



Republic of the Philippines  
Department of Education  
REGION IX

**SCHOOLS DIVISION OF DAPITAN CITY**

Office of the Schools Division  
Superintendent

DIVISION MEMORANDUM

No. 59, s. 2022

TO: Assistant Schools Division Superintendent  
Chiefs - CID and SGOD  
Education Program Supervisors - CID  
Senior Education Program Specialist - HRTD & ME  
Education Program Specialists - Research and SocMob  
Project Development Officers  
Division GAD Focal Point System Members  
All others concerned

FROM: **FELIX ROMY A. TRIAMBULO, CESO V**  
Office of the Schools Division Superintendent

SUBJECT: **ORIENTATION ON THE USE OF THE HARMONIZED GENDER AND  
DEVELOPMENT GUIDELINES (HGDG) TOOL**

DATE: February 11, 2022

Pursuant to Executive Order No. 273 entitled Approving and Adopting the Philippine Plan for Gender Responsive Development, 1995-2025, there shall be an **Orientation on the Use of the Harmonized Gender and Development Guidelines (HGDG) Tool** on February 24, 2022 at Bajamunde Farm's Function Hall, Dawo, Dapitan City.

This activity aims to:

- Orient participants on the concepts of HGDG
- Guide participants in preparing proposals using HGDG
- Conduct workshop on the use of HGDG tools

Participants to this activity are the Division GAD Focal Point System members, Program owners from CID, SGOD and other Functional Units. Please see Annex A.

All participants whose L&D programs are registered in the PMIS for 2022 and those who implement other non-PMIS programs for DepEd Dapitan shall prepare and bring with them the proposal design of their respective programs along with the needed attachments. They too must bring with them their own laptop, extension wire and WiFi modem (if necessary) for this activity.

For inquiries, please contact EPS Florence S. Gallemmit, Division GAD Focal Person thru her mobile no. at 0907-2157451 or email at [florence.gallemmit01@deped.gov.ph](mailto:florence.gallemmit01@deped.gov.ph).

Department of Education  
Division of Dapitan City

RELEASED

NO 59 DATE 02/11/22  
TIME 5:09 BY [Signature]

For immediate dissemination and compliance.



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**Annex A.**

**List of Participants to the Orientation of the HGDG Tool**

February 24, 2022 @ Bajamunde Farm's Function Hall

8:00am - 5:00pm

No.	Name	Position
1	Felix Romy A. Triambulo, CESO V	Schools Division Superintendent - GFPS Chair
2	Oliver B. Talaoc, EdD	Asst. Schools Division Superintendent - GFPS VChair
3	Ella Grace M. Tagupa, EdD	Chief Education Supervisor - CID
4	Sherlito E. Sagapsapan	Chief Education Supervisor - SGOD
5	Olga P. Miranda, CPA	Accountant III - GFPS Member
6	Geordito T. Olario	Admin Officer V - GFPS Member
7	Rosa Belinda P. Gemperoso	Admin Officer V - GFPS Member
8	Luna Luz B. Racho, EdD	Education Program Supervisor - GFPS Member
9	Vicente Jose V. Suarez II, EMD	Education Program Supervisor
10	Esmeralda A. Bagaipo, EMD	Education Program Supervisor
11	Jephone P. Yorong, EdD	Education Program Supervisor
12	Germanico C. Malacat	Education Program Supervisor - GFPS Member
13	Lindo O. Adasa Jr	Education Program Supervisor
14	Ann J. Agda	Education Program Supervisor
15	Ma. Perga A. Cadiente	Education Program Supervisor
16	Florence S. Gallemit	Education Program Supervisor - GFPS Member
17	Jerry M. Perong	Education Program Supervisor
18	Ruby V. Paguntalan	Project Development Officer - LRMDS
19	Michelle V. Torres, EdD	Senior Education Program Specialist- GFPS Member
20	Nueva A. Andag, EdD	Senior Education Program Specialist- GFPS Member
21	Anthon John S. Soriano	Planning Officer III- GFPS Member
22	Glenn E. Mohametano	Dentist II
23	Johann Andrei A. Ladera	Education Program Specialist II
24	Vicente Ramon V. Suarez II	Education Program Specialist II- GFPS Member
25	Gwilym C. Elumba	Nurse I
26	Danilo M. Santiago	Project Development Officer - SHS
27	Angie C. Rabi	Engineer
28	Jonathan D. Reluya	Project Development Officer - DRRM
29	Cynthia O. Dalman	Administrative Officer- GFPS Member
30	Jalaini C. Diambrang	SHS Teacher/ Resource Person



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