



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM

No. 439, s. 2023

TO : ASST. SCHOOLS DIVISION SUPERINTENDENT
 CHIEFS, CID & SGOD
 Education Program Supervisors
 District Supervisors and Principals In-charge of the Districts
 Elementary and Secondary Schools Principals/School Heads
 Elementary and Secondary GAD Coordinators and Co-Coordinators
 All others concerned
 This Division
 Schools Division of Dapitan City

FROM : **DANNY B. CORDOVA, EdD, CESO V**
 Schools Division Superintendent
 Schools Division of Dapitan City

SUBJECT : **RECONSTITUTION OF THE COMPOSITION OF THE DIVISION
 GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS)**

DATE : 29 August 2023

- Pursuant to Magna Carta of Women (MWC) particularly under Section 30 of the General Provision of Republic Act (RA 10964) and pertinent to the provisions of the PCW-NEDA-DBM joint Circular No. 2012-01 and DepEd Order No. 27, s. 2013, here under the reconstituted composition of the Gender And Development Focal Point System (GFPS), as to reinforce the institutionalized mechanism that shall ensure gender mainstreaming in government offices, its attached agencies and local government units (LGUs).

The composition of the Division GFPS shall be as follows:

GFPS Chairperson	Schools Division Superintendent	Danny B. Cordova, EdD, CESO V
Technical Working Group (TWG) Head	OIC Asst. Schools Division Superintendent	Rosalio B. Conturno Jr., PhD
Members	Division GAD Coordinator	Florence S. Gallemit
	Alternate Division GAD Coordinator	Michelle V. Torres
	Education Program Supervisors	Lindo O. Adasa Jr. Jephone P. Yorong EdD





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	Administrative Officer V	Geordito T. Olario
	Planning Officer III	Anthon John S. Soriano
	Administrative Officer IV	Cynthia O. Dalman
	Accountant III	Olga P. Miranda, CPA
Secretariat and M&E	Senior Education Program Specialist	Nueva A. Andag, EdD
	Education Program Specialist II	Vicente Ramon V. Suarez II

The function of the GAD Focal Point Persons are as follows:

1. lead in the gender mainstreaming in policies, plans and programs projects and activities (PPAs) and in the assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of DepEd for its stakeholders, particularly students, teachers and employees;
2. analyze programs and projects using the Harmonized GAD Guidelines for Programs and Projects to determine their gender sensitivity;
3. recommend formulation/revision of policies in advancing women's status and child protection;
4. lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;
5. implement advocacy activities, including the development of information, education, and communication materials to ensure consciousness-building and generating support for GAD;
6. identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;
7. prepare GAD plans and budgets and accomplishment reports and ensure their timely submission to the Central Office (CO) GAD Focal Point Person (Attention; GAD Secretariat, Staff Development Division – Human Resource Development Service (SDD-HRDS), 2F Teodora Alonzo Bldg., DepEd Central Office, DepEd Complex, Meralco Avenue, Pasig City);
8. ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD budget;
9. recommend awards, recognition and other incentives (including performance based bonus (PBB) to outstanding institutional GAD programs, activities, and projects for GAD Focal Point members and other personnel/teachers;
10. build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD-non-government organizations (NGOs) and other partners; and coordinate GAD efforts of all offices/units.

