

Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

July 27, 2023

DIVISION MEMORANDUM

No. 391, s. 2023

BRIGADA ESKWELA PROGRAM 2023 KICK-OFF AND ORIENTATION

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors / PICDs
All Elementary and Secondary School Heads
This Division

1. Pursuant to the unnumbered memorandum for the External Partnership Service, the Department of Education will be conducting the Brigada Eskwela Activities on August 14 to 19, 2023 with a theme "*Bayanihan Para sa MATATAG na Paaralan.*" In line with this, the Schools Division of Dapitan City will conduct the **Brigada Eskwela Program 2023 Kick-Off and Orientation** on August 10, 2023 at San Nicolas Elementary School to mark the start of the program and to lay down advocacy and implementation activities aligned with DepEd's MATATAG agenda.
2. The activity aims to:
 - a. mark the start of Brigada Eskwela 2023 that engages stakeholders to actively collaborate to serve learners and better supports DepEd's MATATAG agenda;
 - b. engage partners and stakeholders to participate and support the effort of DepEd to prepare the schools for the opening of classes;
 - c. orient school heads on the implementing guidelines of Brigada Eskwela 2023 for the development of the Filipino children; and
 - d. promote gender-equal, inclusive, accessible and conducive learning environment through Brigada Eskwela Program.
3. Participants in this activity are all public elementary and secondary schools heads, all PSDSs/ PICDs, Division EXECOM members, and invited stakeholders. The activity shall be hosted by Potungan Schools District and San Nicolas Elementary School.
4. Teaching personnel who will render services in the preparation and implementation of the activity shall receive service credits.
5. Expenses relative to the implementation of the Brigada Eskwela Program 2023 Kick-Off and Orientation shall be charged against the Special Education Fund (SEF) and Local Funds, subject to the usual accounting and auditing procedures and regulations.



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6. For more information or clarification, please contact Mr. Johann Andrei A. Ladera, Education Program Specialist II – Social Mobilization and Networking, at 09175103942 or email at johann.ladera@deped.gov.ph.
7. For information and compliance.

DANNY B. CORDOVA. EdD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



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ACTIVITY PROGRAM

Part I. Preliminaries (9:00 AM to 11:30 AM)

Lupang Hinirang
Doxology

Part II

Welcome Remarks	----- ROSALIO B. CONTURNO, JR, PhD OIC-Asst. Schools Div. Superintendent
Brigada Eskwela 2023 Advocacy	----- SHERLITO E. SAGAPSAPAN Chief Education Supervisor (SGOD)
Convergence of Commitment	----- Top Management and Stakeholders
Message of Support	----- HON. SETH FREDERICK P. JALOSJOS City Mayor
Response Message	----- DANNY B. CORDOVA, EDD, CESO VI Schools Division Superintendent
Ceremonial Brigada Eskwela	----- Top Management and Stakeholders
Acknowledgment	----- DR. ELLA GRACE M. TAGUPA Chief Education Supervisor (CID)



**Part III. Orientation of School Heads on
Brigada Eskwela 2023 Implementing Guidelines (1:00 to 4:00 PM)**

Master of Ceremony:

JOHANN ANDREI A. LADERA
EPS-II, Div. BE Coordinator



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WORKING COMMITTEES

Committees	Focal Persons	Roles and Responsibilities
1. Registration / Documentation	<ul style="list-style-type: none">• Maryjean S. Lacay• Riza A. Penaso• Analisa A. Bagarinao• Aljenn D. Caylaluad• Jean S. Baguinat	To take charge in the registration and attendance of participants and document the activity process.
2. Preparation of Materials	<ul style="list-style-type: none">• Gemmalyn O. Ruiz• Belmor A. Debaloy• Jocelyn E. Acorin	To assist in the preparation and distribution of materials.
3. Activity Coordinator/ Monitoring and Evaluation	<ul style="list-style-type: none">• Johann Andrei A. Ladera	To prepare a program, assign and invite speakers, and manage the activity. To prepare, conduct, and consolidate program monitoring and evaluation.
4. Venue/ Decoration	<ul style="list-style-type: none">• Rene D. Acabal• Camilla Jeanette J. Debaloy• Marilou S. Cagbabanua• Macaria A. Manuta• Riza A. Penaso	To ensure the decoration and preparedness of the venue.
5. Photo-Documentation	<ul style="list-style-type: none">• Eldie D. Robaro• Reychen A. Agan• Anthon John S. Soriano	To take charge in the photo-documentation of the event.
6. Technical, Sound System and ICT Committee	<ul style="list-style-type: none">• Jose C. Overa• Rey I. Jatico• Medar E. Padao, Jr.	To take charge in the technical, sound system and technological aspects of the activity.
7. Program Support Team	<ul style="list-style-type: none">• Sherlito E. Sagapsapan• Michelle V. Torres• Nueva A. Andag• Vicente Ramon V. Suarez• Gwilym C. Elumba	To respond to the needs of the participants.

