



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

MEMORANDUM
No. 547 s. 2022

TO : **MENVILOU A. TINNAE**
Head Teacher II
Napo Elementary School

FROM : **FELIX ROMY A. TRIAMBULO, CESO V**
Schools Division Superintendent

SUBJECT : Transfer Order

DATE : December 23, 2022

In the exigency of the service, you are hereby reassigned/transferred to Banbanan Elementary School as Teacher-In-charge this Division effective January 2, 2023.

It is understood that you shall secure clearance on property and monetary accountabilities from your school.

For guidance and compliance.

Cc:

ASDS
CID
SGOD
Accountant III
AO V
AO IV (Personnel)
Planning Office

OSDS-ADMS-PER-P04-TRANS-2022-050



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Department of Education
Division of Dapitan City

RELEASED

NO 547 DATE 12/23/22
TIME 2:45 BY [Signature]