



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

February 6, 2023

DIVISION MEMORANDUM

No. 56, s. 2023

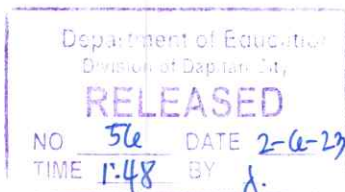
**ORIENTATION ON THE PREPARATION OF TRAINING PROPOSALS
FOR NEAP RECOGNITION**

TO: Asst. Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Public Schools District Supervisors
All School Heads
Administrative Officer V
This Division

1. The Schools Division of Dapitan City will conduct an **Orientation on the Preparation of Training Proposals for NEAP Recognition** on February 16, 2023, 8:30AM-4:30AM at Aplaya Vida, Sunset Boulevard, Dapitan City.
2. The seminar-workshop aims to:
 - a. capacitate all training proponents in the preparation of the training proposals.
 - b. ensure that all programs are aligned and integrated in the wider NEAP professional development program through a recognition system.
- c. The participants of this seminar-workshop are the 33-training proponents. (Please see attached list)
- d. Expenses relative to the conduct of the said activity shall be charged against HRD Funds subject to the usual accounting and auditing rules and regulations.
- e. Immediate dissemination of and strict compliance with this Memorandum is desired.

For the Schools Division Superintendent:

ROSALIO B. CONTURNO JR., PhD
OIC-Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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Program of Activities

Time	Activity	In-charge
8:00 – 8:30	Registration and Preliminaries	Course In-charge
8:31 – 9:00	Opening Program	Michelle V. Torres, EdD SEPS-HRDS
9:01 – 10:00	Introduction and Overview of the DO 001, s. 2020 <i>Guidelines for NEAP Recognition of Professional Development Program Courses for Teachers and School Leaders</i>	Sherlito E. Sagapsapan Chief SGOD
10:00 – 10:15	Health break	
10:16 – 12:00	Recognition Process Form R.1: Recognition Application Form	Vicente Ramon V. Suarez II EPS II-HRDS
12:01-1:00	Lunch Break	
1:01-3:00	Recognition Evaluation Criteria	Vicente Ramon V. Suarez II EPS II-HRDS
3:01-3:15	Health Break	
3:16-4:45	Application for Accreditation of CPD Program	Vicente Ramon V. Suarez II EPS II-HRDS
4:46-5:00	Closing	Michelle V. Torres, EdD SEPS-HRDS





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ORIENTATION ON THE PREPARATION OF TRAINING PROPOSALS FOR NEAP RECOGNITION

*Aplaya Vida, Dapitan City
February 16, 2023*

LIST OF PARTICIPANTS

1	Florence S. Gallemit	EPS -Araling Panlipunan
2	Vicente Jose V. Suarez II, Ed.D.	EPS - ESP
3	Esmeralda A. Bagaipo, Ed.D.	EPS - Mathematics
4	Ann J. Agda	EPS - Science
5	Ma. Perga A. Cadiente	EPS - English
6	Luna Luz B. Racho, Ed.D.	EPS - Kindergarten
7	Germanico C. Malacat	EPS - MAPEH
8	Lindo O. Adasa, Jr.	EPS - Filipino
9	Jerry M. Perong	EPS - TLE
10	Jephone P. Yorong, Ed.D.	EPS - LRMDS
11	Elsa Q. Aranas	PSDS
12	Joy I. Cagbabanua	PSDS
13	Jimmy B. Gahuman	PSDS
14	Cristina Z. Villoria	PICD
15	Jose C. Overa	PICD
16	Geordito T. Olario	AO V
17	Cynthia O. Dalman	AO IV-HRMO
18	Nancy P. Tangcalagan	AO IV
19	Olga P. Miranda	Accountant
20	Nathaniel A. Mendiola	ADAS III
21	Gwilym C. Elumba	Nurse III
22	Glenn E. Mohametano	Dentist II
23	Jonathan C. Reluya	PDO II
24	Danilo M. Santiago	PDO I
25	Anthon John S. Soriano	PO III
26	Nueva A. Andag, EdD.	SEPS-M&E
27	Vicente Ramon V. Suarez II	EPS II-HRDS
28	Johann Andrei A. Ladera	EPS II-M&E
29	Michelle V. Torres, Ed.D.	SEPS-HRDS
30	Sherlito E. Sagapsapan	CES-SGOD
31	Ella Grace M. Tagupa. EdD.	CES-CID
32	Rosalio B. Conturno, Jr. PhD	OIC-ASDS
33	Felix Romy A. Triambulo, CESO V	SDS



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