



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

MEMORANDUM

No. 99, s. 2022

To: OIC, Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
Section/Unit Heads
All concerned Division Office personnel

From: 
FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent

Subject: **COMPOSITION AND FUNCTIONS OF PRIME -HRM WORKING COMMITTEES**

Date: March 2, 2022

1. In compliance to CSC MC No. 24, s. 2016 re: Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) in the Division, this Office hereby issues the composition and functions of the PRIME-HRM Working Committees:

Over-all Chair: Felix Romy A. Triambulo
Schools Division Superintendent

Vice-Chair: Oliver B. Talaoc
OIC- Asst. Schools Division Superintendent

Members: Sherlito E. Sagapsapan
Chief, CID Ella Grace M. Tagupa
Chief, SGOD

Olga P. Miranda
Accountant III Belinda P. Gemperoso
Admin. Officer V (Budget)

Geordito T. Olario
Admin, Officer V (Admin. Svcs.) Lauriel A. Balucan
ITO I

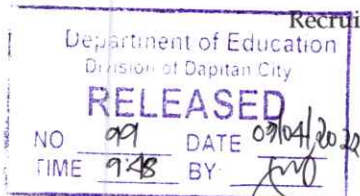
PRIME-HRM Coordinator: Dr. Michelle V. Torres
Senior Education Program Specialist (HRD)

Sub-Committees:

Recruitment, Selection and Placement

Chair: Amethyst Faith O. Diao
Members: Junnefe C. Jaralve
Chona B. Rosales

Address: Sunset Boulevard, Dawo, Dapitan City





Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF DAPITAN CITY

Learning and Development:

Chair: Michelle V. Torres
Members: Vicente Ramon V. Suarez II
Enierose C. Tome

Performance Management System:

Chair: Cynthia O. Dalman
Members: Welgae R. Adriatico
Arjean M. Alpeche

Rewards and Recognition:

Chair: Vicente Ramon V. Suarez II
Members: Nancy T. Tendero
Charmaine Marie S. Cagandahan

2. Over-all Committee members shall provide direction and necessary technical assistance, ensure timeliness are met and monitor all preparatory activities needed for the implementation of PRIME-HRM.
3. The Coordinator shall document the PRIME-HRM systems and processes and exhibits as prescribed in the PRIME-HRM Enhance Maturity Level Indicators.
4. For immediate dissemination and strict compliance.



Address: Sunset Boulevard, Dawo, Dapitan City