



Republic of the Philippines  
**Department of Education**  
REGION IX  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Superintendent

August 11, 2023

**DIVISION MEMORANDUM**

No. 394, s. 2023

**UPSKILLING ON INCLUSIVE EDUCATION AND CAPACITY BUILDING  
FOR REGULAR TEACHERS IN TEACHING LEARNERS  
WITH SPECIAL EDUCATIONAL NEEDS (LSENS)**

TO: OIC – Assistant Schools Division Superintendent  
Chief Education Supervisors – CTD and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/Principals In-Charge of the District  
Elementary School Principals/Head Teachers  
Concerned Teachers  
This Division

1. In response to the increasing number of children with manifestations of disabilities and, to provide access to Learners with Special Educational Needs (LSENs) to obtain basic education and proper intervention, this division is expanding the special education program to the different schools with focus on Children with Autism Spectrum Disorder (ASD) and Intellectual Disability (ID). To equip regular teachers with the needed skills and knowledge in handling these types of learners, this Division will conduct a Three - Day Upskilling on Inclusive Education and Capacity Building for Regular Teachers in Teaching Learners with Special Educational Needs (LSENs) on September 14 - 16, 2023. Venue is to be determined and announced through an advisory.
2. The objectives of this training are the following:
  - a. Recognize the diversity of learners and their needs;
  - b. Acquire skills in teaching learners with special educational needs;
  - c. Identify appropriate strategies in teaching LSENs;
  - d. Appreciate learners with special educational needs.
3. Participants to this training are regular teachers in all elementary schools as identified and found in the enclosure.



Address: Sunset Boulevard, Dawo, Dapitan City  
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Department of Education  
Division of Dapitan City

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4. Participants will be given service credits/compensatory time off for the services rendered on Saturday.
5. Expenses incurred in this training is charged to Division SPED PSF with Sub -Allotment Release Order No. RO-9-DAP-23-05-0220.
6. For the information and guidance of all concerned.

**DANNY B. CORDOVA, Ed.D., CESO VI**  
Assistant Schools Division Superintendent <sup>fn</sup>  
Officer In - Charge  
Office of the Schools Division Superintendent



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Enclosure:

**LIST OF PARTICIPANTS**

**UPSKILLING ON INCLUSIVE EDUCATION AND CAPACITY BUILDING  
FOR REGUAR TEACHERS IN TEACHING LEARNERS WITH  
SPECIAL EDUCATIONAL NEEDS (LSENs)**

No.	Participants	SCHOOL
1	Heddy E. Ruales	DCS
2	Venus E. Zamoras	DCEES
3	Carona R. Paez	Capucac ES
4	Linda A. Elumbaring	Lawaan ES
5	Gazelle C. Sacal	Ma. Cristina ES
6	Mary Cris Aubrey F. Gahuman	Polo ES
7	Doris P. Abitona	Sinonoc ES
8	Jenny A. Quizo	Talisay IS
9	Emily I. Maglinte	Barcelona CS
10	Joan Mabini	Baao ES
11	Analisa L. Elumba	Burgos ES
12	Lyra Magsayo	Ilaya ES
13	Selvin L. Ferrater	Diwaan ES
14	Deolinda A. Baje	Hilltop ES
15	Melvin H. Dagayloan	Ma. Uray ES
16	Cheery Meeh Baid	Oyan ES
17	Evelyn B. Carbilida	Tamion ES
18	Kenneth Agalot	Yabu ES
19	Ellen Tugunon	Bacong ES
20	Juceth Magcanta	Banbanan ES
21	Maricel Tuala	Baylimango CS
22	Princess Joy P. Denoyo	Canlucani ES
23	Janessa L. Yabo	Carang ES
24	Merlyn S. Sumondong	Daro ES
25	Angelita Baroy	Guimputlan ES
26	Lucy P. Ocay	Kauswagan IS
27	Cattleya Bularon	Taguilon ES
28	Liven E. Bahian	Napo ES
29	Kristine B. Pon	Selinog ES
30	Josefa S. Jumuad	Sto. Niño ES
31	Theresa R. Mesiona	Tag - ulo ES
32	Rowena C. Malalis	Potungan CS
33	Inah'j Gallemit	Aseniero ES
34	Jocelyn Bait - it	Dampalan ES
35	Eva J. Regencia	Opao ES



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36	Ellen Murro	Masidlakon ES
37	Analisa A. Bagarinao	San Nicolas ES
38	Jocelyn Sorela	Sigayan ES
39	Melissa B. Elcamel	Sulangon CS
40	Petronila Dequina	Antipolo ES
41	Charry B. Grandiza	Aliguay ES
42	Glaiza N. Boligao	Larayan ES
43	Genalyn T. Daan	Liyang ES
44	Judy E. Velasco	Owaon ES
45	Jamesa M. Valera	San Pedro IS
46	Aida D. Cañada	San Vicente ES
47	Ebony A. Ordenacion	Sicayab ES
48	Helen T. Calaguian	ESP - 3 /TWG/R.S.
49	Elsa Q. Aranas	PSDS/ TWG/R.S.
50	Catherine R. Atillo	Resource Speaker
51	Diana Gracia F. Amiler	Resource Speaker
52	Haidee A. Bastasa	Resource Speaker
53	Jacheanne Solitaire T. Jasme	Resource Speaker
54	Mary Rocedyl B. Lagutin	Resource Speaker
55	Janeth P. Saldon	Resource Speaker
56	Reyvie Q. Olario	Resource Speaker
57	Vivienne D. Quiros	Resource Speaker
58	Florence S. Gallemmit	EPS/RS/TWG
59	Rosalio B. Conturno Jr.	ASDS/RS/TWG
60	SGOD	TWG
61	SGOD	TWG
62	Ella Grace M. Tagupa	Chief - CaTD/TWG



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