



Republic of the Philippines  
Department of Education

REGION IX, ZAMBOANGA PENINSULA

SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

November 6, 2023

DIVISION MEMORANDUM

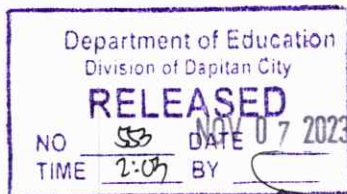
No. SS, s. 2023

**ADDENDUM TO THE UNNUMBERED COUNCIL OFFICE MEMORANDUM,  
DATED OCTOBER 19, 2023 "EMERGENCY SERVICE TRAINING COURSE  
(DAPITAN CITY DIVISION)"**

TO: Division Scouting Committee Chairpersons  
District Scouting Commissioners  
District Scouting Coordinators  
Institutional Heads  
Institutional BSP Coordinators (Elementary/Secondary)  
All Other Concerned

1. In reference to BSP ZANDIDAP Council Unnumbered Office Memorandum, s. 2023 entitled "Emergency Service Training Course (Dapitan City Division)", the Boy Scouts of the Philippines (BSP), ZANDIDAP Council, Dapitan City Division will conduct an Emergency Service Training Course on November 10-12 and 17-19, 2023 at the Dapitan City National High School, Lawaan, Banonong, Dapitan City.
2. To ensure the success and effectiveness of the training, this Division created the WORKING COMMITTEES with its Focal Person/s (See Annex A).
3. The identified members of the Working Committees shall be given Certificate of Appreciation and will receive four (4) days Service Credits subject to the provision stipulated under DECS Memorandum No. 143, s. 1997. Likewise, School Heads and non-teaching personnel shall be provided with four (4) days Compensatory Overtime Credit (COC) per CSC and DBM Joint Circular No. 2, s. 2004.
4. For queries, please contact the Division BSP Coordinator, Noel P. Mangubat, CML through cellphone no. 0939 759 0755, and Division Program Commissioner, Rene D. Acabal, ALT through cellphone no. 0907 944 3624.
5. For information, guidance and support.

**DANNY B. CORDOVA, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent



Sunset Boulevard, Dawo, 7101 Dapitan City  
(065) 917-5113 dapitancity@deped.gov.ph  
depeddapitancity.net fb.com/DepEdDapitanCity





Republic of the Philippines  
**Department of Education**  
 REGION IX, ZAMBOANGA PENINSULA  
 SCHOOLS DIVISION OF DAPITAN CITY

**ANNEX A. Technical Working Group for Emergency Service Training Course:**

<b>COMMITTEES</b>	<b>FOCAL PERSON/S</b>
Course Leader	Rene D. Acabal, ALT
Course Coordinator	Noel P. Mangubat, CML
Scribe/ Registration	Yvonne A. Sagang Mikhael Q. Donor
Decoration & Tarpaulin	Myrna Q. Lumongsod Liezelda R. Ong
Accommodation & Billeting Quarters	Allan D. Bendaño Julie Anne G. Lacay
Documentation	Edgardo Jamilar, Jr. Joel T. Baje Reychen Mark A. Agan
Attendance & Certificates	Janet O. Cadano Ronel L. Jamarolin
Installation of Lights and Sounds	Juniel C. Amores Don David B. Cabilin Randolph C. Navaja
Hall Preparation & Physical Arrangement	Christi D. Adjain Francis N. Quizo Jestoni P. Cagbabanua
Program (Opening & Closing)	Salome Sharon C. Yap, WBH Mary Lyndie Borgonia
Security	Bernabe P. Borgonia Roland C. Alingal
Finance & Procurement Aid	Elbert A. Pon, WBH Julito H. Abne, WBH Romeo D. Acabal, WBH
Food Committee for Facilitators and Participants	Ma. Dorothy Joy T. Gahisan Eliezer C. Cabalida Gary P. Quiros Selected Eagle Scouts
Health and Safety	Marieta S. Gaburno, RN Gwilym C. Elumba, RN Adonis P. Borgonia, RN Narcelle P. Bacatan, RN
Activity Assistants	Selected Eagle Scouts