



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

November 3, 2022

DIVISION MEMORANDUM

No. 445 series 2022

To : OIC, Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary/Secondary School Heads
Kindergarten & Science Teachers
This Division

**DIVISION CAPACITY BUILDING ON THE USE OF ICT IN
FACILITATING TEACHING AND LEARNING PROCESS
CUM DEVELOPMENT OF LEARNING ACTIVITY
SHEETS (LAS) -BATCH 2**

1. Curriculum Implementation Division (CID) is accountable for ensuring the full implementation of the articulated basic education and the programs relative to the curriculum implementation. Thus, this Office will conduct a 3-Day Division Capacity Building on the Use of ICT in Facilitating Teaching and Learning Process cum Development of Learning Activity Sheets (LAS) on November 23-25, 2022 , 8:00 – 5:00 @ Bajamunde Farms Pension, Sunset Boulevard, Dawo, Dapitan City.

2. This activity aims to:

- a. discuss important concepts of digital trends that are applicable to teaching and learning in Science and kindergarten;
- b. utilize Information Communication Technology (ICT) in facilitating teaching learning process;
- c. write/prepare locally and contextualized Learning Activity Sheets (LAS) appropriate to teaching process using the technology tools;



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Division of Dapitan City

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NO 445 DATE 11/03/22
TIME 10:16 BY [Signature]



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3. Enclosure No. 01 and 02 contains the List of Participants and Course Training Matrix.
4. Participants of this activity are select kindergarten, Mother Tongue, Science teachers and management training team.
5. Furthermore, participants are required to bring the following:
 - a. laptop
 - b. extension cord, and
 - c. one modem internet per district.
 - d. Available kindergarten/Mother Tongue / Science Self - Learning Modules
 - e. MELCs in kinder, Mother Tongue , Science and books/manuals and other references in the development of learning Activity Sheets (LAS) .
6. The school principal of the participants are advised to instruct their teacher-participants to this training to provide/distribute Learning Activity Sheets /Worksheets/SLMs to their pupils/students .
7. Expenses to be incurred in the conduct of the said activity shall be charged against HRD Fund 2022 and subject to usual accounting and auditing rules and regulation.
8. For queries, you may contact Dr. Luna Luz B. Racho (0946 -333-3397) and Ms. Ann J. Agda (0927 715 9583)
9. This Memorandum serves as Travel Order.
10. Immediate and widest dissemination of this Memorandum is desired.

For the Schools Division Superintendent


ROSALIO B. CONTURNO JR , PhD.
OIC, Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent



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Enclosure No. 01 to DM No. 445, s. 2022

LIST OF PARTICIPANTS

No.	Name	School/Station/Office
Kindergarten/Mother Tongue Teachers		
1	Fe S. Quimiguing	Dapitan City Experimental ES
2	Vivienne D. Quiros	Dapitan City SpEd Center
3	Jedda Mae S. Tabliga	Dapitan City Experimental School
4	Sarah Jane J. Elleccion	Dapitan City Central School
5	Linda A. Elumbaring	Lawaan Elementary School
6	Marilou B. Mongcupa	Polo Elementary School
7	Josephine S. Denura	San Vicente Elementary School
8	Jade Mae P. Pino	Liyang Elementary School
9	Maia L. Padao	Sicayab Elementary School
10	Elsa A. Madriega	Sicayab Elementary School
11	Cherry Meeh D. Baid	Oyan Elementary School
12	Ma. Gina M. Cordua	Diwaan Elementary School
13	Ma. Zenda Q. Comar	Burgos Elementary School
14	Cherrymie E. Sagaral	Yabu Elementary School
15	Alma Riza B. Jaralve	Ma. Uray Elementary School
16	Joan S. Cinco	Guimputlan Elementary School
17	Ermelinda J. Mercado	Taguilon Elementary School
18	Chessel D. Julkanain	Potungan Central School
19	Jessalyn A. Dapitilla	Dampalan Elementary School
20	Evangeline S. Tumapon	Napo Elementary School
21	Hazel Q. Hamoy	Sinonoc Elementary School
22	Melvie Mae E. Busico	Daro Elementary School
23	Christine M. Rodriquez	Sigayan ES
24	Chessel D. Julkanain	Potungan Central School
25	Michelle de los Santos	San Francisco Elementary School
26	Tessie S. Balladares	Banbanan Elementary School
27	Gleer Aubrey C. Potoy	Dapitan City SpEd Center
28	Josefa S. Jumoad	Sto. Nino Elementary School
29	Anelita A. Bulay-og	Baylimango Central School
30	Angelita S. Baroy	Guimputlan Elementary School
31	Deolinda A. Baje	Hilltop Elementary School
32	Maria Katrina Jean T. Cadano	Barcelona Central School



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Speakers /TWG/ Facilitators

34	Dr. Jephone P. Yorong	EPS-LRMS
35	Belen R. Talic	Principal 3, Baylimango CS
36	Ronell L. Jamarolin	Dapitan City NHS
37	Ivy Josefa V. Ferolino	Dapitan City Central School
38	Marose N. Jamarolin	Polo Elementary School
39	Ruby V. Paguntalan	PDO-II LRMS
40	Dr. Luna Luz B. Racho	EPS-Kindergarten

SCIENCE

No.	Name	School/Office/Station
41	Vanessa Saldon	Ma. Uray ES
42	Rona Nestal	Ilaya ES
43	Ivy Jane A. Hamoy	Barcelona CS
44	Darlene Cueva	Ba-ao ES
45	Lucy P. Ocay	Kauswagan IS
46	Florie May A. Castillon	Banbanan ES
47	Aileen O. Obordo	Carang ES
48	Rochen P. Gumbason	Daro ES
49	Erna G. Overa	Dapitan City Central School - Regular
50	Alleth D. Galicia	Ma. Cristina ES
51	Rachel Seno	Lawaan ES
52	Rosanne Eguia	Dapitan City Experimental School
53	Stephanie Alegarbes	Sulangon Central School
54	Arian G. Eleccion	Sigayan ES
55	Amalia Acopio	San Pedro ES
56	Merlyn S. Sumondong	Sto. Nino ES
57	Floerfida A. Eleccion	Polo ES
58	Sheila Pagador	Talisay IS
59	Joy E. Lagasca	Taguilon ES
60	Josephine Alvarado	Tag - ulo ES
61	Emelona E. Sacal	Opao ES
62	Marites Agan	Potungan CS
63	Sharon A. Daganasol	Dampalan ES
64	Estrella B. Pardillada	San Nicolas
65	Jucyl P. Dayao	Bayimango NHS
66	AnelynCimafranca	Dapitan City NHS
67	Charlyn S. Quinimon	Dakak NHS



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No.	Name	School/Office/Station
68	Marvin A. Recamara	Napo Extension
69	Ivan Rey G. Rabe	Potungan NHS
70	Cheenee Tuballa	San Pedro
71	Rene Acabal	Sicayab Extension
72	Gerlyn S. Banlos	Selinog IS
73	Juniel M. Amores	Sulangon NHS
74	Jean M. Alonso	Talisay IS
75	Rowena E. Dangcalan	Aseniero NHS
Facilitators /Speakers		
No.	Name	School/Office/Station
76	Edgardo P. Jamilar. Jr.	Dapitan City Experimental ES
77	Jocel Icao	Dapitan City NHS
78	Helen T. Calaguian	Dapitan City NHS
79	Jenny Navaja	Dapitan City NHS
80	Ann J. Agda	SDO-CID



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