



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

February 10, 2023

**DIVISION MEMORANDUM**

No. 65, s. 2023

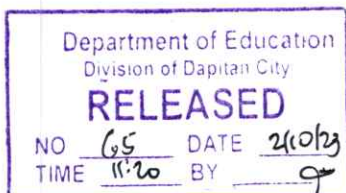
**LGU FORUM CUM STATE OF LOCAL EDUCATION AND  
ZEAL FOR PROGRESS IN READING AWARDS**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors (SGOD)  
All Elementary and Secondary School Heads  
All School Reading Coordinators  
This Division

1. Pursuant to Memorandum OULAPP No. Q-137, s, 2022, titled "Guidelines of the Utilization of Program Support Funds for Building Partnerships and Linkages Program (PSF-BPLP) for Fiscal Year 2022," the Schools Division of Dapitan City will conduct LGU Forum cum State of Local Education and Zeal for Progress in Reading Awards on February 17, 2023 at 2:00 PM at Ariana Hotel, Airport Road, Minaog, Dipolog City.
2. The activity has the following objectives:
  - a. Provide venue to present LGU support to basic education and Special Education Funds (SEF) Utilization and Plans
  - b. Report the state of local education in the Schools Division of Dapitan City
  - c. Recognize best implementers of Brigada Pagbasa – Zeal for Progress in Reading
3. Participants in this activity are all public elementary and secondary school heads, all public elementary and secondary school reading coordinators, SDO EXECOM members, Division Reading Coordinators, SGOD personnel, and LGU stakeholders.
4. Expenses relative to the implementation of the LGU Forum cum State of Local Education shall be charged against OSEC-9-22-2815 "Program Support Fund for Local Stakeholders Convergence and Government and Community Partnership Management;" while, the Brigada Pagbasa – Zeal for Progress in Reading Awards will charged against the "Program Support Fund for Building Partnerships and Linkages Program for FY 2021;" subject to the utilization guidelines, accounting and auditing rules, procedures and regulations.
5. For information and appropriate action.

For the Schools Division Superintendent

**ROSALIO B. CONTURNO, JR. PhD**  
OIC- Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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**ACTIVITY PROGRAM**

| Time           | Activities                                                         | Speakers                                                                                                                                                               |
|----------------|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1:00 - 2:00 PM | Registration                                                       |                                                                                                                                                                        |
| 2:00 - 2:15 PM | Preliminaries                                                      |                                                                                                                                                                        |
|                | 1. National Anthem                                                 | <b>AVP</b>                                                                                                                                                             |
|                | 2. Prayer                                                          |                                                                                                                                                                        |
|                | 3. Regional Hymn                                                   |                                                                                                                                                                        |
|                | Welcome Remarks and Statement of Purpose                           | <b>Ella Grace M. Tagupa, EdD</b><br>Chief Education Supervisor                                                                                                         |
| 2:15-6:00 PM   | Forum Proper                                                       |                                                                                                                                                                        |
|                | I. State of Local Education                                        | <b>Felix Romy A. Triambulo, CESO V</b><br>Schools Division Superintendent                                                                                              |
|                | II. LSB-SEF Accomplishment Report and Directions                   | <b>Hon. Seth Frederick P. Jalosjos</b><br>City Mayor                                                                                                                   |
|                | III. Programs, Projects, and Activities Stakeholders may Support   | <b>Rosalio B. Conturno, Jr. PhD</b><br>OIC ASDS                                                                                                                        |
|                | Convergence of Commitment                                          |                                                                                                                                                                        |
|                | IV. Fellowship Dinner                                              |                                                                                                                                                                        |
|                | V. Zeal For Progress in Reading / Batang Rizalista Bumabasa Awards | <b>Lindo O. Adasa, Jr.</b><br>Education Program Supervisor<br>(Filipino/MTBMLE/ ELLN)<br><br><b>Ma. Perga A. Cadiente</b><br>Education Program Supervisor<br>(English) |
|                | VI. Closing Program                                                |                                                                                                                                                                        |
|                | Acknowledgment and Closing Message                                 | <b>Sherlito E. Sagapsapan</b><br>Chief Education Supervisor<br>(SGOD)                                                                                                  |





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Annex B

**Working Committees**

| <b>Committees</b>                          | <b>Focal Persons</b>                                                                                             | <b>Roles and Responsibilities</b>                                                                                                                      |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Registration / Documentation            | <ul style="list-style-type: none"><li>• Carleen O. Montecalvo</li><li>• Marie D. Medija</li></ul>                | To take charge of the registration and attendance of participants and documents the activity process.                                                  |
| 2. Preparation of Materials / Certificates | <ul style="list-style-type: none"><li>• Amythyst Faith O. Diao</li><li>• Charmaine Marie S. Cagandahan</li></ul> | To assist in preparation and distribution activity and awarding materials                                                                              |
| 3. Activity Coordinator/ Invitation        | <ul style="list-style-type: none"><li>• Johann Andrei A. Ladera</li></ul>                                        | To prepare a program, assign and invite facilitators, and manage the activity.<br>To prepare certificates and plaques of recognition and appreciation. |
| 4. Monitoring and Evaluation               | <ul style="list-style-type: none"><li>• Nueva A. Andag</li></ul>                                                 | To prepare, conduct, and consolidate program monitoring and evaluation                                                                                 |
| 5. Venue/ Decoration                       | <ul style="list-style-type: none"><li>• Michelle V. Torres</li><li>• Rene D. Acabal</li></ul>                    | To ensures the preparedness of the venue                                                                                                               |
| 6. Documentation                           | <ul style="list-style-type: none"><li>• Edgardo Jamilar, Jr.</li></ul>                                           | To take charge in the photo-documentation of the event.                                                                                                |
| 7. Technical and ICT Committee             | <ul style="list-style-type: none"><li>• Anthon John S. Soriano</li><li>• Vicente Ramon V. Suarez</li></ul>       | To take charge of the technical, technological, and broadcast aspects of the activity                                                                  |



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