



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

August 08, 2023

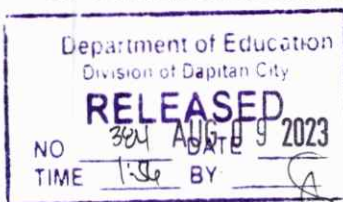
**DIVISION MEMORANDUM**

No. 304, s. 2023

**CORRIGENDUM AND ADDENDUM TO DIVISION MEMORANDUM NO. 371, S. 2023  
RE: BRIGADA ESKWELA PROGRAM 2023 KICK-OFF AND ORIENTATION**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors / PICDs  
All Elementary and Secondary School Heads  
This Division

1. In line with Regional Memorandum no. 377, s. 2023 re: Corrigendum to Regional Memorandum No. 348 re: Conduct of 2023 R-IX Brigada Eskwela Kick-Off Program to Strengthen Partnerships Aligned to the MATATAG Agenda, the **Brigada Eskwela Program 2023 Kick Off and Orientation** shall be conducted as DepEd R-IX and Schools Division of Dapitan City Joint Brigada Eskwela 2023 Kick-Off.
2. The activity shall be conducted on **August 14, 2023 at 9:00 a.m.** instead of August 10. Moreover, the final venue will be at **Potungan National High School**, Potungan, Dapitan City, instead of San Nicolas Elementary School.
3. Participants in the activity are DepEd R-IX officials, Schools Division Superintendents of the eight divisions, Dapitan, invited stakeholders and partners, SDO Dapitan City EXECOM members, and all Dapitan City school heads.
4. Teaching personnel, PTA presidents, and Punong Barangays of Potungan, Barcelona and Sulangon Districts are encouraged to join in the activity. Schools shall take charge of the meals and snacks of their respective school personnel, charged to local funds. All DepEd Dapitan City personnel participants are requested to wear the Division IP-inspired MATATAG polo shirt. Service Credits (SC) shall be granted to teaching personnel who will attend in the activity.
5. For more information or clarification, please contact Mr. Johann Andrei A. Ladera, Education Program Specialist II – Social Mobilization and Networking, at 09175103942 or email at [johann.ladera@deped.gov.ph](mailto:johann.ladera@deped.gov.ph).
6. For information and compliance.



**DANNY B. CORDOVA, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



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**DEPED REGION IX AND SCHOOLS DIVISION OF DAPITAN CITY  
JOINT BRIGADA ESKWELA 2023 KICK-OFF CEREMONY**

**ACTIVITY PROGRAM**

**Part I. Preliminaries (9:00 AM)**

Lupang Hinirang  
Doxology

**Part II**

Welcome Remarks	-----	DANNY C. CORDOVA, EdD, CESO VI OIC-Schools Division Superintendent SDO Dapitan City
Brigada Eskwela 2023 Advocacy	-----	DR. GREGORIO CYRUS R. ELEJORDE Assistant Regional Director, DepEd R-IX
Convergence of Commitment	-----	DepEd R-IX EXECOM Members, SDSs, LGU Executives, ABC President, FPTA President, and Stakeholders
Messages of Support	-----	HON. SETH FREDERICK P. JALOSJOS City Mayor, Dapitan City  HON. ROSALINA G. JALOSJOS Provincial Governor, Zamboanga del Norte  HON. DULCE ANN K. HOFER ( <i>Video</i> ) Provincial Governor, Zamboanga Sibugay  HON. VICTOR J. YU ( <i>Video</i> ) Provincial Governor, Zamboanga del Sur
Response Message	-----	DR. RUTH L. FUENTES, CESO IV Regional Director, DepEd R-IX
Acknowledgment	-----	ROSALIO B. CONTURNO, PhD OIC-Asst. Schools Division Superintendent
<b>Part III. Ceremonial Brigada Eskwela</b>	-----	DepEd R-IX EXECOM Members, SDSs, LGU Executives, ABC President, FPTA President, and Stakeholders

**Part IV. Fellowship Lunch**

**Part V. Orientation of School Heads on Brigada Eskwela 2023 Implementing Guidelines  
(1:00 to 4:00 PM)**

Program Host:

**FLORENCE S. GALLEMIT**  
Education Program Supervisor (AP)



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**UPDATED WORKING COMMITTEES**

