



Republic of the Philippines  
**Department of Education**

REGION IX, ZAMBOANGA PENINSULA  
 SCHOOLS DIVISION OF DAPITAN CITY

**Office of the Schools Division Superintendent**

**February 9, 2023**

**DIVISION MEMORANDUM**

No. G4, s. 2023

**RECONSTITUTION OF THE COMPOSITION OF THE DIVISION  
 GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS)**

TO: Assistant Schools Division Superintendent  
 Chiefs, CID & SGOD  
 Education Program Supervisors  
 District Supervisors and Principals In-charge of the Districts  
 Elementary and Secondary Schools Principals/School Heads  
 Elementary and Secondary GAD Coordinators and Co-Coordinators  
 All others concerned  
 This Division

- Pursuant to Magna Carta of Women (MWC) particularly under Section 30 of the General Provision of Republic Act (RA 10964) and pertinent to the provisions of the PCW-NEDA-DBM joint Circular No. 2012-01 and DepEd Order No. 27, s. 2013, here under the reconstituted composition of the Gender And Development Focal Point System (GFPS), as to reinforce the institutionalized mechanism that shall ensure gender mainstreaming in government offices, its attached agencies and local government units (LGUs).

The composition of the Division GFPS shall be as follows:

GFPS Chairperson	Schools Division Superintendent	Felix Romy A. Triambulo, CESO V
Technical Working Group (TWG) Head	OIC Asst. Schools Division Superintendent	Rosalio B. Conturno Jr., PhD
Members	Division GAD Coordinator Alternate Division GAD Coordinator Education Program Supervisor  Administrative Officer V Planning Officer III Administrative Officer IV Accountant III	Florence S. Gallemit Michelle V. Torres  Lindo O. Adasa Jr. Jephone P. Yorong EdD  Geordito T. Olario Anthon John S. Soriano Cynthia O. Dalman Olga P. Miranda, CPA

Department of Education  
 Division of Dapitan City  
**RELEASED**  
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SCHOOLS DIVISION OF DAPITAN CITY


Secretariat and M&E	Senior Education Program Specialist Education Program Specialist II	Nueva A. Andag, EdD Vicente Ramon V. Suarez II
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The function of the GAD Focal Point Persons are as follows:

1. lead in the gender mainstreaming in policies, plans and programs projects and activities (PPAs) and in the assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of DepEd for its stakeholders, particularly students, teachers and employees;
2. analyze programs and projects using the Harmonized GAD Guidelines for Programs and Projects to determine their gender sensitivity;
3. recommend formulation/revision of policies in advancing women's status and child protection;
4. lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;
5. implement advocacy activities, including the development of information, education, and communication materials to ensure consciousness-building and generating support for GAD;
6. identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;
7. prepare GAD plans and budgets and accomplishment reports and ensure their timely submission to the Central Office (CO) GAD Focal Point Person (Attention; GAD Secretariat, Staff Development Division – Human Resource Development Service (SDD-HRDS), 2F Teodora Alonzo Bldg., DepEd Central Office, DepEd Complex, Meralco Avenue, Pasig City);
8. ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD budget;
9. recommend awards, recognition and other incentives (including performance based bonus (PBB) to outstanding institutional GAD programs, activities, and projects for GAD Focal Point members and other personnel/teachers;
10. build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD-non-government organizations (NGOs) and other partners; and coordinate GAD efforts of all offices/units.

This Order supersedes memorandum and other pertinent issuances previously issued.

For the Schools Division Superintendent:

  
**ROSALIO B. CONTURNO Jr., PhD**  
OIC Asst. Schools Division Superintendent  
Officer-In-charge  
Office of the Schools Division Superintendent



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