



Republic of the Philippines  
**Department of Education**  
REGION IX  
SCHOOLS DIVISION OF DAPITAN CITY

*Office of the Schools Division Superintendent*

MEMORANDUM

No. 41 s. 2022

TO : JANET O. CADANO *Janet Cadano* 1/28/22  
Teacher I

FROM : FELIX ROMY A. TRIAMBULO, CESO V  
Schools Division Superintendent *Felix Triambulo*

SUBJECT : Designation Order

DATE : January 27, 2022

In the exigency of the service, you are hereby designated as Teacher -in charge of Capucao Elementary School, Dapitan City Central District, this Division, effective immediately without additional compensation.

This designation bears the authority to assume the powers, duties and responsibilities of the School Head and shall remain effective therein unless revoked at will for cause.

For your guidance and compliance.

Cc:

ASDS  
CID  
SGOD  
Accountant III  
AO V  
AO IV (Personnel)  
Planning Office

OSDS-ADMS-PER-P02-DESO-2022-001



Address: Sunset Boulevard, Dawo, Dapitan City  
Telephone No.: (65) 908-8242 Fax No.: (65) 908-8361  
Website: www.depeddapitan.net Email Address: dapitancity@deped.gov.ph