Committees	Focal Persons	Roles and Responsibilities
<b>1. Registration/ Documentation</b>	<ul style="list-style-type: none"> <li>• Maryjean S. Lacay</li> <li>• Riza A. Penaso</li> <li>• Analisa A. Bagarinao</li> <li>• Aljenn D. Caylaluad</li> <li>• Jean S. Baguinat</li> <li>• Michelle V. Torres</li> <li>• Potungan NHS Non-Teaching Staff</li> </ul>	To take charge in the registration and attendance of participants and document the activity process.
<b>2. Preparation of Materials for Ceremonial Brigada Eskwela</b>	<ul style="list-style-type: none"> <li>• Gemmalyn O. Ruiz</li> <li>• Belmor A. Debaloy</li> <li>• Jocelyn E. Acorin</li> <li>• Rey I. Jatico</li> </ul>	To assist in the preparation of materials for Ceremonial Brigada Eskwela.
<b>3. Activity Coordinator/ Monitoring and Evaluation / Program</b>	<ul style="list-style-type: none"> <li>• ASDS Rosalio B. Conturno</li> <li>• CES Sherlito E. Sagapsapan</li> <li>• Nueva A. Andag</li> <li>• Johann Andrei A. Ladera</li> </ul>	<p>To prepare a program, assign and invite speakers, and manage the activity.</p> <p>To prepare, conduct, and consolidate program monitoring and evaluation.</p>
<b>4. Venue/ Decoration</b>	<ul style="list-style-type: none"> <li>• Rene D. Acabal</li> <li>• Camilla Jeanette J. Debaloy</li> <li>• Marilou S. Cagbabanua</li> <li>• Macaria A. Manuta</li> <li>• Riza A. Penaso</li> <li>• Potungan NHS Teachers</li> </ul>	To ensure the decoration and preparedness of the venue.
<b>5. Photo-Documentation and Video Presentations</b>	<ul style="list-style-type: none"> <li>• Riza A. Daboda</li> <li>• Eldie D. Robaro</li> <li>• Reychen A. Agan</li> <li>• Edgardo P. Jamilar Jr.</li> <li>• Joel T. Baje</li> </ul>	To take charge in the photo-documentation of the event.
<b>6. Technical, Sound System and ICT Committee</b>	<ul style="list-style-type: none"> <li>• EPS Germanico C. Malacat</li> <li>• PICD Jose C. Overa</li> <li>• Medar E. Padao, Jr.</li> <li>• Juvylaine L. Dangcalan</li> <li>• Windlovejust B. Refugio</li> <li>• Anthon John S. Soriano</li> <li>• ITO Geed O. Palpagan</li> </ul>	<p>To take charge in the technical, sound system and technological aspects of the activity.</p> <p>To assist in the virtual broadcast of the activity</p>
<b>7. Program Hosts</b>	<ul style="list-style-type: none"> <li>• EPS Florence S. Gallemit</li> </ul>	To serve as host / facilitator of the program





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<b>8. Medical Support Committee</b>	<ul style="list-style-type: none"><li>• Dr. Glenn E. Mohametano</li><li>• Narcelle T. Bacatan</li><li>• Mary Rose C. Galan</li><li>• Gwilym C. Elumba</li><li>• Joyce S. Martillano</li><li>• Marita S. Gaburno</li><li>• Silvan Elmer Gemperoso</li><li>• Elvie H. Page</li></ul>	To take charge of the wellness of participants To coordinate with health agencies during health emergency
<b>9. Flyers</b>	<ul style="list-style-type: none"><li>• Ruby V. Paguntalan</li><li>• Vicente Ramon V. Suarez II</li></ul>	To respond to the needs of the participants.
<b>10. Lei Preparation and Ushering</b>	<p><b>Leis</b></p> <ul style="list-style-type: none"><li>• PSDS Elsa Q. Aranas</li><li>• Edna Quimiguing</li><li>• ALS Teachers</li></ul> <p><b>Parking and Breakfast</b></p> <ul style="list-style-type: none"><li>• Potungan CS Teachers</li></ul> <p><b>Venue</b></p> <ul style="list-style-type: none"><li>• Potungan NHS Teachers</li></ul>	To prepare and don leis to guests  To usher guests in parking vehicles.  To usher guests in the venue amenities
<b>11. Meals and Snacks</b>	<p><b>Breakfast</b></p> <ul style="list-style-type: none"><li>• PICD Cristina Z. Villoria</li><li>• Sulangon Schools District</li></ul> <p><b>Lunch and Snacks</b></p> <ul style="list-style-type: none"><li>• Luna Luz B. Racho and CID EPS</li><li>• Potungan NHS Teachers</li><li>• Potungan CS Teachers</li></ul>	To coordinate the provision of meals and snacks
<b>12. Program Floor Managers</b>	<ul style="list-style-type: none"><li>• Dr. Jephone P. Yorong</li><li>• Jonathan D. Reluya</li></ul>	To arrange performers and assist in the flow of events

*Technical Dry-Run and Final Ocular Inspection: August 09, 2023*



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