



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

20 March 2023

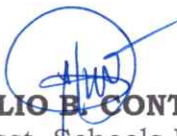
**MEMORANDUM**

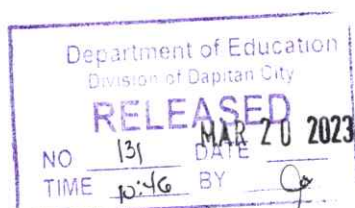
No. 131, s. 2023

**CORRIGENDUM TO SEMINAR-WORKSHOP ON BASIC CUSTOMER SERVICE CUM  
EFFECTIVE DELIVERY OF FINANCIAL AND ADMINISTRATIVE SERVICES TO BE  
CONDUCTED ON MARCH 22-24, 2023**

To: OIC - Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
Chief, School Governance and Operations Division  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
OSDS Personnel  
All Others Concerned

1. Attached is the corrected List of Participants in the Seminar-workshop on Basic Customer Service cum Effective delivery of Financial and Administrative Services on March 22-24, 2023.
2. This issuance rescinded the earlier released Division Memorandum No. 125, s. 2023 last March 16, 2023.
3. For information, guidance, and compliance.

  
**ROSALIO B. CONTURNO, JR., PhD**  
OIC-Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



OSDS-ADMS-Memo-2023-019



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**Correced List of participants in Seminar Workshop on Basic Customer Service cum Effective delivery of Financial and Administrative Services on March 22 - 24, 2023**

