
 3. Participants are Division ALIVE Coordinator , school heads of MEP implementing schools -San Pedro Integrated School and Sicayab Elementary School, COS- teachers, select teachers, facilitators, speakers and TWG found in Enclosure No. 01.
 4. The training –workshop matrix, names of the assigned TWG, speakers and facilitators are found in Enclosure No. 02.
 5. It is expected that all attendees observe the minimum health standard protocol in compliance to omnibus guidelines on the implementation of community quarantine.
 6. Transportation expenses are chargeable to School funds while the meals, snacks , materials and other related expenses shall be charged to Division MEP –PSF subject to the usual accounting and auditing rules and regulations.
 7. Immediate dissemination of this Memorandum is desired.

DANNY B. CORDOVA, EdD., CESO VI
Schools Division Superintendent *jk*





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Enclosure No. 01 of this DM No. _____, s. 2024

**LIST OF PARTICIPANTS IN THE TRAINING-WORKSHOP ON
PEDAGOGICAL AND TEACHING STRATEGIES FOR ALIVE
IMPLEMENTING SCHOOLS CUM DEVELOPMENT OF
INSTRUCTIONAL MATERIALS**

No.	Name	School	Position/Incharge
1	Pacita E. Balladares	San Pedro IS	Head Teacher-IV
2	Isagani M. Recamara	Sicayab ES	Head Teacher -V
3	Mark June L. Padao	San Pedro Integrated School	SAC
4	Eljean S. Laclac	San Pedro Integrated School	SAC
5	Norainie A. Magarang	San pedro Integrated School	Asatidz
6	Jocelyn A. Adjuran	Sicayab ES	Asatidz
7	Donna R. Hambali	Sicayab ES	Teacher
8	Ma. Fe Navarro	Sicayab ES	Teacher
9	Elaine M. Bantilan	Sicayab ES	Teacher
10	Donna R. Hambali	Sicayab ES	Teacher-3
11	Ma. Fe M. Navarro	Sicayab ES	Master Teacher-1
12	Grace S. Tago	San Pedro Integrated School	
13	Luna Luz B. Racho	SDO- CID	Speaker/Consultant
14	Ann J. Agda	SDO-CID	Speaker
15	Jephone S. Yorong	SDO-CID	Speaker
16	Ruby B. Paguntalan	SDO-CID	Speaker
17	Jerry M. Perong	SDO-CID	Speaker
18	Elsa Q. Aranas	PSDS, Sulangon	Speaker
19	Cristina Z. Villoria	PICD	TWG
20	Dr. Vicente Jose V. Suarez II	SDO-CID Chief	Consultant





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Enclosure No. 02 of DM No. _____ series 2024

LEARNING AND DEVELOPMENT TRAINING MATRIX

TIME	DAY 1	DAY 2	DAY 3
7:30 – 8:00	Arrival/Registration/Attendance	MOL	MOL
8:00 – 8:30	Opening Program		
8:30- 10:00	Revisiting MEP Luna Luz B. Racho	Differentiated Instruction Elsa Q. Aranas	Continuation on Development of ALIVE Materials Ruby Paguntalan
10:00 -10:15	S N A C K		B R E A K
10:15- 12:00	Policy Guidelines on the Preparation of Daily Lesson Plan for the K to 12 Basic Education (DO No. 42 s. 2016) Jerry M. Perong	Writing a Lesson Plan Using 4 A's Format Ann J. Agda	Continuation on Development of ALIVE Materials
12:00 -1:00	L U N C H		B R E A K
Afternoon Session			
1:00-3:00	Designing, Adopting and Implementing Teaching Strategies Elsa Q. Aranas	Preparation of Lesson Plan for ALIVE Classes Luna Luz B. Racho	Continuation on Development of ALIVE Materials
3:00 - 3:15	S N A C K		B R E A K
3:15 - 4:30	Explicit Teaching Ann J. Agda	Development of ALIVE Materials Jephone S. Yorong	Wrap-up/Presentation of Outputs
4:30 -5:00	Open Forum		Closing Program



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