



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

2 December 2022

**DIVISION MEMORANDUM**

No. 510, s. 2022

**SEMINAR-WORKSHOP ON THE CONDUCT OF PRIME-HRM ASSESSMENT  
OF THE SCHOOLS DIVISION OF DAPITAN CITY**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors  
PRIME-HRM Working Committee  
OSDS Section Heads  
All Others Concerned

1. The Schools Division of Dapitan City in coordination with the Civil Service Commission shall conduct Seminar-Workshop on the Conduct of PRIME-HRM Assessment of the Four (4) Systems in Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) anytime this month (final schedule will be announced later).
2. The activity aims to obtain PRIME-HRM Maturity Level 2 (Process-Defined HRM) accreditation from the Civil Service Commission.
3. Anent to this, all members of the Division PRIME-HRM Working Committee are enjoined to actively participate in the abovementioned activity.
4. Meals and snacks during this seminar-workshop shall be charged against the 2022 Organizational and Professional Development for Non-Teaching Personnel (OPDNTP) fund subject to the usual accounting and auditing rules and regulations.
5. For information, guidance, and compliance of all concerned.

  
**FELIX ROMY A. TRIAMBULO, CESO V**  
Schools Division Superintendent



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