




Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

NO. 31, s. 2023

TO : MA PERGA A. CADIENTE
Education Program Supervisor

FROM : 
FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent

DATE : January 23, 2023

SUBJECT : Designation as Officer-in-Charge

In view of my attendance on the Regional Re-orientation and Simulation Activities for Agency Merit Selection Plan (MSP) Recruitment, Selection and Appointment (RSA) Guidelines for Central and Field Offices on January 24-27, 2023, you are hereby designated as In-Charge of Office on January 24-27, 2023, in addition to your present duties and responsibilities, until my return.

As such, act on matters which are routinary in nature and shall hold in abeyance those which are discretionary in nature. However, urgent matters which require immediate action shall be communicated directly to me for instruction.

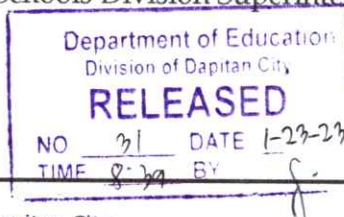
For this purpose, you shall affix signature in official documents in the manner presented hereunder.


For the Schools Division Superintendent:

MA PERGA A. CADIENTE
Education Program Supervisor
Officer-in-Charge
Office of the Schools Division Superintendent

RECORDS FILE

Please be guided accordingly.



 1/24/23



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