



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

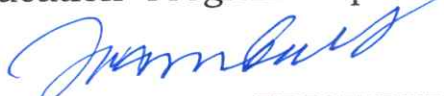
---

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

No. 511 2022

TO : **LUNA LUZ B. RACHO, EdD.**  
Education Program Supervisor

  
FROM : **FELIX ROMY A. TRIAMBULO, CESO V**  
Schools Division Superintendent

SUBJECT: **CANCELLATION OF APPROVED FORM 6 FOR  
MANDATORY LEAVE**

DATE : December 5, 2022

- 
1. In exigency of service, your approved Form 6 for Mandatory Leave from December 23, 26-29, 2022 will be cancelled due to the conduct of several trainings and submission of year-end reports.
  2. Anent this, your 5 days Mandatory Leave will be retained and added back to your leave credits.
  3. For compliance.



Sunset Boulevard, Dawo, Dapitan City  
(065) 917-5113  
[www.depeddapitancity.net](http://www.depeddapitancity.net)

 [dapitancity@deped.gov.ph](mailto:dapitancity@deped.gov.ph)  
 [fb.com/DepEdDapitanCity](https://fb.com/DepEdDapitanCity)

