



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM

No. 296 S. 2023

TO: OIC Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD & CID)
Public Schools District Supervisors & Principals In-Charge for the Districts
Administrative Officer V
Accountant III
Budget Officer III
All Process Owners
SDO Personnel
This Division

SUBJECT: Conduct of the Internal Quality Audit for ISO 9001:2015 QMS and 5S Audit

Date : June 15, 2023

To assess the conformity of the QMS of the Schools Division of Dapitan City against the ISO 9001 Standards, this Office shall conduct an Internal Quality Audit for ISO 9001:2015 QMS and 5S Audit on June 30, 2023 in all sections, units and offices.

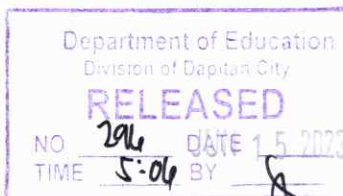
Participants of the activity are members of the Division QMS Executive Committee, Quality Management Head, Process Owners, Internal Quality Auditors, Document Controller, Records In-Charge and all others concerned.

All sections, units and offices of this division are advised to prepare the necessary documents needed for the conduct of Internal Quality Audit.

All division internal auditors are advised to submit their IQA reports to lead auditor Nueva A. Andag on or before July 15, 2023.

Immediate dissemination of this memorandum is desired.

DANNY B. CORDOVA, EdD, CESO VI
OIC- Schools Division Superintendent



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