



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division
Superintendent

December 22, 2022


DIVISION MEMORANDUM

No. 542, s. 2022

CANCELLATION OF MANDATORY LEAVE

TO: Sherlito E. Sagapsapan
Chief Education Supervisor (SGOD)
This Division

1. In the exigency of service, your Mandatory Leave on December 19-23, 2022 is hereby cancelled due to the preparations for the Internal Quality Audit and 6th Post-Pandemic Employees Blended Monthly Training and Conference (PPEBMTC) on December 21, 2022, Year-End Conference and LSB Meeting on December 22, 2022 and PRIME-HRM Consultation Meeting and BAC Meeting on December 23, 2022.
2. For information and compliance.


FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent



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Department of Education
Division of Dapitan City

RELEASED

NO 542 DATE 12/22/22
TIME 9:00 BY CA