



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM  
No. 248, s. 2024

April 11, 2024

**SEMINAR WORKSHOP ON THE DEVELOPMENT OF PUBLIC SERVICE CONTINUITY  
PLANS AND HARMONIZATION OF DIVISION OF SCHOOL CONTINGENCY PLAN**

**TO: Assistant Schools Division Superintendent  
Chief Education Supervisor (CID and SGOD)  
Education Program Supervisors  
Administrative Officer V  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
This Division**

In compliance with Republic Act (RA) No. 10121, otherwise known as the Philippine Disaster Risk Reduction and Management Act of 2010, this Division will conduct a **Seminar-Workshop on the Development of Public Service Continuity Plans and Harmonization of Division of School Contingency Plan** which will be held on **May 07-10, 2024 for BATCH 1** and **May 14-17, 2024 for Batch II** at D'Hotel, Dipolog City

The Objectives of the activity are the following:

1. Craft the Public Service Continuity Plans of the schools and School Division Office proper.
2. To have a better understanding of the principles and standards of public service continuity management by being able to identify mission essential functions and establish continuity or recovery strategies, thus ensuring the continuous delivery of quality public services during an emergency or a disaster.

The participants of the activity are the selected Division Personnel, School heads, and all School based Non-Teaching Personnel. Attached is list of the participants.

Expenses that will be incurred during the training shall be charged against the DRRM Program Support Funds while the travelling and incidental expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

For your guidance and strict compliance.



**DANNY B. CORDOVA, EdD., CESO VI**  
Schools Division Superintendent



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**LIST OF PARTICIPANT FOR THE SEMINAR WORKSHOP OF PUBLIC SERVICE  
 CONTINUITY PLANS AND HARMONIZATION OF DIVISION OF SCHOOL  
 CONTINGENCY PLAN**

<b>FIRST BATCH</b>			
<i>May 07-10, 2024</i>			
	<i>Name of School</i>	<i>Name of School Head</i>	<i>Position / Designation</i>
1	Ba-ao Elementary School	Love J. Abelo	Maribel C. Eldian
2	Barcelona Central School	Marlyn E. Esmade	
3	Burgos Elementary School	Anisol M. Patangan	Nerissa T. Luang
4	Diwaan Elementary School	Rufa R. Elumbaring	
5	Hilltop Elementary School	Gina C. Elope	Camille S. Gaburno
6	Ilaya Elementary School	Ofelia A. Cabanlit	
7	Maria Uray Elementary School	Lynette B. Esparcia	Annie Lyn S. Trumata
8	Oyan Elementary School	Ma. Shelva L. Carpenteros	
9	Tamion Elementary School	Gilyn E. Gallemit	Charmaine Marie S. Caganda
10	Yabu Elementary School	Windrell B. Mongcupa	
11	Barcelona NHS	JR Simed Joseph B. Saguin	Jerene E. Sarmiento
12	Ilaya NHS	Leah B. Acoymo	
	<i>Name of School</i>	<i>Name of School Head</i>	<i>Position / Designation</i>
1	Bacong Elementary School	Jun Carlo P. Tinio	Nathaniel A. Mendiola
2	Banbanan Elementary School	Menvilou A. Tinnae	
3	Baylimango Central School	Imelda F. Tan	Carleen M. Cardeño
4	Canlucani Elementary School	Judyce L. Elumba	
5	Carang Elementary School	Riza B. Galanido	Michelle Myrh B. Polio
6	Daro Elementary School	Liezl Y. Ombay	
7	Guimputlan Integrated School	Mirason S. Omilig	Judecel G. Tomogsok
8	Kauswagan Integrated School	Jezebel S. Boquida	
9	Napo Elementary School	Mary Ann Z. Cagatan	Junnefe C. Jaralve
10	Oro Elementary School	Wenchor P. Agum	
11	Selinog Integrated School	Kristine B. Pon	Lora Wenella M. Amores
12	Sto. Niño Elementary School	Mercedita B. Obnimaga	
13	Taguilon Elementary School	Genelyn M. Dabodabo	Mark B. Recamara
14	Tag-ulo Elementary School	Janet O. Cadano	
15	Baylimango NHS	Weney P. Amores	
16	Dakak NHS	Marilou B. Monding	
17	Oro NHS	Clarencio A. Elumba IV	



**SECOND BATCH**

May 14 17, 2024

	<i>Name of School</i>	<i>Name of School Head</i>	<i>Position / Designation</i>
1	Capucao Elementary School	Alex C. Sapuan	Ritchel Q. Abila
2	Dapitan City Central School	Belen R. Talic	
3	Dapitan City Experimental ES	Rizza A. Daboda	Catherine V. Acoymo
4	Dapitan City SPED Center	Helen T. Calaguian	
5	Lawaan Elementary School	Joel Q. Ruiz	Grace B. Elumbaring
6	Ma. Cristina Elementary School	Noel P. Mangubat	Janen O. Potoy
7	Polo Elementary School	Lyra L. Balladares	
8	Sinonoc Elementary School	Nelia P. Tangcalagan	Jhonalyn D. Macapañas
9	Talisay Integrated School	Leonido J. Tabilon	
10	Dapitan City NHS	Allan D. Bendaño	Ruth B. Abapo
	<i>Name of School</i>	<i>Name of School Head</i>	<i>Position / Designation</i>
1	Aseniero Elementary School	Marilou S. Cagbabanua	Medar E. Padao, Jr.
2	Dampalan Elementary School	Belmor A. Debaloy	
3	Masidlakon Elementary School	Mary Jean S. Lacay	Gil D. Javier
4	Opao Elementary School	Gemmaly O. Ruiz	
5	Potungan Central School	Camila Jeanette J. Debaloy	Jeffrey G. Jumalon
6	San Francisco Elementary School	Eldie D. Robaro	
7	San Nicolas Elementary School	Jocelyn E. Acorin	Francisco E. Jatico
8	Sigayan Elementary School	Macaria A. Manuta	
9	Aseniero NHS	Riza A. Penaso	Carol J. Bael
10	Dampalan Secondary School		
11	Potungan NHS	Jofrey B. Malana	Jillfilse J. Sellote
12	Sigayan Secondary School		
	<i>Name of School</i>	<i>Name of School Head</i>	<i>Position / Designation</i>
1	Aliguay Integrated School*	Liberty L. Enjambre	May C. Saguin
2	Antipolo Elementary School	Glenda B. Paguia	
3	Larayan Elementary School	Erna C. Gasatan	Mariel P. Elumbaring
4	Liyang Elementary School	Marilyn C. Sarabia	
5	Owaon Elementary School	Caroline D. Osorio	Geraldine Q. Bulay-og
6	San Pedro Integrated School	Pacita E. Balladares	
7	San Vicente Elementary School	Elbert A. Pon	Marie D. Medija
8	Sicayab Elementary School	Isagani M. Recamara	
9	Sulangon Central School	Bobbie E. Gurabot	Cyver O. Dalman
10	Sulangon NHS	Rey I. Jatico	

**PROGRAM MANAGEMENT TEAM**

1. Dr. Nueva A. Andag	Senior Education Specialist (M&E)
2. Dr. Michelle V. Torres	Senior Education Specialist (Training)
3. Vicente Ramon Suarez II	Education Program Specialist