



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

01 December 2022

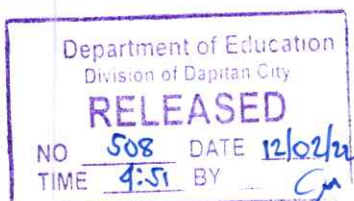
DIVISION MEMORANDUM
NO. 508, s. 2022

**REGIONAL MONITORING ON SDO COMPLIANCE TO THE IMPLEMENTATION OF
THE ENHANCED PROGRAM MANAGEMENT INFORMATION SYSTEM (EPMIS) AND
LEARNER INFORMATION SYSTEM (LIS)**

**To: Assistant Schools Division Superintendent
Chiefs, CID & SGOD
Education Program Supervisors and Specialists
Division Planning Team
School Heads and Teachers of Potungan NHS & Hilltop ES
EPMIS SDO Team
All Others Involved**

1. In reference to Regional Memorandum No. 433, s. 2022, the Policy, Planning and Research Division (PPRD) in coordination with the Quality Assurance Division (QAD) of the DepEd Regional Office will conduct monitoring of our SDO's compliance on the implementation of Enhanced Program Management Information System (EPMIS) and Learner Information System (LIS) on **December 06, 2022**, Tuesday.
2. Two (2) schools have been pre-identified to be visited by the Regional Office Monitoring Team, namely: **Hilltop ES** and **Potungan NHS**. As such, these schools are instructed to prepare the necessary documents, such as, but not limited to: LIS, School ID, School Implementation Plan (SIP), and Annual Implementation Plan (AIP).
3. In addition, the RO Team will also be monitoring the status of our Division Education Development Plan (DEDP) 2023-2028 and provide technical assistance.
4. See the attached program of activities for your guidance and reference.
5. Immediate and widest dissemination of this Memorandum is desired.


FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent



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THE ENHANCED PROGRAM MANAGEMENT INFORMATION SYSTEM (EPMIS) AND
LEARNER INFORMATION SYSTEM (LIS)**

December 06, 2022

PROGRAM OF ACTIVITIES

TIME	ACTIVITY	PERSONS INVOLVED
8:00 a.m. – 8:30 a.m.	Arrival of Monitoring Team	
8:30 a.m. – 10:00 a.m.	RO-SDO Interface / Focus Group Discussion on the SDO Operational Plans	DEDP 2023-2028 Division Planning Team Top Management SDS Felix Romy Triambulo, CESO V ASDS Rosalio Conturno, Jr. PhD CID Chief Ella Grace Tagupa SGOD Chief Sherlito Sagapsapan Education Program Supervisors Education Program Specialists Section Heads & Program Handlers EPMIS Michelle Torres (SEPS-HRD) Nueva Andag (SEPS-SMME) Lauriel Balucan (ITO) Olga Miranda (Accountant) Rosa Belinda Gemperoso (Budget) Anthon John Soriano (Planning) Vicente Ramon Suarez II (BAC)
10:00 a.m. – 12:00 n.n.	Schools Monitoring Hilltop ES & Potungan NHS	PSDS Jimmy Gahuman PICD Jose Overa TIC Rey Campos HT Joseph Quimiguing Hilltop ES & Potungan NHS Teachers
02:00 p.m. – 5:00 p.m.	Continuation of Schools Monitoring	SGOD Chief Sherlito Sagapsapan PO Anthon John Soriano EPS Johann Andrei Ladera EPS Vicente Ramon V. Suarez II



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Republic of the Philippines
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 Regional Office IX, Zamboanga Peninsula

POLICY, PLANNING AND RESEARCH DIVISION
ONSITE MONITORING

ONSITE ASSESSMENT TOOL OF SCHOOLS DIVISION OFFICE AND RANDOM SCHOOLS
DEPED, REGION IX – ZAMBOANGA PENINSULA

Date: _____

Name of School: _____
 Head of School: _____ Position: _____
 Name of PSDS: _____ District: _____
 District Address: _____ (Municipality) _____ (Province) _____
 Division: _____ Contact Nos. Head of School: _____ PSDS: _____

A. SDO Operational Plan: PROGRAM, ACTIVITIES AND PROJECTS (PAPS) PLAN

INDICATORS	Complied	Not Complied	Remarks
A.1. Approved Project Procurement Management Plan (PPMP) 2022			
A.2. Approved Expenditure Matrix (EM) / Work and Financial Plan (WFP) 2022			
A.3. Approved Project Procurement Management Plan (PPMP) 2023			
A.3. Approved Expenditure Matrix (EM) / Work and Financial Plan (WFP) 2023			
A.4. Encoded EM/PAPs 2023 in the enhanced Program Management Information System (ePMIS)			
A.5. Crafted Division Education Development Plan (DEDP) 2023-2028			

B. School Operational Plan

B.1. LIS			
B.2. School ID			
B.3. SIP (School Implementation Plan)			
B.4. AIP (Annual Implementation Plan)			

C. Implementation Challenges Encountered

CONCERNS	CHALLENGES / BOTTLENECKS	RECOMMENDATIONS / SOLUTIONS
C.1 Other Concerns		

Prepared

Printed Name and Signature: ESI/WFP monitoring in charge

Printed Name and Signature: PPMP monitoring in charge

Printed Name and Signature
 LIS/EBIS-SCHOOL ID/SIP/AIP monitoring in charge

Printed Name and Signature
 DEDP monitoring in charge



Address: President Corason E. Aquino Regional Government
 Center, Balantawak, Pagadian City 7016
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PROGRAM OF ACTIVITIES:

TIME	ACTIVITIES	INCHARGE
8:00am – 8:30am	Arrival	Monitoring Team
8:30am-10:00am	RO-SDO Interface FGD on the SDO Operational Plan	Monitoring Team/SGOD personnel/PMIS focal
10:10am-12:00nn	Schools Monitoring	Monitoring Team/School Head
1:00pm – 5:00pm	Continuation of Schools Monitoring	Monitoring Team/School Head



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