



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

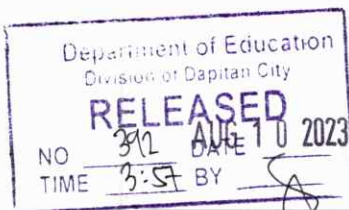
August 10, 2023

DIVISION MEMORANDUM
NO. ³⁹² s. 2023

To: **Assistant Schools Division Superintendent**
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors & Specialists
Public Schools District Supervisors / Principals In-Charge of the District
Public Elementary and Secondary School Heads
All Others Concerned

**ESTABLISHMENT OF 2023 OPLAN BALIK ESKWELA PUBLIC ASSISTANCE
COMMAND CENTER (OBE-PACC) AND COMMITTEE COMPOSITION**

1. As part of DepEd's annual initiative to engage agencies, organizations, and all other stakeholders in preparation for the opening of the school year and pursuant to Item V.14.D of DepEd Order No. 22, s. 2023, re: Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024 an Oplan Balik Eskwela (OBE) Public Assistance Command Center (PACC) for Dapitan City Schools Division Office is hereby constituted (see Enclosure 1) and which will function from August 14-26, 2023.
2. **All public schools are likewise directed to form their respective Oplan Balik Eskwela Teams** with the following prescribed composition:
Chair: School Head / Head Teacher / TIC / OIC
Vice Chair: School Information Coordinator / Public Assistance Coordinator
Members: School Administration and Other Staff
3. Please submit your School OBE Team composition via bit.ly/obe-pac2023 on or before August 14, 2023.
4. All issues and concerns, as well as the action taken, and status shall be captured and documented using the template prescribed by the DepEd Central Office. Such form may be downloaded via: bit.ly/obe-forms.
5. Queries and other issues and concerns which cannot be resolved at the school level may be referred to the Division OBE-PACC Team.
5. Wide and immediate dissemination of this Memorandum is enjoined.



DANNY B. CORDOVA, EdD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Sunset Boulevard, Dawo, Dapitan City
(065) 917-5113
www.depeddapitancity.net

dapitancity@deped.gov.ph
fb.com/DepEdDapitanCity





Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Enclosure 1 to Division Memorandum No. , s. 2023

**COMPOSITION OF 2023 OPLAN BALIK ESKWELA
PUBLIC ASSISTANCE COMMAND CENTER (OBE-PACC) COMMITTEE
August 14-26, 2023**

OBE-PACC	Name	Email Address
Chair	SDS Danny B. Cordova, EdD, CESO VI	danny.cordova@deped.gov.ph
Co-Chair	ASDS Rosalio B. Conturno Jr., PhD	rosalio.conturno001@deped.gov.ph
Vice-Chair	DIO Anthon John S. Soriano	anthon.soriano@deped.gov.ph
Members	CID Chief Ella Grace M. Tagupa, EdD	ella.tagupa@deped.gov.ph
	SGOD Chief Sherlito E. Sagapsapan	sherlito.sagapsapan@deped.gov.ph
	EPSVr Ma. Perga A. Cadiente	maperga.cadiente@deped.gov.ph
	ITO Geed O. Palpagan	
	AO Geordito T. Olario	geordito.olario@deped.gov.ph
	EPS Johann Andrei A. Ladera	johann.ladera@deped.gov.ph
Contact Details / Hotline Numbers	Address:	DepEd SDO Dapitan Sunset Boulevard, Dawo, Dapitan City
	Telephone No.:	(065) 917-5113
	Mobile No.:	0948-112-8699
	Email:	dapitancity@deped.gov.ph
	Social Media Page:	fb.com/DepEdDapitanCity

Functions and Responsibilities:

The Division OBE-PACC shall serve as an information and complaints processing and routing mechanism. It shall perform the following functions:

- 1) receive, process, and respond to simple queries, information requests, and complaints from the general public, including those forwarded by other DepEd offices;
- 2) assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes;
- 3) correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific offices' appropriate action; and
- 4) monitor, document, and submit reports on all issues and concerns received by the OBE-PACC, including the action taken.

The OBE-PACC shall ensure that these are available to the public for the duration (August 14-26, 2023) of 2023 Oplan Balik Eskwela:

- 1) hotlines;
- 2) emails (Hotline 8888; CSC, PCC, PMS, FOI, ARTA, depedaction);
- 3) text messaging service;
- 4) social media ; and
- 5) letters and endorsements.



Sunset Boulevard, Dawo, Dapitan City
(065) 917-5113
www.depeddapitancity.net

dapitancity@deped.gov.ph
fb.com/DepEdDapitanCity

