




Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM

No. 549, series 2022

TO : Finance Personnel

FROM : 
: **FELIX ROMY A. TRIAMBULO, CESO V**
Schools Division Superintendent

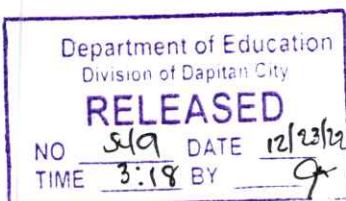
SUBJECT : **CANCELLATION OF APPROVED FORM 6**

DATE : December 23, 2022.

Due to the exigency of service, the Approved Form 6 for Mandatory Leave of the following Finance Personnel are hereby cancelled due to urgent disbursement of funds to avoid lapsing of NCA. In addition, the preparation of Financial Reports and other reportorial requirements for "Regional Seminar/Workshop on the Preparation of Year-end Financial Reports for CY 2022 and Reconciliation of Reciprocal Accounts" should be prioritized.

1. Olga P. Miranda, Accountant III
2. May C. Saguin, Senior Bookkeeper
3. Catherine V. Acoymo, ADAS III
4. Jerene E. Sarmiento, ADAS III
5. Medar E. Padao, Jr., ADAS III
6. Cheeyne Gayle L. Eguia, ADA VI
7. Katherine S. Balladares, ADA VI

For your information and guidance.



Address: Sunset Boulevard, Dawo, Dapitan City
Telephone No.: (65) 908-8242 Fax No.: (65) 908-8361
Website: www.depeddapitan.net Email Address: dapitancity@deped.gov.ph