NAME	POSITION/SG	SCHOOL ASSIGNMENT
1 MOLIJON, JOHN MICHAEL MAGSAYO	ADMINISTRATIVE AIDE IV - 04	Office Of The Schools Division Superintendent
2 BAGASINA, JUNE BILL GALLEMIT	ADMINISTRATIVE AIDE VI - 06	Office Of The Schools Division Superintendent
3 BANTILAN, CHOSETH DALMAN	ADMINISTRATIVE AIDE VI - 06	Office Of The Schools Division Superintendent
4 BALLADARES, KATHERINE SALVA	ADMINISTRATIVE AIDE VI - 06	Office Of The Schools Division Superintendent
5 EGUIA, CHEYNEE GAYLE LACTUAN	ADMINISTRATIVE AIDE VI - 06	Office Of The Schools Division Superintendent
6 PACHO, MECHE MOLIJON	ADMINISTRATIVE AIDE VI - 06	Curriculum Implementation Division
7 BAGUINAT, JEAN SAROL	ADMINISTRATIVE ASSISTANT I - 07	Potungan District
8 CAPATI, MAGNOLIA CALASANG	ADMINISTRATIVE ASSISTANT II - 08	Baylimango National High School
9 ANDOS, JENROSE GALLEPOSO	ADMINISTRATIVE ASSISTANT II - 08	Baylimango National High School
10 ADRIATICO, WELGAE REGAÑON	ADMINISTRATIVE ASSISTANT II - 08	Office Of The Schools Division Superintendent
11 POLIO, MICHELLE MYRH BINUNDO	ADMINISTRATIVE ASSISTANT II - 08	Barcelona National High School
12 JUMUAD, MARIELLE CALASANG	ADMINISTRATIVE ASSISTANT II - 08	Dakak National High School
13 JARALVE, ZARAH JAY ALVAR	ADMINISTRATIVE ASSISTANT II - 08	Division Of Dapitan City
14 MAGTUBA, RANIL LABISIG	ADMINISTRATIVE ASSISTANT II - 08	Ilaya National High School
15 JAUCULAN, ARNI GAHISAN	ADMINISTRATIVE ASSISTANT II - 08	Office Of The Schools Division Superintendent
16 DUHAYLUNGSOD, JOAN JARALVE	ADMINISTRATIVE ASSISTANT II - 08	Ilaya National High School
17 ACOJEDO, MARIA CARMEL MALASARTE	ADMINISTRATIVE ASSISTANT II - 08	Dapitan City High School
18 DAYMIEL, ERNALYN RUIZ	ADMINISTRATIVE ASSISTANT II - 08	Dapitan City Central School
19 BAEL, ANNA LEIZEL DAGPIN	ADMINISTRATIVE ASSISTANT II - 08	Barcelona Central School
20 RACHO, EDILBERTO RICABLANCA	ADMINISTRATIVE ASSISTANT II - 08	Sulangon Central School
21 REALIZA, ALMA RUDAS	ADMINISTRATIVE ASSISTANT II - 08	Baylimango Central School
22 CAYLALUAD, ALJENN DAGPIN	ADMINISTRATIVE ASSISTANT II - 08	Potungan Central School
23 ABAPO, RUTH BAGUINAT	ADMINISTRATIVE ASSISTANT III - 09	Office Of The Schools Division Superintendent
24 DALMAN, CYVER OMANDAM	ADMINISTRATIVE ASSISTANT III - 09	Office Of The Schools Division Superintendent
25 ROSALES, MA. CHONA BAIT-IT	ADMINISTRATIVE ASSISTANT III - 09	Office Of The Schools Division Superintendent
26 ANTABO, ALONA MAE CUENCA	ADMINISTRATIVE ASSISTANT III - 09	Division Of Dapitan City
27 JATICO, JHEANA MAE ESTOSATA	ADMINISTRATIVE ASSISTANT III - 09	Office Of The Schools Division Superintendent
28 POTOY, JANEN ONGANIZA	ADMINISTRATIVE ASSISTANT III - 09	Sulangon Central School
29 ONGANIZA, JUNRY BELONOAC	ADMINISTRATIVE OFFICER II - 11	Division Of Dapitan City
30 LUANG, NERISSA TUMANDA	ADMINISTRATIVE OFFICER II - 11	Ilaya Elementary School
31 MACAPANAS, JHONALYN DONDOYANO	ADMINISTRATIVE OFFICER II - 11	Polo Elementary School
32 ELDIAN, MARIBEL CIMATU	ADMINISTRATIVE OFFICER II - 11	Burgos Elementary School
33 AMORES, LORA WENELLA MARTINEZ	ADMINISTRATIVE OFFICER II - 11	Taguilon Elementary School
34 ELUMBARING, GRACE BAGALANON	ADMINISTRATIVE OFFICER II - 11	Talisay Integrated School
35 DIAO, AMYTHYST FAITH ONENEZA	ADMINISTRATIVE OFFICER II - 11	Office Of The Schools Division Superintendent
36 SAGUIN, MAY CADAVEDO	ADMINISTRATIVE OFFICER II - 11	Sicayab Elementary School
37 SARMIENTO, JERENE ETOC	ADMINISTRATIVE OFFICER II - 11	Diwaan Elementary School
38 MEDIJA, MARIE DALMAN	ADMINISTRATIVE OFFICER II - 11	Opao Elementary School
39 CAGANDAHAN, CHARMAINE MARIE SANTANDEI	ADMINISTRATIVE OFFICER II - 11	Oyan Elementary School
40 GABURNO, CAMILLE SALDON	ADMINISTRATIVE OFFICER II - 11	Tamion Elementary School
41 CARDEÑO, CARLEEN MONTECALVO	ADMINISTRATIVE OFFICER II - 11	Oro Elementary School
42 JUMALON, JEFFREY GAHISAN	ADMINISTRATIVE OFFICER II - 11	Tag-Ulo Elementary School
43 JATICO, FRANCISCO ESTOSATA	ADMINISTRATIVE OFFICER II - 11	Masidlakon Elementary School
44 JAVIER, GIL DINULAN	ADMINISTRATIVE OFFICER II - 11	San Francisco Elementary
45 PADO, MEDAR JR ESTRADA	ADMINISTRATIVE OFFICER II - 11	San Nicolas Elementary School
46 SELLOTE, JILLFILSE JARALVE	ADMINISTRATIVE OFFICER II - 11	Sigayan Elementary School
47 QUIÑAL, GERALDINE PINO	ADMINISTRATIVE OFFICER II - 11	Larayan Elementary School
48 ELUMBARING, MARIEL PEGARIDO	ADMINISTRATIVE OFFICER II - 11	Liyang Elementary School
49 ACOYMO, CATHERINE VALLES	ADMINISTRATIVE OFFICER II - 11	Owaon Elementary School
50 RECAMARA, MARK BAGALANON	ADMINISTRATIVE OFFICER II - 11	San Vicente Elementary School
51 JARALVE, JUNNEFE CREDO	ADMINISTRATIVE OFFICER II - 11	Dapitan City Sped School
52 TOMOGSOK, JUDECEL GUMAHAD	ADMINISTRATIVE OFFICER II - 11	Guimutan Integrated School
53 MENDIOLA, NATHANIEL ACAYLAR	ADMINISTRATIVE OFFICER II - 11	Office Of The Schools Division Superintendent
54 GARCIA, JIDELLE GALLEPOSO	ADMINISTRATIVE OFFICER II - 11	Dapitan City Experimental Elementary School
55 ABILA, RITCHEL QUIMIGUING	ADMINISTRATIVE OFFICER II - 11	Dapitan City Central School
56 DALMAN, CYNTHIA OMANDAM	ADMINISTRATIVE OFFICER IV - 15	Office Of The Schools Division Superintendent
57 TANGCALAGAN, NANCY FRANCISCO	ADMINISTRATIVE OFFICER IV - 15	Office Of The Schools Division Superintendent
58 OLARIO, GEORDITO TANGCALAGAN	ADMINISTRATIVE OFFICER V - 18	Office Of The Schools Division Superintendent
59 BORBON, BEVERLY ANN ISIDRO	DISBURSING OFFICER II - 08	Potungan National High School
60 LADISTA, JENELYN IBAÑEZ	DISBURSING OFFICER II - 08	Sulangon National High School
61 SUAREZ II. VICENTE RAMON	EDUCATION PROGRAM SPECIALIST II	Office Of The Schools Division Superintendent
62 ALAVANZA, PETER A.	LIBRARIAN II	Office Of The Schools Division Superintendent
63 TOME, ENIEROSE CADANO	REGISTRAR I - 11	Division Of Dapitan City
64 ROJO, LEOPOLDO JR JUBAHIB	SENIOR BOOKKEEPER - 09	Sulangon National High School
65 PINO, RICKY BAEL	SENIOR BOOKKEEPER - 09	Dapitan City High School