



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

MEMORANDUM

No. 553, s. 2022

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Elementary/Secondary Schools Administrators
OSDS Section Heads
All Others Concerned

From: **FELIX ROMY A. TRIAMBULO, CESO V**
Schools Division Superintendent

Subject: **RECONSTITUTION OF PRIME -HRM WORKING COMMITTEE**

Date: December 28, 2022

1. In compliance with CSC MC No. 24, s. 2016 re: Program to Institutionalize Meritocracy and Excellence in Human Resource Management and as part of continuous improvement of the Quality Management System in the Division, this office hereby reconstitutes the new composition of the PRIME-HRM Working Committee, to wit:

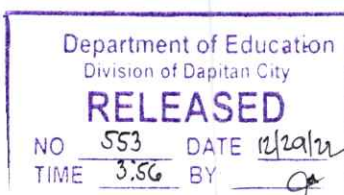
Overall Chair: Felix Romy A. Triambulo, CESO V
Schools Division Superintendent

Vice-Chair: Rosalio B. Conturno, Jr., PhD
OIC- Asst. Schools Division Superintendent

Members:

Sherlito E. Sagapsapan <i>Chief, SGOD</i>	Ella Grace M. Tagupa <i>Chief, CID</i>
Geordito T. Olario <i>Admin, Officer V (Admin. Srvc.)</i>	Olga P. Miranda <i>Accountant III</i>
Rosa Belinda P. Gemperoso <i>Admin. Officer V (Budget)</i>	Lauriel A. Balucan <i>ITO I</i>
Peter A. Alavanza <i>Librarian II</i>	Medar E. Padoa, Jr. <i>Administrative Assistant III</i>

Secretary: Junry B. Onganiza
Administrative Officer II



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PRIME-HRM Focal Person: Vicente Ramon V. Suarez
Education Program Specialist II

Sub-Committees:

Recruitment, Selection, and Placement

Chair : Cynthia O. Dalman
Co - Chair: Elsa Q. Aranas
Members: Jimmy B. Gahuman
Germanico C. Malacat
Ruby V. Paguntalan
Catherine V. Acoymo
Jhonalyn D. Macapañas
Charmaine Marie S. Cagandahan
Amythyst Faith O. Diao
Secretary: Junnefe C. Jaralve

Learning and Development:

Chair: Michelle V. Torres
Co - Chair: Perga A. Cadiente
Members: Vicente Jose V. Suarez
Florence G. Santiago
Lindo O. Adasa
Riza A. Penaso
Johan Andrei A. Ladera
Grace B. Elumbaring
Nerissa T. Luang
Secretary: Lora Wenella M. Amores

Performance Management:

Chair: Nancy T. Tendero
Co – Chair: Jephone P. Yorong
Members: Luna Luz B. Racho
Joy I. Cagbabanua
Glenn E. Mohametano
Jonathan D. Reluya
Welgae R. Adriatico
Ma. Chona B. Rosales
Marie D. Medija
Secretary: Jidelle G. Garcia





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Rewards and Recognition:

Chair: Vicente Ramon V. Suarez II
Co –Chair: Esmeralda A. Bagaipo
Members: Ann J. Agda
Gwilym C. Elumba
Ritchel Q. Abila
Enierose C. Tome
Danilo M. Santiago
Maribel C. Eldian
Nathaniel A. Mendiola
Secretary: Cyver O. Dalman

Internal Assessors:

Recruitment, Selection, and Placement - Sherlito E. Sagapsapan
Chief, SGOD

Learning and Development - Nueva A. Andag
SEPS

Performance Management - Anthon John S. Soriano
Planning Officer III

Rewards and Recognition - Jerry M. Perong
EPS - I

2. Overall Committee members shall provide direction and necessary technical assistance, ensure timeliness is met, and monitor all preparatory activities needed for the implementation of PRIME-HRM.
3. The Focal Person shall document the PRIME-HRM systems and processes and exhibits as prescribed in the PRIME-HRM Enhance Maturity Level Indicators, and coordinate with the Civil Service Commission on matters about PRIME-HRM.
4. The Internal Assessors shall conduct a preliminary assessment of the four (4) Pillars of PRIME-HRM to ensure compliance with Evidence Requirements for Maturity Level II.
5. For information, guidance, and compliance of all concerned.



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