



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

28 September 2022

**DIVISION MEMORANDUM**

No. 410, s. 2022

**COMPOSITION OF DIVISION GRIEVANCE COMMITTEE**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors (SGOD and CID)  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
OSDS Section Heads  
All Others Concerned


1. In compliance with the DepEd Order No. 35, s. 2004 entitled "**Revision of the Grievance Machinery of the Department of Education**", this Office reconstitutes the Schools Division Grievance Committee to systematically address work-related issues causing discontent and dissatisfaction among employees in the Division.

2. Below is the composition of the Schools Division Grievance Committee:

Chair: Schools Division Superintendent  
Co-Chair: Assistant Schools Division Superintendent  
Members: Sherlito E. Sagapsapan, CES (SGOD)  
Ella Grace M. Tagupa, CES (CID)  
Geordito T. Olario, Administrative Officer V  
Anthon John S. Soriano, Planning Officer III  
Elsa Q. Aranas, PSDS (Teacher's Association)  
Germanico C. Malacat, EPS (DepEd-NEU)  
District Supervisor/Coordinator where the grievance originated

3. The committee shall have original jurisdiction over grievances of employees in the Division that were not orally resolved. It shall also have appellate jurisdiction over grievances that were not resolved in the District Grievance Committee.

4. Immediate and wide dissemination of this memorandum is desired.

  
**FELIX ROMY A. TRIAMBULO, CESO V**  
Schools Division Superintendent

Department of Education  
Division of Dapitan City  
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TIME 10:13 BY Q