



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

November 13, 2023

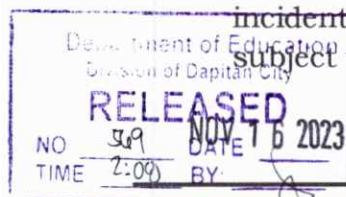
**DIVISION MEMORANDUM**

No. 549, s. 2023

**CAPACITY BUILDING & EXPOSITION OF PROJECT CITIZEN  
cum LAUNCHING of PROJECT C.H.E.N  
[Citizens Honing Excellence for Nation-building]**

TO: OIC – Asst. Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Public Schools District Supervisors and PICD  
All Secondary School Principals and School Heads  
All Others Concerned  
This Division

1. Acknowledging the subject's crucial role in shaping students' understanding of their nation's history, culture, and social dynamics, and underscoring the imperative for teachers to actively promote citizenship and nurture critical thinking in today's educational environment, this Division seeks to empower Araling Panlipunan teachers in secondary schools by conducting a specialized activity entitled, "Capacity Building & Exposition of Project Citizen Cum Launching Project C.H.E.N." on December 7-9, 2023.
2. This activity aims to: a) create a comprehensive lesson plan connecting Araling Panlipunan with at least three other subjects; b) show proficiency in Project Citizen methods by guiding students in addressing a social issue; c) strengthen commitment as positive change agents through a "teaching for citizenship" manifesto promoting citizenship, critical thinking, and empathy; d) ensure 60% female attendance and provide sessions on sensitive gender issues; and e) promote inclusivity with accessible materials, cultural dialogue, and diverse narratives in Araling Panlipunan instruction.
3. Participants to this activity are selected secondary school teachers handling Araling Panlipunan. Please see attached list.
4. Expenses incurred in the conduct of the activity such as meals, snacks, and venue shall be charged to 2023 Special Education Fund (SEF), while transportation and incidental expenses shall be charged to school MOOE and other school local funds subject to its availability and usual accounting and auditing rules and regulations.



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5. Teaching and non-teaching participants will earn service credit/s and compensatory time-off (CTO) respectively in case the event falls on special/local holiday/weekend.
6. For inquiries, please contact EPS Florence S. Gallemit, thru her mobile no. at 0907-2157451 or email at [florence.gallemit01@deped.gov.ph](mailto:florence.gallemit01@deped.gov.ph).
7. For immediate dissemination and compliance.

**DANNY B. CORDOVA, EdD, CESO VI**  
Schools Division Superintendent



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**ANNEX A. List of participants to the "Capacity Building & Exposition of Project Citizen Cum Launching Project C.H.E.N."**

NO.	LAST NAME	FIRST NAME	MIDDLE NAME	STATION
1	Abne	Julito	Hamoy	Ilaya Nhs
2	Acoymo	Charis	Elopre	Dapitan City NHS
3	Aguilor	Shirie	Bantilan	Barcelona Nhs
4	Bayron	Shekinah Ruth	Garcia	Guimputlan IS
5	Boligao	Junvel	Tinaytinay	Sulangon Nhs
6	Breto	Marirose	Elumbaring	Sulangon NHS
7	Cabalan	Rhodora	Acoymo	Dapitan City NHS
8	Caermare	Philip	Dequina	Kauswagan IS - TWG
9	Calasang	Josemarie	Abila	Dakak NHS
10	Credo	Mark	Sarita	Barcelona NHS
11	Elcamel	Airene	Galera	Barcelona NHS - TWG
12	Embodo	Mark Anthony	Zason	Potungan Nhs
13	Kilapkilap	Lydia	Insong	Dapitan City NHS - TWG
14	Lacquoio	Joy	Daymiel	Dapitan City Nhs
15	Llido	Shayne Everette	Eldian	Kauswagan IS
16	Lodovice	Nicole	Gahisan	Talisay Integrated School
17	Revil	Mariejane	Gahum	Potungan NHS - TWG
18	Tribujeña	Lezette	Tobias	Potungan NHS
19	Tuballa	Cheenee	Casipong	San Pedro IS
20	Tumapon	Lelineth	Boligao	Dapitan City Nhs
21	Ulila	Queenie Grace	Saguin	Baylimango NHS
22	Gallemit	Florence	Santiago	SDO - CID
23	Baroy	Rocel	Saguin	Aseniero NHS
24	Claros	Franklin	Balago	Oro NHS
25	Bagood	Fely	Aniñon	Sulangon NHS



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**ANNEX B. Activity Matrix for the "Capacity Building & Exposition of Project Citizen Cum Launching Project C.H.E.N."**

Day 1	Time	Activity
Registration and Opening Program	08:00 - 09:00	Participants arrive, registration, and Opening program
Project C.H.E.N Launch	09:00 - 09:15	Unveiling and explanation of the Citizens Honing Excellence for Nation-building initiative
Opening Session	09:15 - 09:30	Introduction to the program objectives, schedule, and expected outcomes
Significance of active citizenship and excellence in teaching	09:30 - 10:30	Florence S. Gallemit, EPS-I (AP)
Break	10:30 - 10:45	Refreshments and networking
Capacity Building Workshop 1	10:45 - 12:00	Interactive session: Integrating Project Citizen approach into Araling Panlipunan curriculum by Philip Caermare, KIS
Lunch	12:00 - 01:00	Lunch break
Capacity Building Workshop 2	01:00 - 03:00	Exploring the 12 Steps of Project Citizen (STEPS 1-4) Florence Gallemit & Lydia Kilapkilap
Break	03:00 - 03:15	Energizing break
Capacity Building Workshop 3	03:15 - 05:00	Exploring the 12 Steps of Project Citizen (STEPS 5-8) Marirose Breto & Philip Caermare
Day 2	Time	Activity
Recap of Day 1	08:00 - 08:30	Brief overview of Day 1 and objectives for Day 2
Capacity Building Workshop 4	09:00 - 10:30	Exploring the 12 Steps of Project Citizen (STEPS 9-12) Airene Elcamel & Mariejane Revil
Break	10:30 - 10:45	Refreshments and networking
Interactive Session: Inclusivity	10:45 - 12:00	Promoting inclusivity in Araling Panlipunan instruction: by Araibo Jose Elumba
Lunch	12:00 - 01:00	Lunch break
Project Citizen Exposition	01:00 - 03:00	Project Citizen Exhibition
Break	03:00 - 03:15	Energizing break
Teacher Manifesto Workshop	03:15 - 04:30	Guided activity: Araling Panlipunan teachers create personalized manifestos for citizenship teaching using the Learning Application Plan
Closing and Reflection	04:30 - 05:00	Review of the program, individual reflections, and closing remarks



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